OK FUNDING FOR AT

A Guide to Solving the Funding Puzzle
and Receiving Assistive Technology in Oklahoma

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Developed by

OKLAHOMA ABLE TECH
Oklahoma's Assistive Technology Program
Oklahoma State University Seretean Wellness Center
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We are especially grateful to the staff members of all the Oklahoma and Federal public agencies along with private organizations listed within this document for their collaboration and cooperation in:

- Sharing information about their programs and services;
- Reviewing the information in this document for accuracy;
- Disseminating information in this document for broader use.

A special word of appreciation is extended to Joy Kniskern, a former staff member of the Georgia Assistive Technology Project, Tools for Life, whose funding guide provided the basis for much of the information contained in this guide. Thanks!

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OK FUNDING for AT: A Guide to Solving the Funding Puzzle and Getting Assistive Technology in Oklahoma is a collection of process and program information for use by individuals with disabilities, their families, advocates and service providers. We hope this “funding guide” will assist you in your search for funding, make the process easier and aid you in getting the assistive technology you need.

This guide is dedicated to those individuals who work tirelessly to ensure that Oklahomans with disabilities have access to devices and technology that will enhance their independence, productivity, inclusion and quality of life. In addition, we also want to recognize ALL Oklahomans with disabilities, their families and advocates whose hard work and persistence continue to help us in the process of systems change.

Agencies and service providers are currently gaining awareness of assistive technology. Eligibility guidelines, service provision policies and coverage issues are undergoing scrutiny and evaluation. In this era of change and growth, Oklahoma ABLE Tech will closely follow and continue to be actively involved in these changes. The information contained in this guide is the most current information available through September 2004. However, it is subject to change at any time. Thus, new information will be contained in future editions of OK FUNDING for AT.

This guide describes possible public and private sources of funding and strategies to obtain funding for assistive technology from these sources. It is well organized and designed to be simple to use. It is our hope that OK FUNDING for AT will be used to help individuals understand public programs and to assist in identifying potential funding sources. Please share your experiences with us and with others.

We have verified all the sources contained in this guide. However, if you know of other funding sources that are not included in the guide, contact us so we can include this information in our updates. If you have questions during the process of obtaining funding, or know of any information in this guide that needs to be changed or added, call us at the number(s) listed below.

Please share your successes and experiences with us and submit copies of your requests for funding so that we can assist others in acquiring assistive technology.

Contact Oklahoma ABLE Tech at:
Oklahoma State University Seretean Wellness Center
1514 West Hall of Fame
Stillwater, OK 74078-2026
In Stillwater (405) 744-9748 or Outside Stillwater, Toll Free (800) 257-1705
ABLE Tech INFO-line, Toll Free (888) 885-5588
Web site: http://okabletech.okstate.edu/

The Oklahoma ABLE Tech program is designed to make assistive technology devices and services more available and accessible to ALL Oklahomans with disabilities. OK FUNDING for AT was produced as part of this effort.

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SECTION I

Introduction to Assistive Technology and Oklahoma ABLE Tech
What Is Assistive Technology?

Assistive technology is devices and equipment designed to make your life easier, or to help you perform specific tasks. If you are one of the 680,000 Oklahomans with disabilities, assistive technology devices becomes the door to opportunity and can assist you in realizing your potential. Technology can be a great enabler and an equalizer of opportunity.

Assistive technology includes any mechanical, electronic or computer-based equipment, non-mechanical or non-electric aid, or specialized instructional materials that people with disabilities can use to assist them in learning, making their home and/or work environment more accessible, competing in the work force, enhancing their independence or improving their quality of life and full inclusion at home, school, work and in the community. Assistive technology can help people with disabilities function more independently and includes computers, wheelchairs, listening devices, communication devices, environmental controls, ramps and many other devices and modifications.

Assistive technology in the classroom brings children with and without disabilities together to share social and educational experiences. In the office or work setting, assistive technology enables people with disabilities to utilize knowledge and skills to be productive. At home, assistive technology makes life easier and more enjoyable. From simple to complex, assistive devices provide more opportunities and greater personal independence for people with disabilities.

TYPES OF ASSISTIVE TECHNOLOGY (AT)

For the purposes of this guide, the types of AT devices are divided into the following categories. Picture icons have been developed and included to represent each category of AT devices. These categories and icons have been used in this guide to quickly identify what types of AT devices are provided or covered by each funding source for eligible applicants. You may want to refer to this list when using the information on funding sources included in this guide.

- **Adapted Toys & Games** - adapted toys and games for young children such as battery operated toys for use with a single switch, adapted non-mechanical toys, and play boards.
- **Aids for Daily Living** - devices for use in activities of daily living such as eating, bathing, dressing, toileting, grooming, cooking, cleaning, and home maintenance.
- **Aids for Hearing Impaired** - devices for persons who are deaf or hard of hearing such as hearing aids, TDDs, and visual alerting systems.
- **Aids for Vision Impaired** - devices for persons who are blind or visually impaired such as magnifiers, braille, speech output devices, and large print computer screens.
- **Augmentative Communication** - devices that provide a means for expressive and receptive communication for persons with limited speech such as electronic devices with speech output and nonelectronic devices (i.e., communication boards).
- **Computer Applications** - devices that enable persons with disabilities to use a computer such as special input devices (i.e., modified or alternate keyboards, switches), alternative access aids (i.e., mouthsticks, light pointers), special output devices (voice, braille), and special software.
- **Educational Devices & Adaptations** - devices and adaptations that enable persons with disabilities of all ages to learn and benefit from educational programs such as computers, page turners and book holders, software, adapted instructional materials, and other modifications of the learning environment.
- **Environmental Controls** - primarily electronic systems that enable someone with limited mobility to control various devices such as appliances, electronic aids, and security systems in his or her home, school, worksite, or other setting.
- **Home Modifications** - structural adaptations and fabrications in the home that remove or reduce physical barriers for an individual with a disability (i.e., ramps, wider doorways, bathroom changes).
- **Hospital Beds** - special beds that allow for adjustments in positioning for persons with physical disabilities.
Medical Devices & Supplies - devices and supplies that are needed for persons with health related conditions such as electronic glucose monitors, respirators, suctioning machines, and many other types of devices and related disposable supplies.

Prosthetics & Orthotics - devices that a) replace or substitute for a missing body part such as artificial limbs (prosthetic device) or b) support or enhance the function of a malfunctioning body part such as splints and braces (orthotic device).

Recreation & Leisure Devices - devices and modifications that enable persons with disabilities to participate in a) recreational activities such as adapted equipment for water skiing, wheelchair basketball, etc., or b) leisure activities using devices such as braille or large print playing cards or board games, adapted tools for gardening, books on tape, etc.

Seating & Positioning Equipment - individualized modifications to a wheelchair or other seating system to improve body stability and sitting posture, provide trunk and/or head support, and reduce pressure on the skin surface (i.e., cushions, contour seats, lumbar and head supports).

Vehicle Modifications - adapted driving aids such as hand controls, lifts, and modified vans or other motor vehicles used for personal transportation.

Wheelchairs & Mobility Aids - devices to improve personal mobility for persons with physical disabilities such as manual and electric wheelchairs, walkers, crutches, motorized scooters, and other utility vehicles.

Worksite & Office Modifications - structural adaptations and fabrications in the worksite that remove or reduce physical barriers for an individual with a disability (i.e., ramps, wider doorways, bathroom changes).

What is Oklahoma ABLE Tech?

Oklahoma ABLE Tech is a service of the Oklahoma State University Seretean Wellness Center, which is the lead agency for the “Tech Act” grant as designated by Governor Frank Keating. The mission of Oklahoma ABLE Tech is:

“To facilitate systems change to enhance the provision of, access to, and funding for assistive technology so that individuals with disabilities can achieve their greatest potential. Through its task forces, committees, councils, and staff, ABLE Tech will help make changes to reduce or eliminate barriers that currently hinder technology-related assistance to individuals with disabilities.”

Oklahoma ABLE Tech is a valuable resource for persons with disabilities, their families, advocates, and service providers. Although Oklahoma ABLE Tech does not purchase or sell AT devices they do provide the following services:

- Free information and referral services on technology through the Oklahoma ABLE Tech INFO-line. This service is available to people of all ages with disabilities, their family members, service providers, and others who work in fields related to disabilities or to assistive technology. INFO-line’s resources include a statewide computer database, national resources, a collection of AT catalogs, product literature, and a limited amount of vendor and evaluation information.

- An AT recycle and resale program through the Oklahoma Equipment Connection (OEC). This is a free service to help Oklahomans with disabilities needing assistive technology to find affordable, used adaptive equipment to meet their needs. To buy, donate, or sell used AT call the Oklahoma ABLE Tech INFO-line or check our Web site. oec.okstate.edu

- Educational and training workshops on assistive technology to consumers, parents, and professionals that serve individuals with disabilities. Training initiatives are directed toward: device utilization, agency staff development, programs, and services, technical assistance, public/private funding sources, and information technology.

- A low interest bank loan through a partnership with BancFirst and the Oklahoma Assistive Technology Foundation also offers an Alternative Financing Program (AFP). The AFP provides Oklahomans with disabilities or those that have a dependent with a disability the opportunity to borrow money for the purchase of needed AT.

- A low interest bank loan through a partnership with BancFirst and the Oklahoma Assistive Technology Foundation also offers an Access to Telework Fund (ATF) bank loan program. The purpose of the ATF is to provide an opportunity for Oklahomans with disabilities that want to telework to borrow money to purchase computers and other equipment.
• **Assistance to farmers and ranchers through Oklahoma AgrAbility program.** An AgrAbility specialist provides on-site assessments, information, and referral to Oklahoma farmers and ranchers with disabilities to assist them in maintaining their agricultural lifestyle.

• **Technical assistance and training on accessible electronic and information technology to state agencies and other public and private entities.**

• **A Listserv for individuals and organizations to communicate electronically.** The Listserv is a public forum for conversation among parents, consumers, and people who work in the disability-related field.

• **A directory of programs that provide a short term loan or donation of assistive technology devices.**
SECTION II

Funding Strategy
Developing a Funding Strategy

The first thing to remember when seeking funding for assistive technology (AT) is that funding is usually available. Though the journey may take a while and may try your patience. Do not give up! Persistence is the key, coupled with information.

Determining age, disability and other basic eligibility criteria will shorten the process and allow you to move through the subsequent funding steps. Knowing what device or equipment is needed and for what purpose(s) is an important factor, because ALL funding sources have a particular focus or purpose, such as vocational/employment, education, medical, etc. Thus, knowing the purpose(s) or use of the assistive technology can assist you to narrow down your list of possible funding sources.

Ask questions: seek out information, suggestions and guidance from your peers, services providers and professionals in the field of assistive technology. Learn ALL that you can! Gathering the right information and documenting your need(s) is fundamental in your approach to obtain funding and will become a core part of your request to the funding source(s).

Steps and Strategies to Acquire Funding for Assistive Technology

In developing a funding strategy, it is important to follow some basic steps to increase your chances of success. The development and use of funding worksheets can be beneficial and help you work with accuracy and efficiency. We also recommend that you keep a diary of names, phone numbers, and notes.

The following steps and strategies are based on those presented previously in the Kentucky (Matheis, 1992) and North Carolina (Bell, 1993) funding guides developed by their state’s assistive technology project. We hope that these will be helpful to you in understanding the process of obtaining funding and in actually getting funding assistance. There are seven steps to acquire funding for assistive technology:

Step 1: Define and document the need.
Answer: Why is assistive technology needed? How do I document the need?

Step 2: Identify the equipment and/or services needed.
Answer: What assistive device, equipment, or service is needed?

Step 3: Determine if an alternative device will meet the need.
Answer: Is there an alternative device or equipment that will function equally as well? Is there a way to borrow, make, or fabricate this device or equipment?

Step 4: Determine potential funding sources.
Answer: What potential resources are available?

Step 5: Gather all essential information to be submitted including necessary prescriptions and other justification.
Answer: What information is necessary for each funding source to which I will apply?

Step 6: Submit appropriate applications and authorizations for approval.
Answer: Did I provide the correct information?

Step 7: Seek appeals as appropriate.
Answer: Why was my application denied? How do I file an appeal?

The next few pages will include strategies, guidelines and suggestions that address each of these steps to help you as you move through the process.

Step 1: Define and document the need.

Why is Assistive Technology Needed?

This involves identifying the areas in your life that you feel AT could assist you. You may already have some idea about how AT could provide you with fuller access, inclusion in society and improve your quality of life. However, you must clearly describe your need and exactly how AT could assist you at home, school, work and/or in your daily life in your community.

To be successful in obtaining funding for AT devices and services, it is necessary to justify and document the need(s). At this point, it is wise to involve a professional and/or an advocate to assist you in documenting these need(s). This person should have a great deal of experience or information that will help you thoroughly and precisely document those needs. Describe the specific benefits of the AT and what the device will enable you to accomplish at home, school, work and/or in your daily life in the community. If seeking funding from health insurance providers, Medicaid, etc., determine
the health-related and preventative benefits of the AT device (i.e., prevention of accidents/falls, further injury; prevention of physical or health deterioration; additional loss of function; employment; etc). Can the need for the AT device be described in terms of a “prosthetic” device (wording used in many private insurance policies)?

**HOW DO I DOCUMENT THE NEED?**

Proper documentation of need is critical throughout the process of obtaining funding for AT. First, you must document the need for AT. It is one thing to know that you need assistive technology. However, it is another thing to prove that need to someone else, which is exactly what you will have to do in documenting your need. **If you have not obtained the assistance of a professional, you should do so at this point in the process.** This professional might be a teacher or early interventionist, a speech therapist, a physical therapist, an occupational therapist, a vocational counselor, an independent living coordinator, an assistive technology technician, or a rehabilitation engineer. The necessary documentation may include input from a combination of these professionals, depending on your specific need(s). Involve one or more of these professionals throughout your request, but begin with the documentation of need. **This is also the time to involve your advocate and other support persons that you may have.** Detailed guidelines on documentation of the need are included in the next section.

**Step 2: Identify the equipment and/or services needed.**

**What Assistive Device, Equipment, or Service Is Needed?**

Once the need has been defined and documented, the AT devices and services required to fill this need must be identified and described. **THIS IS THE CRITICAL STEP IN THE FUNDING PROCESS AND MUST BE DONE IN DETAIL.** This includes a specific written justification from the appropriate professionals. This justification can take several forms: a) an evaluation or assessment report, b) a medical prescription, or c) other written justification you may need including letters of support.

This information is used to develop a written “documentation of need” or justification and must be written in such a way that it convinces or proves to the funding source that you need the AT for specified purposes or outcomes. The extent, detail and scope of this written justification will also depend on which funding sources you decide to pursue. Later in the process you may find that you will have to come back to this step in the process for further documentation and/or clarification.

No matter which funding sources are being approached for obtaining AT, it is vital that you demonstrate and document the need. The following is a list of supportive materials that are often essential in documenting these needs:

- Physician’s prescription for the AT devices and/or services, and often a letter of medical necessity. For Medicare, Medicaid and other medical/health-related sources, there must be a determination of “medical necessity” to receive authorization for assistive technology. It is strongly recommended, and usually required, that the physician also write a letter substantiating this medical necessity.
- Letters of medical necessity from the other licensed health care professionals involved in the case (physical therapist, occupational therapist, speech therapist, etc).
- General discussion by the involved professionals of medical diagnosis that may further provide specific medical information and needs.
- Detailed explanation of the individual’s functional skills and capabilities without the AT device or equipment and how these will be improved with the requested AT device or equipment.
- Photograph or video of the individual, if it helps to demonstrate the need.
- Literature concerning the specific AT device with specifications as they pertain to this individual.
- Specifications of the AT device or equipment including cost, features and a catalog picture or photograph.

At this point in the funding process, obtain prices for the AT devices and/or equipment identifying vendors or where it can be purchased. This can be very important because the funding source will always be concerned with the cost of the device or equipment and because the identified dealer of the equipment may be able to help you along in the process. Some funding sources, such as Medicaid and Medicare, ONLY purchase equipment from designated Durable Medical Equipment (DME) dealers that have completed their approval process and appear on their “approved vendor” list. If you plan to approach Medicare or Medicaid, you will have to locate such a dealer.

**Step 3: Determine if an alternative device will meet the need.**

**Is There an Alternative Device or Equipment That Will Function Equally as Well?**

Based on past funding approvals and denials for assistive technology, you may need to determine if there are alternative devices that would also meet your need(s). Investigate these alternatives BEFORE applying to any funding source. You want to be as prepared as possible in order to make the process easier.
When reviewing your request, all funding sources will determine if the charge for the AT devices and/or services is reasonable and at a customary or typical rate. Also, the funding source may have to be convinced that the assistive technology is cost effective. To determine if a request is reasonable, consider the following questions:

Is there a way to borrow, make or fabricate this device or equipment?

- Can it be borrowed from an “equipment loan closet”?
- Do the benefits of the device or equipment outweigh the expense?
- Is there a less expensive device or service that meets your need(s) just as effectively?
- Does the device or equipment serve the same purpose as the equipment that is already available to the individual?

If there are no alternative devices that can be found that will meet your particular need, be sure that you have that fact well documented. Remember, do not let the cost of the assistive technology keep you from selecting the most appropriate AT device or adaptation for your need(s). This process of matching the technology to your needs is crucial to the successful use of AT once it is acquired.

Guiding Questions
- What AT device and/or service will achieve the targeted level of functioning?
- What professionals are available who can help justify the medical necessity for the AT device (if pursuing medical/health related source)?
- Is there a case manager or program coordinator assigned to the case? How can one be secured?
- Where can the AT be obtained?
- How much does it cost? Can it be rented?
- Can the equipment manufacturer or local vendor provide any special assistance to you?
- What additional services are needed, such as training, follow-up and maintenance of the device?

Step 4: Determine potential funding sources.

What Potential Funding Sources are Available?

Now that you have determined what you need, you can begin the process of requesting funding assistance. You may choose to pay for it yourself, if that is possible, or you may be unable to contribute anything toward the purchase of the AT device. There may be sources legally mandated or with the willingness to assist you.

Before you approach any one source, it would be helpful to make a list of all possible sources and then prioritize them. This will give you ready options to go to if you have difficulty with your primary choice. The key, again, is to be well-prepared: with choices, with documentation, with determination.

You may want to seek assistance in identifying and approaching funding sources. Possibilities would include the Durable Medical Equipment (DME) dealer, a case manager, a social worker, a case worker, a health care professional, or one of the professionals that helped you to identify the AT devices and/or services to meet your need(s). It is important to involve as many support people as possible.

At this point in the process you should ask yourself the following questions:

- Can you or your family pay for the device?
- Do you have private health insurance?
  - If so, does the policy cover the type of AT devices and/or services that are needed?
- Are there public funding sources available and appropriate for the individual’s need and circumstances?
- Are there limits to how much the programs pay?
- Does your particular disability qualify and is there financial criteria that must be met?
- Who will “own” the AT device or equipment, the individual or the public agency/program?
- Are there private funding sources available?
- What is the specific eligibility criteria for each one?
- What is the application process? How long is the wait and are funds readily available?
- Do you qualify for any low-interest loan program available through selected private sources?
- Are there manufacturer or company rebates or discounts available for the specific AT device or equipment?
- Does the equipment supplier or vendor have special approaches to financing?
- Is a personal loan or home equity loan a possibility?

A personal or home equity loan could be done as a last resort if you just do not wish to get involved with a lot of bureaucracy and red tape. Conventional bank loans, however, may be difficult to obtain for assistive technology. Also, Oklahoma ABLE Tech and BancFirst have developed the Alternative Financing, a customized lending program for financing assistive technology.

When approaching funding sources, it is important to note that there is no one specific method to ensure funding.
Traditional sources that have provided funding for assistive technology in the past are currently undergoing a period of adjustment. This is clearly a time when “precedence setting” may occur. A strategy that might be effective in another state may not be so effective in Oklahoma. If the assistive technology is a newly developed device, the funding source may take a conservative “hands-off” attitude. Knowing these things, it is important to plan your strategy and show patience and respect when dealing with prospective funding sources.

Guiding Questions

- What is the most likely source of funding?
- Are there financial criteria? (Remember that this information will be verified by the agency. It is critical that all resources are reported.)
- Have you dealt with this source before? Were you successful? What problems did you encounter? Who was the contact person?
- Is there more than one potential source of funding available?
- Is it possible for two different funding sources to coordinate payment that will equal or approach the total cost?
- Are there individuals with disabilities who have been successful in receiving funding for the device you seek?
- Will the device or service enable you to enter or continue employment, live more independently, enter or continue schooling or improve your overall health? Depending on the funding source, you may have to prove one or more of these benefits. How can the potential funding source be convinced of the benefits of the AT?
- Are the written policy coverages of sources available? Review these for wording and specific jargon that will assist in writing the justification.
- If you became disabled through a work-related accident, is the cost of the device or service the responsibility of worker’s compensation insurance?
- Is there a local civic or charitable organization, foundation or association in your area that can help raise the necessary funds?

Step 5: Gather all essential information to be submitted including necessary prescriptions and other justifications.

What Information is necessary for each funding source to which I will apply?

Paperwork is an essential and necessary part of the funding process. Be prepared to provide extensive written support for your request. Ask specifically what information is required by the funding source. Understand exactly what is requested. If it is unclear or you are uncertain - ASK QUESTIONS and request clarification (written if necessary).

The individual’s case manager, other service provider, DME dealer or advocate will typically assist you to gather and complete all the required paperwork. It is important to coordinate this activity with the funding source, and to remain closely involved. You will want to understand EXACTLY what is needed prior to submitting the request. Many funding sources may require you to resubmit the request with changes, particularly on expensive items. After the request for assistive technology has met all the necessary criteria and you have submitted all of the necessary paperwork, you will receive a decision of approval or denial from the funding source.

Helpful Hints for Approaching Funding Sources

- Be polite and pleasant, but always be businesslike.
- Communicate in writing whenever possible and keep a copy for yourself. Encourage and develop a positive working relationship by directing letters or calls to the same person each time.
- Maintain a routine connection with the funding source and DO NOT permit time gaps of three or more months between communication.
Step 6: Submit appropriate applications and authorizations.

Did I provide the correct information?

Each funding source requires specific information to be submitted. The required information will differ from one funding source to another. However, the following list contains information typically required by most funding sources:

- Information about your age, disability/medical diagnosis, prognosis, evaluation reports, etc.
- Information about your financial status including private insurance coverage, employment status, level and source of income, etc. (only needed when specific financial criteria are part of determining eligibility).

Step 7: Seek appeals as appropriate.

Why was my application denied? How do I file an appeal?

If your request for funding is denied, you can appeal the decision. The appeals process is an opportunity for you, your family and/or the professionals working with you to approach the funding source and ask for a review of the initial decision. Often, the denial for funding for AT is due to a lack of understanding or knowledge of assistive devices by the eligibility determination specialist.

ALL PUBLIC OR GOVERNMENTAL AGENCIES HAVE AN INTERNAL APPEALS PROCESS. YOU HAVE A RIGHT TO REQUEST AN APPEAL AND TO HAVE YOUR REQUEST OR CLAIM REVIEWED. The appeal can be strengthened by previously gathered evidence or documentation of how the device will help you medically/physically, vocationally, educationally and socially. Specifics on the appeals process for public agencies are included by agency in the fact sheets in Section IV: Public Sources of Funding.

If possible, determine why your initial request was denied. Is further supporting information needed? Was there a lack of funds? Good rapport with the funding source personnel will prove helpful at this point. If you have dealt professionally and respectfully with agency personnel prior to this point, it is likely that these same professionals will be willing to discuss why the request was denied and will make suggestions to assist you in your appeal.

Try to find evidence of whether the agency has previously funded such a device in the past. If so, a precedent has been set, and it will be more difficult for the agency to deny your appeal.

Assistive products and devices are becoming available at a much faster rate than are the funds to pay for them. Much of this new and innovative technology can be very expensive. The need for it will continue to be questioned by funding sources and denials will occur. You should be aware of the variety of assistive technology options which exist.

- Information about public or governmental programs that you have previously used including Medicaid, Medicare, educational programs, social services, vocational rehabilitation, SSI and/or SSDI, traditional and nontraditional funding sources such as disability specific agencies (i.e., Easter Seals, MDA, UCP).
- Recommendations for specific assistive devices including the name and manufacturer of the equipment, the cost, any amount that you or your family can contribute or information pertaining to financial assistance already guaranteed from another source, why the piece of equipment was selected and how the equipment will improve the functioning and/or health status of the individual.

Again, make sure you know what specific information is required by the source. Always check your paperwork closely to be sure it is complete and correct.

What Happens When Funding is Approved and Authorization Occurs?

Written approval will be given for the amount of money that has been authorized toward the purchase of the specified assistive technology. If the approval is for the entire or full amount requested/needed, the AT supplier or vendor will process the order and deliver the equipment. If the approval is for less than the full amount, locate other options to fund the remaining amount. This is why it is important to determine ALL potential funding sources as soon as possible, so that you can expedite the process.

Final Suggestion...

Never give up when it comes to funding! Key components in successfully obtaining funding are:

- Perseverance and determination.
- Exercising self-advocacy.
- Educating funding source personnel by demonstrating the benefits of the AT device.
- Investigating and actively seeking alternate funding sources if necessary.
Appeals and Advocacy

In Oklahoma, there are several resources to assist you with the appeals process and/or to pursue other routes, such as legal action. These include the Client Assistance Program (CAP), Office of Handicapped Concerns, Office of Client Advocacy, Early Settlement Dispute Mediation Program, Oklahoma Disability Law Center and Oklahoma Parents Center.

Client Assistance Program (CAP)

The Client Assistance Program (CAP), a program within the Office of Handicapped Concerns, is the advocacy unit that assists eligible persons with complaints, appeals and understanding the 1998 Rehabilitation Act Amendments and Title I of the Americans with Disabilities Act (ADA). The CAP assists by:

- Investigating complaints
- Mediating conflicts
- Representing complainants in the appeals process
- Providing CAP legal services (if warranted)
- Advocating for due process
- Identifying and recommending solutions to system problems
- Advising individuals of the benefits available under the 1998 Rehabilitation Act Amendments and ADA
- Referring individuals to other agencies (when needed)

Client Assistance Program (CAP)
James Sirmans, Director
Office of Handicapped Concerns
2401 NW 23rd Ste 90
Oklahoma City, OK  73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us/cap.htm

Office of Handicapped Concerns
Steve Stokes, Director
2401 NW 23rd Ste 90
Oklahoma City, OK  73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us

Office of Client Advocacy

The Office of Client Advocacy, Oklahoma Department of Human Services (DHS) is the DHS advocacy unit that assists eligible persons with complaints and appeals regarding DHS services. The Office of Client Advocacy assists by:

- Investigating complaints
- Mediating conflicts
- Representing complainants in the appeals process
- Advocating for due process
- Identifying and recommending solutions to system problems
- Referring individuals to other agencies (when needed)

Office of Client Advocacy
Oklahoma Department of Human Services
PO Box 25352
Oklahoma City, OK  73125
(405) 525-4850
(800) 522-8014 (statewide)
FAX: (405) 525-4855
www.okdhs.org/clientadvocacy/

Early Settlement Dispute Mediation Program

In 1986 the Supreme Court of Oklahoma adopted Rules and Procedures for the Dispute Resolution Act, O.S. 12§ 1801 et seq., providing guidelines for the establishment of dispute resolution centers. The purpose of the Dispute Resolution Act is to provide all citizens of this state convenient access to dispute resolution proceedings which are fair, effective, inexpensive, and expeditious. Early Settlement Centers operate under the authority of the Oklahoma Dispute Resolution Act. The Centers provide low-cost mediation services to all who wish to negotiate interpersonal matters. To initiate mediation, each party must pay a $5 processing charge as required by Oklahoma Statute, except in cases ordered through the court. Almost any issue can benefit from the Early Settlement program and it’s services.

Cases resolved by mediation may involve services to individuals with disabilities (including school services to children with disabilities under IDEA), money, property and business transactions. Mediation is not a substitute
for legal help and no legal advice will be given by
the mediator. Participants retain their rights to due
process hearings, court action or filing complaints with
appropriate agencies.

Early Settlement
Hotline (405) 521-6677
See Appendix B for a list of the Early Settlement
Regional Offices.

Oklahoma Disability Law Center (ODLC)
The Oklahoma Disability Law Center is a non-profit
corporation providing free legal services throughout the
state to persons with disabilities. They help individuals
achieve equality and inclusion in society without regard to
disabling conditions. Their mission is to protect, promote,
and expand the rights of people with disabilities. Their
professional staff will determine whether or not they can
help with legal services. Because of their very limited
resources, they may be unable to help all eligible persons.
ODLC has offices in Tulsa and Oklahoma City.

Oklahoma Disability Law Center, Inc.
2828 E. 51st Street, Suite 302
Tulsa, OK 74105
(918) 743-6220 (V/TDD)
(800) 266-5883 (V/TDD)
http://home.flash.net/~odlcokc/

Oklahoma Disability Law Center, Inc.
2915 Classen Blvd.
300 Cameron Bldg.
Oklahoma City, OK 73106
(405) 525-7555 (V/TDD)
(800) 880-7755 (V/TDD)

Oklahoma Parents Center, Inc.
Oklahoma Parents Center (OPC) is a statewide parent
training and information project. It is a parent directed
center providing services statewide to parents and
professionals enabling them to work together to provide
an appropriate educational program for the disabled child.
Oklahoma Parents Center can help parents of children with
disabilities meet their needs for specialized information,
skills and training. Oklahoma Parents Center provides the
following free services statewide:

Workshops:
• Basic Rights/Related laws;
• IEP (Individualized Educational Program);
• Communication Skills;
• Early childhood 0-5 transition (School to Work/ Home to Community)
• Parent Volunteer Advocates
• Specialized Workshops/Presentation
• Individual Assistance and Information
• Newsletter

Oklahoma Parents Center
4600 S.E. 29th, Suite 115
Del City, OK 73115-4224
E-mail: okparentctr@aol.com
(405) 619-0500
(877) 553-4332 (Voice/TDD)
FAX: (405) 670-0776
(Toll Free for Parents Only, Please)
www.okparents.org

Legal Aid Services of Oklahoma, Inc.
Legal Aid Services of Oklahoma, Inc. is a nonprofit
Oklahoma corporations providing free legal services to
Oklahoma's poor as well as its senior citizens. Legal Aid
maintains high standards of quality in providing effective
and efficient legal services to its client community
through a professional staff of attorneys, paralegals
and support staff. These services are supplemented by
volunteer attorneys. Legal Aid may handle the following
problems:

• Public Assistance: TANF, Food Stamps, SSDI, SSI
• Health Care: Medicaid/Medicare, Nursing Home
Problems
• Housing: Public Housing/Section 8 Housing,
Foreclosures, Evictions
• Education: IDEA, Vocational Education, School
Expulsion and Suspension
• Special Legal Problems: Rights of the Mentally or
Physically Disabled

There may be other types of cases that can be handled.
Please ask. Unfortunately, because of limited resources,
they are unable to assist many individuals. For assistance,
call for an appointment. See Appendix C for a list of the
regional Law Centers.

Legal Aid Services of Oklahoma, Inc.
Headquarters and Administration
2915 Classen Blvd #10
Oklahoma City, OK 73106
(405) 557-0020 (V/TDD)
(800) 421-1641 (V/TDD)
FAX: (405) 524-1257
www.legalaidok.org

Legal Aid Services of Oklahoma, Inc.
Tulsa Law Center and Administration Services
Gary Dart, Director of Litigation
423 S.Boulder, 2nd Floor
Tulsa, OK 74103
(918) 584-3338 or (918) 584-3211
(800) 299-3338
Hotline: (888) 534-5243
FAX: (918) 584-3060 or (918) 584-1866
www.legalaidok.org

AIDS Legal Resource Project: (866) 817-8151
Homeless Legal Assistance Program: (800) 299-3338
Tulsa area only: (918) 584-3338
# Potential Funding Sources at a Glance for People with Disabilities in Oklahoma

Additional Sources Across Age Groups include Private Sources, Service Clubs, Fraternal Organizations, Low Interest Loan Programs, Charitable Organizations, Grants, and Foundations

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<td>Private Insurance</td>
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<td>Medicaid</td>
<td>Medicaid - Home &amp; Community Based Waiver</td>
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<td>Medicaid - Home &amp; Community Based Waiver</td>
<td>Social Security Disability Insurance (SSDI)</td>
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<td>Social Security Income (SSI)</td>
<td>Social Security Income (SSI)</td>
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<tr>
<td>SSI - Disabled Children's Program</td>
<td>Vocational Rehabilitation</td>
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<td>Family Support Assistance</td>
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<td>JD McCarty Ctr for Children with Dev Disabilities</td>
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<td>Oklahoma Telecommunications Program</td>
<td>Oklahoma Telecommunications Program</td>
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<td>Easter Seals of Oklahoma</td>
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<td>Muscular Dystrophy Association</td>
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<td>Muscular Dystrophy Association</td>
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<td>Head Start</td>
<td>Medicaid</td>
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<td>Private Insurance</td>
<td>Medicaid - ADvantage Waiver</td>
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<td>Medicaid</td>
<td>Social Security Disability Insurance (SSDI)</td>
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<td>Social Security Income (SSI)</td>
<td>Social Security Income (SSI)</td>
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<td>SSI - Disabled Children's Program</td>
<td>Home Improvement and Repair Loan, USDA</td>
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<td>Medicaid - Home &amp; Community Based Waiver</td>
<td>Veterans Benefits</td>
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<td>JD McCarty Ctr for Children with Dev Disabilities</td>
<td>Oklahoma Dept. of Housing and Urban Development</td>
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<td>Family Support Assistance</td>
<td>Oklahoma Telecommunications Program</td>
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<td>Vocational Rehabilitation</td>
<td>Private Funds</td>
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<td>Supported Employment</td>
<td>Corporate Discounts and Rebates</td>
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<td>Oklahoma Telecommunications Program</td>
<td>Senior Citizens Hearing Aid Project</td>
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<td>Easter Seals of Oklahoma</td>
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<td>Muscular Dystrophy Association</td>
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<td>Corporate Discounts and Rebates</td>
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**GLOSSARY OF ASSISTIVE TECHNOLOGY TERMS**

**Activities of Daily Living (ADL)** - Activities that reflect a person's ability to perform tasks that are essential for self-care, such as bathing, grooming, feeding oneself, dressing, toileting, and mobility including walking, transferring, or independently using a wheelchair to move from one place to another.

**advocacy** - Speaking or acting on behalf of someone to protect his or her rights and needs.

**alternative and augmentative communication (AAC)** - Any system that aids individuals who are not independent verbal communicators. The system can include speech, gestures, sign language, symbols, synthesized speech, dedicated communication aids or microcomputers.

**Americans with Disabilities Act (ADA)** - The Americans with Disabilities Act (ADA) of 1990 assures full civil rights of people with disabilities. Guarantees equal opportunity for individuals with disabilities in employment, public accommodations, transportation, state and local government services and telecommunications.

**appeal** - A process which takes place after a request or application is denied. Additional information is supplied to the funding agency so they may reconsider the request.

**assistive technology device** - Any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain or improve functional capabilities of individuals with disabilities.

**assistive technology (AT)** - A generic term to describe any device that is mechanical or non-mechanical, electronic, non-electronic, computer-based or any specialized or adapted materials and/or strategies.

**assistive technology service(s)** - Any service that directly assists an individual with a disability in the selection, acquisition, or use of an assistive technology device. These include evaluation and assessment, acquisition and/or purchase, coordination with existing services, training and technical assistance for an individual with a disability and/or the family, and training or technical assistance for service providers and employers who are substantially involved with the individual.

**direct selection** - Activation of a letter, picture or other item by a single action. Pressing a key on a keyboard, eye gaze selection (eye pointing) or use of an optical headpointer are examples of direct selection.

**durable medical equipment (DME)** - A piece of equipment that can withstand repeated use, is primarily and customarily used to service a medical or therapeutic purpose, is generally not useful to a person in the absence of illness or injury, and is appropriate for use in the home.

**encoding** - A selection technique used to specify items from an individual’s vocabulary. For example, an individual may select DW on a communication device to say “I want a drink of water.”

**environmental adaptations** - Modifications or changes made to an individual’s environment (e.g., home, work, school, community) to assist in living independently. These modifications include ramps, widening of doorways, modifying bathrooms, special furniture, other additions of equipment, etc.

**environmental control unit (ECU)** - A system that enables individuals to control various devices in their environment with single or multiple switches. The control unit may be mounted on a wheelchair for ease of access. Devices that can be operated with ECUs include lights, door openers, televisions and telephones.

**equipment fabrication** - The design and construction of a device or piece of equipment that improves an individual’s functioning level.

**equipment fitting** - The process of installing, adjusting, and testing an AT device, piece of equipment or other adaptation that will benefit an individual.

**equipment modification** - Changing or altering of the design and construction of an existing device or piece of equipment.

**expanded keyboard** - A keyboard which has keys and/or spaces between the keys larger than the standard microcomputer keyboard so that persons with poor fine motor control (hand and finger use) can use the enlarged keys/keyboard.

**Free and Appropriate Public Education (FAPE)** - IDEA requires state and local education agencies that accept Federal funds to provide a FAPE, in the least restrictive environment, for ALL children with disabilities who are ages 3-21.

**headstick or mouth stick** - A pointer or extension device that is mounted to a headpiece and extends downward or is held in the mouth between the teeth. It is used in direct selection of keys on a keyboard or a picture symbol or word on a communication board. It is for use by persons with good head control who have very limited use of their upper body (arms and hands).

**icon** - A graphic used to represent a concept or idea. Icons can appear on the computer screen or in print format. For example, icons have been used in this guide to represent each category of AT devices (i.e., a van to represent vehicle modifications).
**inclusion and integration** - Use of the same community resources available to others. Contact and interactions with citizens without disabilities including physically, socially, academically or vocationally and societally.

**independence** - The extent a person with a disability can exert control and choice over his or her own life.

**Individual Education Plan (IEP)** - A plan used to document appropriate and individualized education. The IEP puts in writing the child’s current level of functioning, annual goals, short-term objectives and support and/or related services needed to achieve these goals and objectives (including the need for AT devices and services).

**Individualized Plan for Employment (IPE)** - A written plan developed by a consumer and a vocational rehabilitation counselor to outline all the services needed to find employment and an appropriate career of the consumer’s choice.

**input device** - A method of activating or sending information to a computer or other electronic device. Keyboards, mice and trackballs are common computer input devices.

**interdisciplinary team** - Individuals involved in assessment and recommendations for persons with disabilities. The team consists of persons from a wide variety of disciplines including, but not limited to, medical experts, educators, speech language pathologists, occupational therapists, physical therapists, rehabilitation engineers, care providers, psychologists, rehabilitation counselors, and social workers.

**medically necessary** - Items that are needed by the consumer for medical reasons. These items need to be ordered by a doctor or other appropriate medical professionals. Medical necessity is a judgement made by the individual doctor or medical professional.

**miniature keyboard** - Although smaller than the standard keyboard, a miniature keyboard contains all of the keys and functions. It is useful to persons with limited range of motion and one-handed typists.

**occupational therapist** - occupational therapists help persons with both physical and emotional problems. The term “occupation” used in the context of this profession refers to any activity with which persons occupy their time. Occupational therapists focus on helping people master the everyday activities of life and work.

**orthotics** - The selection, fabrication and fitting of devices used to protect, support, or improve the function of parts of the body. Any device of this type is called an orthosis or an orthotic device (plural - orthoses).

**peripheral** - Any number of devices connected to a computer to provide input, output, or other functions. Printers, modems, switches, voice synthesizers, and internal memory cards are considered peripherals.

**physical therapist** - physical therapists are health care professionals who evaluate and treat people with health problems resulting from injury or disease.

**prior approval** - An agreement in writing that ensures payment of a device. Eligibility for prior approval must be determined by the funding source (agency) BEFORE the purchase of the device.

**prosthetics** - The selection, fabrication and fitting of devices (artificial limbs) used to replace the function of parts of the body that move (i.e., arms, hands, legs, feet). Any device of this type is called a prosthesis or a prosthetic device (plural - prostheses).

**scanning** - A selection technique which presents groups of items to the user. The user then signals with a switch press, gesture or other means when the desired item is being indicated. The scanning may be performed automatically by an electronic system or manually by the communication partner.

**speech language pathologist (SLP)** - professionals that provide treatment of speech defects and disorders, especially through use of exercises and audio-visual aids that develop new speech habits.

**speech synthesizer** - An electronic device that converts text characters into artificial speech. The quality of speech ranges from close to lifelike to robotic sounding speech found in lower end speech synthesizers.

**Telecommunication Device for the Deaf (TDD)** - A Telecommunication Device for the Deaf allows a person to transmit typed messages over the phone lines to another person with a TDD. Most TDDs include a keyboard for typing messages to send and a display and/or printer to receive messages.

**touch screen** - An input device which allows access to a computer by directly touching the screen.

**voice recognition system** - An access system designed to replace the standard keyboard as the method of input. The system is “trained” to recognize utterances that are spoken into a microphone. The utterances are translated into computer commands or sequences of alphanumeric characters and used to operate the computer and software.
References


**Other Sources**


United Way of Metro Atlanta, Inc. (1994). *The help book*. Atlanta, GA: Author. (cost = $25.00 or $20.00 for nonprofit organizations)
SECTION III
Possible Funding Sources

This section of the guide contains charts to help you determine possible funding sources to approach. Use this decision-making tool BEFORE you go to the public and private sources described in Section IV and Section V. These have been developed to simplify the decision making process for you and to save you valuable time and effort.

Instructions for Using Decision-Making Charts:

1. Use a ruler or paper edge to scan the information included beside each Public and Private Agency included in the charts. Make a list of the possible sources available to you.
2. Start with the charts for Public Agencies. For each agency/source listed on the left of the chart, look at the first column, "Ages Served." If this agency/source does not serve persons your age, move on to the next agency listed on the chart. If this agency/source does serve persons your age, scan the columns to the right to find out which AT services and/or AT devices this source provides or covers.
3. If an agency does serve persons your age and provides the AT service(s) and/or device(s) you need, record the name of the agency and the page number (far right column of chart).
4. Repeat steps #2 and #3 until you have reviewed all the Public Agencies listed.
5. Move on to the charts for Private Agencies and repeat steps #2 and #3 until you have reviewed all the Private Agencies listed.

Now you have a list of Public and Private Agencies or possible funding sources that serve persons your age and provide or cover AT devices and services that match your need(s).

6. Use your list of agencies with page numbers and locate their detailed fact sheets in Section IV and Section V.

7. Consider the other funding sources described in Appendix A: Individuals with Disabilities Education Act (IDEA), Americans with Disabilities Act (ADA), Sections 504 and 508 of the Rehabilitation Act, private health insurance, Workers’ Compensation and Ticket to Work and Work Incentives Improvement Act (TWWIIA).
<table>
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<tr>
<th>PUBLIC SOURCES</th>
<th>AT SERVICES</th>
<th>AT DEVICES</th>
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<td>Aging Services</td>
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<td>American Indian Vocational Rehabilitation Sec 121 Projects</td>
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<td>Family Support Asst. Program</td>
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<td>Head Start</td>
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<td>Indian Health Services</td>
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<td>J.D. McCarty Ctr for Children with Developmental Disabilities</td>
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<td>Medicaid - ADvantage Waiver</td>
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<td>Medicaid - EPSDT</td>
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<td>Oklahoma ABLE Tech</td>
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*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults
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<th>PUBLIC SOURCES</th>
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- National Multiple Sclerosis Society - Oklahoma Chapter
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- Self Help for Hard of Hearing People, Inc.
- Sooner AMBUCS Share4Life Komputer (ASK)
- Tulsa Cerebral Palsy Assn
- United Cerebral Palsy of Oklahoma
- Disabled Children's Relief Fund
- Habitat for Humanity International
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- Pearle Vision Foundation
- PUSH America
- Recordings for the Blind & Dyslexic

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PUBLIC AGENCIES

Section IV: Public Sources of Funding

PURPOSE
The following pages contain fact sheets on public or governmental sources of funding. To determine the most likely agencies to pay for the AT you need, look closely at the eligibility requirements and financial criteria of each source and at what types of AT devices and services the agency will fund. Due to eligibility requirements, funding for AT from public sources is far from guaranteed. You will have to build a strong case for the AT you need. Most agencies will have an internal appeals process if you disagree with the initial decision made in your case request.

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Oklahoma Department of Rehabilitation Services

Vocational Rehabilitation Program

Division of Vocational Rehabilitation
Oklahoma Department of Rehabilitation Services
Aging Services
Aging Services Division, Department of Human Services

PURPOSE
The Aging Services Division plans, administers, coordinates and evaluates a statewide system of services for older Oklahomans. The Aging Services Division strives to secure and maintain economic and personal independence and dignity for the elderly by providing support services and by removing individual and social barriers to independence. Programs and services are administered through the state’s 11 Area Agencies on Aging (AAAs). Those programs may provide equipment loan closets.

CONTACT PERSON
Ms. Beth Batman
Aging Services Division
2401 NW 23rd, Suite 40
Oklahoma City, OK 73107
(405) 522-0726
FAX: (405) 521-2086
Senior Info-Line
(800) 211-2116
www.okdhs.org/aging
See Appendix B for contact persons at local Area Agencies on Aging (AAAs).

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Individuals age 60 and older.
• Attention is given to those older adults with the greatest economic or social need.
• Under special conditions, persons under 60 may be eligible (i.e., the spouse of an individual over 60, or a person with a disability residing with an eligible person or caregiver).

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Training for Consumer & Family
• Locating Alternate Funding
• Loan Closet (Pending Availability)

AT DEVICES PROVIDED/COVERED
• No AT devices are provided or covered.

APPLICATION PROCESS
• Contact your local Area Agency on Aging (AAA) and request information and services.

PIECES OF THE PUZZLE
• Services funded are determined on an area-by-area basis.
• Services that MAY BE funded include: transportation, congregate and home delivered meals, multipurpose senior centers, information and referral, homemaker services, chore services, shopping assistance, outreach, legal services, long-term care ombudsman, mental health counseling, senior companion, family caregiver support services, and health promotion.
American Indian Vocational Rehabilitation (AIVR)  
Section 121 Projects

PURPOSE
The American Indian Vocational Rehabilitation (AIVR) Program is designed to assist eligible Native Americans with disabilities in becoming employed. There is a general presumption that an individual with a disability is capable of engaging in gainful work unless proven otherwise and that the provision of AIVR services can improve his or her ability to become gainfully employed. An Individualized Plan for Employment (IPE) is developed with each eligible individual. The IPE outlines the individual's program for attaining his or her employment goal. Services provided by AIVR may include counseling, guidance, job placement, vocational training, rehabilitation technology, interpreter services for persons who are deaf, personal assistance and other services that will assist the person in attaining his or her employment goal.

CONTACT PERSON
Andrea Hall  
Tribal Liaison  
3535 NW 58th Street  
Suite 500  
Oklahoma City, OK 73112  
(405) 522-7957  
FAX: (405) 522-7980

See Appendix B for American Indian Vocational Rehabilitation Programs.

FINANCIAL CRITERIA
• None

ELIGIBILITY
• An individual is eligible for Section 121 AIVR services if the individual:
  1) Has a Certificate of Degree of Indian Blood (CDIB) card;  
  2) Resides within the particular Section 121 Project service area;  
  3) Has a physical or mental impairment which for such individual constitutes or results in an impediment to employment;  
  4) Can benefit in terms of an employment outcome from VR services; and  
  5) Requires VR services to prepare for, enter, engage in, or retain gainful employment.
• An individual who has a disability or is blind as determined pursuant to Title II or Title XVI of the Social Security Act shall be considered to have: 1) A physical or mental impairment which for such individual constitutes or results in a substantial impediment to employment; and  
  2) A severe physical or mental impairment which seriously limits one or more functional capacities in terms of an employment outcome.
• Determinations by other agencies, particularly education agencies, regarding whether an individual has an impairment or is an individual with a severe disability are to be used to the extent appropriate, available and consistent with the Rehabilitation Act.
• Persons may be required to participate in the cost of some services, including AT, depending on their income level.

AT SERVICES PROVIDED/COVERED
• Assessments & Evaluations  
• Case Management  
• Training for Consumer & Family  
• Information & Referral  
• Locating Alternate Funding  
• Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

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APPLICATION PROCESS

- Contact the Section 121 AIVR office that serves the area in which you reside to apply for services. Referrals are considered applicants as soon as the counselor has a document signed by the individual requesting AIVR services. This may be a formal application or a letter signed by the applicant, applicant’s parent, guardian, or other representative, which provides the minimum basic information and requests AIVR services.
- In application status, the counselor will secure sufficient information to make a determination of eligibility or ineligibility for AIVR services, determine a priority group assignment, or make a decision to put the client into extended evaluation. The information needed by the counselor may include the results of a physical examination, an assistive technology evaluation, or an extended evaluation of vocational potential for gainful employment.
- If a person is determined to be eligible for services based on evaluation information, the counselor and the individual will develop an Individualized Plan for Employment (IPE) that is designed to result in eventual competitive employment for the individual.

APPEALS PROCESS

- Each AIVR Section 121 Project has a formal appeals process that clients are advised of upon application for services. The appeals process may vary by Project.

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists disabled persons who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act, b) assist clients in communicating their concerns to AIVR Section 121 Projects; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any assistive technology that the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities.
- Once a decision has been made to supply an eligible client with assistive technology, it may be possible to provide a wide range of devices if they are vocationally relevant. However, AIVR cannot buy devices that other sources can buy or that the Americans with Disabilities Act (ADA) requires that other sources provide.
- Vocational Rehabilitation is an eligibility, not an entitlement program. If the evaluation process determines that a person is not eligible for services, there is no possibility of receiving funding from this source.
- The primary purpose of assistive technology devices and services provided by the regular AIVR program is to enable a person to obtain and maintain gainful employment.
Family Support Assistance Program
Developmental Disabilities Services Division (DDSD),
Department of Human Services (DHS)

PURPOSE
The Family Support Assistance Program provides a payment for children with severe developmental disabilities who reside in their family homes and who meet other required eligibility criteria. This payment is intended to keep families together; facilitate the return; or to prevent or delay the out-of-home placement of children with severe developmental disabilities. These payments help families pay for needed services such as respite care, technical assistance, attendant services or personal items including assistive technology services and devices. Payments range from $250 a month to $400 a month, depending on the number of children with developmental disabilities living in the home.

CONTACT PERSON
Ms. Ann Riggs
Developmental Disabilities Services Division
OK DHS
PO Box 25352
Oklahoma City, OK 73125
(405) 521-4977
FAX: (405) 522-3037
www.okdhs.org/ddsd

See Appendix B for DHS County Offices.

FINANCIAL CRITERIA
• The family with whom the eligible family member is residing has an annual gross adjusted income which does not exceed $45,000.

ELIGIBILITY
The family member for whom the application is made must:
• Be less than 18 years of age;
• Have mental retardation or other developmental disability;
• Reside with or return to the family from an out-of-home placement; and
• Not receive Home and Community-Based Waiver Services.

The family with whom the eligible family member is residing must:
• Reside in the State of Oklahoma;
• Have an annual gross adjusted income which does not exceed $45,000; and
• Be headed by a biological parent, adoptive parent, or legal guardian of the eligible family member. If the eligible family member lives with an adoptive parent or parents who already receive the Department of Human Services’ Adoption subsidy, the family cannot receive family support assistance under this program.

AT SERVICES PROVIDED/Covered
• No AT services are provided or covered. The cash payments can be used for any purpose including AT services.

AT DEVICES PROVIDED/Covered
• No AT devices are provided or covered. The cash payments can be used for any purpose including AT devices.

APPLICATION PROCESS
• Applications are available through the DDSD Area Offices.
• Application forms are also available from DHS county offices.

APPEALS PROCESS
1. For grievances that have not been informally resolved, individuals may file a formal grievance using form OCA GR-001 with the assistance of a grievance coordinator.
2. A response to the formal grievance indicating specific actions to resolve the complaint is due five (5) working days from the date the grievance coordinator signed the form. The proposed resolution, as documented on form OCA GR-001A, should occur within thirty (30) days or the grievance is automatically appealed to the next level.
3. Resolutions not accepted by the grievant are appealed to the second level. At this level, the director/administrator of the facility provider is responsible for responding. The area manager is responsible for DDSD clients and the area director is responsible for field operation employees. Second level appeals are due three (3) working days from the date the grievant coordinator signed the OCA GR-001A.
4. Further appeals are facilitated by the grievance coordinator and the state Office of Client Advocacy.

PIECES OF THE PUZZLE
• Funds are limited; applicants are placed on a waiting list.
**Head Start**

Community Action Agencies, Native American Nations or Tribes, and Other Community Based Agencies

**PURPOSE**

Head Start and Early Head Start are comprehensive child development programs which serve children from birth to age 5, pregnant women, and their families. Head Start programs strive to assure that children with disabilities are located and enrolled. A minimum of 10% of the funded enrollment slots must be made available to children with disabilities. Head Start provides a range of individualized services in the areas of education and early child development, medical, dental, mental health, nutrition, and parent involvement. In addition to the full range of services provided to all children, special services may be available for children with disabilities enrolled in the program including equipment and materials or modifications to existing facilities. These types of support services may be provided through Head Start, outside agencies, or a combination of both. Head Start programs use non-Head Start resources whenever possible.

**CONTACT PERSON**

Ms. Kay Floyd, Head Start Collaboration Director  
OK Assn of Community Action Agencies  
2800 NW 36th, Suite 221  
Oklahoma City, OK  
(405) 949-1495  
FAX: (405) 949-0955  
www.okacaa.org/ head-start/state.html

**FINANCIAL CRITERIA**

- 90% of recipients have low income. 10% can be above the federal poverty level.

**ELIGIBILITY**

- Children ages birth to 5.
- Children with disabilities must have been diagnosed by appropriate professionals.
- 90% of the children in Head Start must be from low-income families.
- 10% of the children in Head Start can be from families above the federal poverty level.
- Children from the lowest income families are given preference.

**AT SERVICES PROVIDED/COVERED**

- Assessments & Evaluations  
- Case Management  
- Advocacy/Other  
- Information & Referral  
- Locating Alternate Funding  
- Training For Consumer & Family

**AT DEVICES PROVIDED/COVERED**

- Support services may be provided through Head Start, outside agencies, or a combination of both. Head Start programs use non-Head Start resources whenever possible.

**APPLICATION PROCESS**

- Contact your local Head Start to apply. See Appendix B for Head Start Listings.

**APPEALS PROCESS**

- Each Head Start Program has its own formal appeals process in place.
- If a parent has a disagreement with the program that is not resolved at the local level, the parent can go to the Head Start Policy Council for review of the issue.

**PIECES OF THE PUZZLE**

- To ensure appropriate special services and optimal transition into public schools, an Individualized Education Program (IEP) is developed for each child who has a disability by the diagnostic team, parents, and teacher. The IEP reflects the child’s participation in the full range of Head Start services and also describes the special education and related services needed to respond to the child’s disability. Needed AT devices and services should also be addressed in the IEP.
- The reauthorization of the Head Start Act in 1994 made possible the optional services of the “Early Head Start Program.” The Early Head Start Program serves children from birth to age 3 and pregnant women.
Home Improvement and Repair Loans and Grants
United States Department of Agriculture (USDA) Rural Housing Service,
USDA Rural Development Program

PURPOSE
One of the programs administered through the Rural Housing Service, the Home Improvement and Repair Loans and Grants program enables very low income rural homeowners to remove health and safety hazards in their home and to make homes accessible for people with disabilities. This program is also referred to as 504 Loan and Grant.

CONTACT
Oklahoma Rural Development Local Office
www.rurdev.usda.gov/rhs/programbriefs/
See Appendix B for Oklahoma Rural Development local office information and counties served by each office.

FINANCIAL CRITERIA
- Income must be below 50% of the area median income.

ELIGIBILITY
- Individuals must be at least 62 years old.
- Must reside in and own the home that needs improvements.
- When requesting a grant, the person must be unable to repay a 1% loan.
- The home must be in a rural area of less than 20,000 in population based on an individual’s address.
- Grants and loans are dispersed based on financial eligibility.

AT SERVICES PROVIDED/Covered
- No AT services are provided or covered.

AT DEVICES PROVIDED/Covered
- Home Modifications

APPLICATION PROCESS
- Contact the local Oklahoma Rural Development office nearest you to apply for services.
- In the initial interview, the USDA staff will assist you in obtaining the needed information to complete the application.

APPEALS PROCESS
- Any applicant over the age of 62 has the right to appeal an adverse decision.

PIECES OF THE PUZZLE
- Funds that are available for the Home Improvement and Repair Loans and Grants are very limited and may not be available until the next funded year. You may be placed on a waiting list to receive the funds.
- If a house is in such disrepair that it is not decent, safe or sanitary, assistance will not be considered.
- At this time $7,500 is the maximum lifetime grant amount.
- At this time $20,000 with a 20 year amortization is the maximum loan amount.
Indian Health Services

PURPOSE
To improve the health and quality of life of the Native American population in Oklahoma through screening, detection, education and service delivery.

CONTACT PERSON
OK City Area Indian Health Services
Mr. Dale Keel, Acting Area Director
Office of Health Programs
Five Corporate Plaza
3625 NW 56th Street
Oklahoma City, OK 73112
(405) 951-3820
FAX: (405) 951-3916

See Appendix B for Indian Health Services Oklahoma City Area Service Unit Directory.

FINANCIAL CRITERIA
• None

ELIGIBILITY
• All ages.
• Certificate of Degree of Indian Blood (CDIB) required for services.

AT SERVICES PROVIDED/Covered
• Assessments & Evaluations
• Case Management
• Information & Referral
• Locating Alternate Funding
• Maintenance & Repairs

AT Devices PROVIDED/Covered

Aids for Hearing Impaired
Medical Supplies

Aids for Vision Impaired

APPLICATION PROCESS
• Call the Indian Health Services office nearest you or the Oklahoma City Area office at (405) 951-3820.

PIECES OF THE PUZZLE
• Program has limited resources to allocate to AT. Priorities are established and some devices require the individual to pay some of the cost.
J. D. McCarty Center for Children with Developmental Disabilities

PURPOSE
The mission of the J.D. McCarty Center for Children with Developmental Disabilities is to provide a comprehensive program of rehabilitative care for children with developmental disabilities. Within a multi-disciplinary approach to service delivery, they provide an intensive and comprehensive habilitative environment through direct service, referrals, consultations, education, training, transitional planning and community support. The J.D. McCarty Center offers a large variety of services which include: outpatient/inpatient services, teletherapy, physical therapy, occupational therapy, communications disorders therapy, psychological testing, and recreational activities. The J.D. McCarty Center also has an Adaptive Equipment Assessment Clinic by appointment that enables parents to learn what is available to assist them in caring for their child or to help the child better take care of him or her self.

CONTACT PERSON
Curtis Peters
2002 East Robinson
P.O. Box 490
Norman, OK 73070
(405) 307-2800
(800) 777-1272
FAX: (405) 307-2801
www.jdmc.org

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Children with a developmental disability age birth to 21.
• J.D. McCarty staff determine appropriate services to be delivered based on screening of children.
• Payment is on a sliding-scale based on the household income. Medicaid and private insurance are acceptable methods of payment.

AT SERVICES PROVIDED/Covered
• Assessments & Evaluations
• Case Management
• Information & Referral
• Fabrication of Devices

• Maintenance & Repairs
• Training for Consumer & Family
• Advocacy/Other

AT DEVICES PROVIDED/Covered
• No AT devices are provided or covered.

APPLICATION PROCESS
• Complete required health forms at the time of initial screening.

APPEALS PROCESS
1. When a child or family member has a conflict they are encouraged to discuss their concerns with the charge nurse, therapist or case manager to resolve the issue informally.
2. The conflict will then be referred to the patient advocate, who will attempt to resolve the matter by assisting the child or family member in filing a formal grievance.
Medicaid - ADvantage Waiver Program
Aging Services Division, Department of Human Services (DHS)

**PURPOSE**

The ADvantage Waiver Program is a long-term care program providing Medicaid-funded home & community-based services to frail elders and adults with physical disabilities. ADvantage is a program of the Oklahoma Department of Human Services (DHS) through its Aging Services Division and is administered by the Long Term Care Authority (LTCA) of Tulsa and Enid. DHS has contracted with the LTCA to perform a pre-screening of applicants requesting long-term care services through DHS. LTCA staff refers appropriate applicants to DHS for functional assessments. ADvantage services support families in care giving; they do not replace a family’s effort. The ADvantage Program has added adults with developmental disabilities age 21 and over who do not have mental retardation or a cognitive impairment as another population to be served.

**CONTACT PERSON**

Mr. Cary Garland
Aging Services Division
2401 NW 23rd, Suite 40
Oklahoma City, OK 73107-2422
(405) 522-4509
FAX: (405) 521-2086

Long Term Care Authority
(918) 583-3336 (Tulsa)
(580) 234-7475 (Enid)
(800) 435-4711
FAX: (918) 583-4056
www.okdhs.org/aging/ssoa.htm

See Appendix B for DHS county offices.

**FINANCIAL CRITERIA**

- See “Eligibility.”

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**ELIGIBILITY**

- Resident of Oklahoma;
- 65 years of age or older and in frail health, or age 21 and older with a physical disability or developmental disabilities who do not have mental retardation or a cognitive impairment;
- Nursing-home level-of-care needs;
- Meet Medicaid financial criteria established by the Oklahoma Health Care Authority; and
- Monthly income limit of $1692, with a resource limit of $2000. This figure is subject to change.

**AT SERVICES PROVIDED/COVERED**

- Assessments & Evaluations
- Case Management
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Training for Consumer & Family
- Fabrication of Devices
- Advocacy/Other

**AT DEVICES PROVIDED/COVERED**

- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Computer Applications
- Environmental Controls
- Home Modifications
- Hospital Beds
- Medical Supplies
- Prosthetics & Orthotics
- Seating & Positioning Equipment
- Wheelchairs & Mobility Aids

**APPLICATION PROCESS**

- Call the statewide referral number (800) 435-4711. The staff will conduct a telephone interview with the potential applicant or family member.
- The staff will inform potential applicants whether or not they appear eligible for the program and explain their Medicaid application rights.
- The staff will refer appropriate applicants to their local DHS office for a functional assessment.
- Case management services for ADvantage are accessed through the county DHS office.
APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a 3-person program panel assigned by an Administrative Law Judge (ALJ). The 3-person panel may or may not contact individuals for additional information during the course of the review.
4. The panel’s written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel’s decision. Appeals regarding the program panel’s decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ’s decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- Referrals may be made by any source in the community (provider, advocate, family member, consumer, etc).
- When calling the statewide referral number, you may have to leave a message. Normally calls are returned within 24 hours of receipt.
- The ADvantage Waiver is a Medicaid Program. The program recognizes that many individuals at risk of institutionalization can be cared for in their homes and communities, preserving their independence and ties to family and friends, at a cost no higher than that of institutional care. See “Pieces of the Puzzle” for Medicaid in the Public Agencies section for more details.
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Service at (800) 522-0114.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.
Medicaid – Early and Periodic Screening, Diagnosis, and Treatment (EPSDT)

**PURPOSE**

Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) is a comprehensive child-health program for all Medicaid-eligible children birth to 21 years of age. EPSDT is designed to ensure the availability of, and access to, required health care resources and help parents and guardians to effectively use those resources. Children receive a broad range of primary and preventative health services. Thus, states must cover regular and periodic exams for eligible children and provide any medically necessary services prescribed by the EPSDT screen, including AT devices and services, even if that service is not covered in the state plan for the regular Medicaid program.

**CONTACT PERSONS**

**SCOPE OF SERVICES**

Ms. Ivoria Holt,
EPSDT Services
OK Health Care Authority
4545 N Lincoln Blvd, Ste 124
Oklahoma City, OK 73105
(405) 522-7300
Email: holti@ohca.state.ok.us
www.ohca.state.ok.us

Mr. Frank Gault,
OK Department of Human Services
P.O. Box 25352
Oklahoma City, OK 73125
(405) 521-4394
FAX: (405) 521-4158
www.okdhs.org/fssd

See Appendix B for Department of Human Services county offices.

**ELIGIBILITY**

- All children ages 0-21 years who are eligible for Medicaid.
- Family income up to 185% of the federal poverty level. The financial criteria changes frequently; therefore, check at the local DHS office for eligibility.
- Individuals may also be eligible if they are on an in-home support waiver or a Home and Community Based Waiver.

**AT SERVICES PROVIDED/COVERED**

- Assessments & Evaluations
- Training for Consumer & Family
- Case Management
- Locating Alternate Funding
- Fabrication of Devices
- Maintenance & Repairs
- Information & Referral
- Advocacy/Other

**AT DEVICES PROVIDED/COVERED**

- Hospital Beds
- Wheelchairs & Mobility Aids
- Aids for Hearing Impaired
- Medical Supplies
- Aids for Vision Impaired
- Prosthetics & Orthotics
- Augmentative Communication
- Seating & Positioning Equipment
- Environmental Controls

**APPLICATION PROCESS**

- Apply for EPSDT under the SoonerCare program at the local DHS office (the same process as applying for Medicaid).
- Case management services for EPSDT are provided through the county DHS office.
Medicaid Early & Periodic Screening, Diagnosis, & Treatment (EPSDT)—continued

**APPEALS PROCESS**

1. An individual may request assistance from an OHCA department employee in obtaining forms, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Recipient appeals are first reviewed by a three-person program panel. The three-person panel may or may not contact individuals for additional information during the course of the review.
4. The Program Panel has 25 days from the date they received the appeal to issue a decision. If the decision is not in favor of the recipient, it will automatically be appealed to the Administrative Law Judge.
5. The ALJ will render a written decision within twenty (20) days of the hearing. In the event the Order is not in the Recipient’s favor, the Order will include instructions to appeal to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ’s decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

**PIECES OF THE PUZZLE**

- EPSDT is an important funding source for individuals who cannot afford private insurance. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- EPSDT can offer expanded services to children ages 0-21 years that are not available to other Medicaid clients. These EPSDT services can include AT devices and services that have been and continue to be excluded in the state plan for the regular Medicaid program.
- Not all types of AT devices can be purchased under Medicaid. There must be a medical need, which must be clearly demonstrated on a case-by-case basis, for an AT device. “Medically necessary” service means medical, dental, behavioral, rehabilitative or other health care services which are:
  - reasonable and necessary to prevent illness or medical conditions, or provide early screening, interventions, and/or treatment for conditions that cause suffering or pain, cause physical deformity or limitation in function, cause illness or infirmity, endanger life, or worsen a disability;
  - provided at appropriate facilities and at the appropriate levels of care for the treatment of a member’s medical conditions;
  - consistent with the diagnosis of the condition;
  - no more intrusive or restrictive than necessary to provide a proper balance of safety, effectiveness, efficiency and independence; and
  - assists the individual in achieving or maintaining maximum functional capacity in performing daily activities, taking into account both the functional capacity of the individual, and those functional capacities that are appropriate for individuals of the same age.
- The amount, duration, or scope of services to recipients may not be denied arbitrarily or reduced solely because of the diagnosis, type of illness, or condition. Appropriate limits may be placed on services based on medical necessity.
- According to OHCA, AT refers to those medically necessary devices used by an individual with a disability to enhance developmental skills, learning, and adaptation to the individual’s environment. These devices must be unique, customized or personalized to the specific individual. AT devices include, but are not limited to, cognitive and developmental aids and alternative augmentative and communication aids.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.
- Medicaid is the payer of last resort for equipment purchases. If an individual has health insurance, Medicaid only begins paying after the health insurance stops.
- Schools may be Medicaid providers and receive reimbursement for services that are provided under the IDEA if the school district contracts with OHCA.
- Due to parental income, some children with disabilities may not have been eligible for Medicaid prior to the age of 18, but may become income eligible for Medicaid and could receive services up to the age of 21.
ELIGIBILITY

- Medicaid serves persons of ALL ages and ALL types of disabilities. Medicaid fee for service is provided to certain Medicaid recipients that are currently exempt from SoonerCare Choice.
- Medicaid recipients that are to remain in the fee for service program include individuals:
  - dually eligible for Medicaid and Medicare,
  - in state custody such as foster care, or
  - served through a Home and Community-Based Waiver, such as ADvantage Waiver Program and In-Home Support.
- Persons qualifying for Medicaid must meet income and resource tests for eligibility and be medically needy. Individuals must fit into specific categories and must have income and resources below specific thresholds. Pregnant women and/or children under the age of 18 with a family income at or below 185% of the federal poverty level meet financial eligibility criteria. The financial criteria changes frequently; check at the local DHS office for eligibility.
- Persons may be categorically eligible if they are over 65 years old, blindness or otherwise disabled.
- All persons who are receiving Supplementary Security Income (SSI) benefits from the Social Security Administration are eligible to make a separate application to the County DHS office for Medicaid services.
- Persons above the income limits may receive assistance by utilizing a “spend-down” procedure if they are categorically related.

AT SERVICES PROVIDED/Covered

- Assessments & Evaluations
- Maintenance & Repair

AT DEVICES PROVIDED/Covered

- Aids for Daily Living
- Wheelchairs & Mobility Aids
- Hospital Beds
- Seating & Positioning Equipment
- Medical Supplies

APPLICATION PROCESS

- Application for Medicaid is made at your local office of the Department of Human Services. There is at least one office in every county in Oklahoma. Call BEFORE you go to apply. You will have to make an appointment and should ask what types of medical, financial and other information to bring with you to the appointment.
- Complete an application form, interview and provide specific information requested. Once an individual is determined eligible for benefits, contracted medical care providers may seek reimbursement from Medicaid on behalf of the eligible recipient.
Public AgencieS

Medicaid - Fee for Service—continued

### APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a three-person program panel assigned by an Administrative Law Judge (ALJ). The panel may or may not contact individuals for additional information during the course of the review.
4. The panel’s written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel’s decision. Appeals regarding the program panel’s decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ’s decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

### PIECES OF THE PUZZLE

- This complex, constantly changing program allows states to determine specific eligibility guidelines, benefits, and reimbursement policies that are based on broad guidelines from the federal government. Based on Oklahoma Public Law, some Medicaid recipients have been converted to SoonerCare Choice and are no longer in the Fee for Service program.
- Not all types of AT devices can be purchased under Medicaid. OHCA will either purchase or rent DME that is prescribed by an approved medical provider and is medically necessary.
- OHCA requires prior authorization for any DME that cost more than $500. Additionally, prior authorization is required for rental of hospital beds, support services, wheelchairs, continuous positive airway pressure devices, and lifts. Authorization must again be renewed after five months of rental use.
- Individuals obtain DME by a prescription from a physician to a DME supplier, who is contracted with the Medicaid program (e.g., on Medicaid’s approved vendors list).
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Service (800) 522-0114.
- Medicaid does not reimburse the recipient directly for medical expenses incurred. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- Medicaid is the payor of last resort on equipment purchases. If the individual is eligible for Medicare, Medicaid will only pay the remainder of the cost after Medicare has paid within the limits of the fee schedules. If an individual has health insurance, Medicaid only begins paying after the health insurance ceases to pay.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.
**PUBLIC AGENCIES**

**Medicaid–Home & Community-Based Waiver Program (HCBW)**
Developmental Disabilities Services Division (DDSD), Department of Human Services (DHS)

**PURPOSE**
Medicaid’s optional Home and Community-Based Waiver Program affords states the flexibility to develop and implement creative alternatives to institutionalizing Medicaid eligible individuals. The program recognizes that many individuals at risk of institutionalization can be cared for in their homes and communities, preserving their independence and ties to family and friends, at a cost no higher than that of institutional care. The Social Security Act specifically lists seven services which may be provided: case management, homemaker services, home health aid services, personal care services, adult day health, habilitation and respite care. Other services such as transportation, in-home support services, meal services, special communication services, employment, minor home modifications, and adult day care are provided as part of the Oklahoma Home and Community-Based Waiver plan.

**CONTACT PERSON**
Mr. David Taylor, Program Assistant Administrator Developmental Disabilities Services Division Oklahoma Department of Human Services PO Box 25352 Oklahoma City, OK 73125 (405) 521-6267 FAX: (405) 522-3037 www.okdhs.org

**ELIGIBILITY**
- Applicants must be age 3 or above.
- Applicants must have a developmental disability with a diagnosis of mental retardation as determined by the Social Security Administration or the OHCA’s Level of Care Evaluation Unit.
- Applicants must be determined by the OHCA’s Level of Care Evaluation Unit to meet the ICF/MR/Waiver Level of Care requirements.
- Applicants (not the Applicant’s family) must be determined financially eligible through the DHS Family Support Services Division with a countable monthly income limit of $1692 and a resource limit of $2000. This figure is subject to change.
- Only the applicant’s income and resources are counted for waiver services.

**AT SERVICES PROVIDED/Covered**

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<tr>
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**AT DEVICES PROVIDED/Covered**

- Adapted Toys & Games
- Home Modifications
- Aids for Daily Living
- Hospital Beds
- Aids for Hearing Impaired
- Medical Supplies
- Aids for Vision Impaired
- Prosthetics & Orthotics
- Augmentative Communication
- Recreation & Leisure Devices
- Computer Applications
- Seating & Positioning Equipment
- Educational Devices & Adaptations
- Vehicle Modifications
- Environmental Controls
- Wheelchairs & Mobility Aids
- Worksite & Office Modifications
APPLICATION PROCESS

- Contact the DDSD office located nearest you. (See “Contacts.”) They will guide you through official application forms.
- Application process includes:
  - completion of DDS-1 form,
  - arrangement for interviews and testing by professionals,
  - development of a complete plan of care and summary of services by the applicant’s team, which includes the applicant, service providers, case manager and other interested persons.
- Applicants will be notified of approval or denial in writing by DHS.

APPEALS PROCESS

1. An individual may request assistance from a DHS/DDSD employee in obtaining forms, writing, or filing an appeal.
2. An appeal of a decision a client wishes to protest must be filed within 30 days notice of the decision. The appeal is processed by completing Appendix G 2 of the Oklahoma Administrative Code, Title 340 Chapter 2, “Request For A Fair Hearing.”
3. A hearing, if requested, will be conducted by an Administrative Hearing Officer who is a member of the Appeals Unit and who has not had a part in the protested decision. Individuals may have an authorized representative appear with them at the hearing and have the right to present testimony and evidence regarding their situation. The appeals committee will determine whether the Department acted correctly in taking the adverse action.
4. After the decision has been reached, a letter specifying the reason for the decision and identifying the supporting evidence will be sent to the individual. The Appeals Unit has the responsibility of assuring the decision is carried out.

PIECES OF THE PUZZLE

- Currently there is a long waiting list to receive Home and Community-Based Waiver Services.
- In order to get on this waiting list, individuals must make a request for services.
- DDSD Area Offices operate an AT recycling program. Contact the area office closest to you for further information.
PUBLIC AGENCIES

Medicaid - In-Home Support Waiver Services (IHSW)
Developmental Disabilities Service Division (DDSD)
Department of Human Services (DHS)

PURPOSE
In-Home Support Waiver Services (IHSW) makes services and support available to Oklahoma residents with mental retardation who reside in their own homes or with family members. Services are intended to enhance individual and family capabilities, support and strengthen the family unit, and expand individual and family control and direction of available resources. Out-of-home residential services are not available through IHSW. Individuals may not receive IHSW and state-funded DDSD services (sheltered workshop, group home, community-integrated employment or the family support assistance payment program) at the same time. Services which may be provided include: case management, homemaker service, habilitation, respite care, vocational services, transportation, in-home support services, nutritional services, special communication services, therapy services, and minor home modifications.

CONTACT PERSON
Jean Lemonier
Developmental Disabilities Services Division
Oklahoma Department of Human Services
PO Box 25352
Oklahoma City, OK 73125
(405) 521-6252
FAX: (405) 522-1687

ELIGIBILITY
- Applicants must be age 3 or above.
- Applicants must have a disability with a diagnosis of mental retardation as determined by the Social Security Administration or the OHCA’s Level of Care Evaluation Unit.
- Applicants must be determined by the OHCA’s Level of Care Evaluation Unit to meet the ICF/MR/Waiver level of care requirements.
- Applicants must be determined financially eligible through the DHS Family Support Services Division with a monthly income limit of $1692, with a resource limit of $2000. This figure is subject to change.
- Applicants must reside in their own or family’s home.
- Applicants must have support needs that can be met through a combination of non-Waiver and State Plan resources available to the individual and within the per capita waiver allowance.

AT SERVICES PROVIDED/Covered
- Assessments & Evaluations
- Case Management
- Advocacy/Other
- Fabrication of Devices
- Maintenance & Repairs
- Training for Consumer & Family
- Information & Referral
- Supporting Software

AT DEVICES PROVIDED/Covered
- Adapted Toys & Games
- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Computer Applications
- Educational Devices & Adaptations
- Environmental Controls
- Wheelchairs & Mobility Aids
- Worksite & Office Modifications
- Home Modifications
- Hospital Beds
- Medical Supplies
- Prosthetics & Orthotics
- Recreation & Leisure Devices
- Seating & Positioning Equipment
- Vehicle Modifications
APPLICATION PROCESS

• Contact the DDSD office located nearest you. (See “Contacts.”) They will guide you through official application forms.
• Application process includes:
  • completion of DDS-1 form,
  • arrangement for interviews and testing by professionals,
  • development of a complete plan of care and summary of services by the applicant’s team, which includes the applicant, service providers, case manager and other interested persons.
• Applicants will be notified of approval or denial in writing by DHS.

APPEALS PROCESS

1. An individual may request assistance from a DHS/DDSD employee in obtaining forms, writing, or filing an appeal.
2. An appeal of a decision a client wishes to protest must be filed within 30 days’ notice of the decision. The appeal is processed by completion of Appendix G 2 of the Oklahoma Administrative Code, Title 340 Chapter 2., “Request For A Fair Hearing.”
3. A hearing, if requested, will be conducted by an Administrative Hearing Officer who is a member of the Appeals Unit and who has not had a part in the protested decision. Individuals may have an authorized representative appear with them at the hearing and have the right to present testimony and evidence regarding their situation. The appeals committee will determine whether the Department acted correctly in taking the adverse action.
4. After the decision has been reached, a letter specifying the reason for the decision and identifying the supporting evidence will be sent to the individual. The Appeals Unit has the responsibility of assuring the decision is carried out.

PIECES OF THE PUZZLE

• Currently there is a waiting list to receive IHSW.
• There are two In-Home Support Waivers, one for children and one for adults. Children 3-17 year of age who are eligible may receive up to $11,300 of services per years, while eligible adults 18 years of age and older may receive up to $16,950 of services per year. All services are provided through agencies which contract with DDSD.
• A DDSD case manager will assist with the development of a “plan of care,” which must be approved prior to all service delivery.
• DDSD Area Offices operate an AT recycling program. Contact the area office closest to you for more information.
Medicaid - SoonerCare Choice
Oklahoma Health Care Authority (OHCA)

PURPOSE
Oklahoma operates a mandatory, managed care program, known as SoonerCare, for a portion of its Medicaid population. Medicaid is administered by the Oklahoma Health Care Authority (OHCA). SoonerCare Choice is a Primary Care Provider/Case Manager (PCP/CM) health care model. OHCA contracts with designated PCP/CM to be SoonerCare Choice providers. You must go to your PCP/CM for most of your health care needs. If you need care that your PCP/CM can’t provide, he/she will refer you to an appropriate specialist. Assistive technology is purchased as Durable Medical Equipment (DME) through fee for service under this program.

CONTACT PERSON(S)
Ms. Becky Pasternik-Ikard
Oklahoma Health Care Authority
4545 N Lincoln Blvd, Ste 124
Oklahoma City, OK 73105
(405) 522-7300
http://okdhs.org/medapp/soonercare.htm

OHCA Customer Service
(405) 522-6205
(800) 522-0114
FAX: (405) 530-3426

See Appendix B for Department of Human Services County Offices.

FINANCIAL CRITERIA
• See “Eligibility.”

ELIGIBILITY
• The population covered includes individuals qualifying under the “Temporary Assistance for Needy Families.” Certain Medicaid recipients continue to be exempt from SoonerCare Choice. See “Pieces of the Puzzle.”
• Persons qualifying for Medicaid must meet income and resource tests for eligibility and be medically needy. Individuals must fit into specific categories and must have income and resources below specific thresholds. Pregnant women and/or children under the age of 18 with a family income at or below 185% of the federal poverty level must meet financial eligibility criteria. The financial criteria changes frequently; therefore, check at the local DHS office for eligibility.
• Persons may be categorically eligible if they are over 65 years old, blind, or disabled.
• All persons who are receiving Supplementary Security Income (SSI) benefits from the Social Security Administration are eligible to make a separate application to the County DHS office for Medicaid services.
• Persons above the income limits may receive assistance by utilizing a “spend-down” procedure if they are categorically related.

AT SERVICES PROVIDED/Covered
• Assessments & Evaluations
• Maintenance & Repair
• Information & Referral

AT DEVICES PROVIDED/Covered

- Aids for Daily Living
- Medical Supplies
- Hospital Beds
- Wheelchairs & Mobility Aids
- Seating & Positioning Equipment

APPLICATION PROCESS
• Application for Medicaid is made at your local office of the Department of Human Services. There is at least one office in every county in Oklahoma. Call BEFORE you go to apply. You will have to make an appointment and should ask what types of medical, financial and other information to bring with you to the appointment.
• Complete an application form, interview and provide specific information requested. Once an individual has been determined to be eligible for benefits, contracted medical care providers may seek reimbursement from Medicaid on behalf of the eligible recipient.
APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a three-person program panel assigned by an Administrative Law Judge (ALJ). The panel may or may not contact individuals for additional information during the course of the review.
4. The panel’s written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel’s decision. Appeals regarding the program panel’s decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ’s decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- SoonerCare Choice combines a managed care gatekeeper approach to services through the use of a PCP/CM and the state reimbursement on a fee for service to other community providers such as hospitals or pharmacists.
- Medicaid recipients exempt from SoonerCare Choice remain in the fee for service program. These include individuals who are:
  - dually-eligible for Medicaid and Medicare,
  - in state custody such as foster care, or
  - served through a Home and Community-Based Waiver, such as ADvantage Waiver Program and In-Home Support Waiver Services.
- Not all types of AT devices can be purchased under Medicaid. OHCA will either purchase or rent DME that is prescribed by an approved medical provider and is medically necessary.
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Services (800) 522-0114.
- Medicaid does not reimburse the recipient directly for medical expenses incurred. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- Medicaid is the payor of last resort on equipment purchases. If an individual has health insurance, Medicaid only begins paying after the health insurance ceases to pay.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.
Medicare
Centers for Medicare and Medicaid Services (CMS)

PURPOSE
Medicare is a federal health insurance plan administered by the Centers for Medicare and Medicaid Services for persons age 65 and older, and for eligible individuals with disabilities. The Social Security Administration (SSA) helps CMS by enrolling people in Medicare and by collecting Medicare premiums. Eligibility is NOT based on need or income/asset limits. Medicare - Part A covers hospital and related health care. Medicare - Part B is a voluntary medical insurance program that provides AT purchased as Durable Medical Equipment (DME) and must be "necessary and reasonable."

CONTACTS
For information about applying for Medicare, eligibility, or replacing a lost Medicare card contact the Social Security Administration: (800) 772-1213 www.medicare.gov
For general Medicare information call the Medicare Hotline: (800) 633-4227

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Persons 65 years of age or older, or
• Persons who are blind and permanently disabled and must have been receiving Social Security Disability Insurance (SSDI) payments for twenty-four (24) months, or
• Persons with End Stage Renal Disease or Amyotrophic Lateral Sclerosis (ALS).

AT SERVICES PROVIDED/COVERED
• Assessments & Evaluations
• Fabrication of Devices
• Training for Consumer & Family
• Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

Aids for Daily Living
Medical Supplies

Aids for Vision Impaired
Prosthetics & Orthotics

Seating & Positioning Equipment
Hospital Beds

Augmentative Communication
Wheelchairs & Mobility Aids

APPLICATION PROCESS
• Applications for a Medicare health insurance card are taken at all local offices of the Social Security Administration.
• For eligibility information and to locate the Social Security Office nearest you, call the Social Security information hotline at (800) 772-1213.

APPEALS PROCESS
1. The specific steps to start the appeals process vary depending on what kind of decision is being appealed. In all cases the notice of a claim denial or other adverse action will include complete written instructions about how to appeal.
2. For Part A (hospital services) billing questions, concerns about fraud, and to appeal payment decisions, contact the Part A Fiscal Intermediary, Blue Cross Blue Shield of Oklahoma.
3. For Part B (physician, lab and other services) billing questions, concerns about fraud, and to appeal payment decisions, contact Arkansas Blue Cross Blue Shield.
4. For questions about Durable Medical Equipment (DME), what is covered, billing, and to file an appeal, contact Blue Cross Blue Shield of South Carolina.
**CONTACTS**

Questions regarding general information about Medicare, Medicaid, managed care plans and the various types of health insurance available to supplement Medicare, assistance with sorting out medical bills, and filing insurance contact the Senior Health Insurance Counseling Program (SHICP) of the Oklahoma Insurance Department:

(405) 521-6628
(800) 763-2828

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**PIECES OF THE PUZZLE**

- Medicare - Part B had monthly premiums of $78.20 in 2005, an annual deductible of $110 and a co-payment of 20%. Premium amounts may change annually.
- Medicare now covers some preventive services. Those services include: flu shot, pneumonia shot, mammogram, pap smear/pelvic exam, colorectal cancer screenings, bone measurement, blood glucose monitors, test strips, and lancets.
- In order for Part B carriers to be reimbursed for Durable Medical Equipment (DME), two requirements must be met:
  1. The DME must be “necessary and reasonable” either in the treatment of an injury or illness or improving the function of an impaired body part, and
  2. The DME must be for use in the individual’s home.
- For DME, the determination of “medical necessity” is based on a physician’s prescription, which must include the diagnosis and prognosis for the individual, the reasons for prescribing the DME, and the length of time that the DME will be needed.
- For DME, the requirement for “reasonableness” is much more complex. The guidelines that the Part B carrier can use in determining reasonableness include weighing the expense against the anticipated therapeutic benefits, investigating less costly alternatives, and determining if the DME will serve the same purpose as equipment already available to the individual. If the DME fails the “reasonableness test,” reimbursement in full is usually denied.
- Only a limited number/type of AT devices can be purchased through Medicare. The “medical necessity” test for DME (including AT devices) is strictly interpreted. When filing the claim, justification of need must be carefully prepared and documented. If a strong enough case can be made illustrating medical need, exceptions can be made, but they are rare.
- The rate schedules place a cap on how much Medicare will pay for a particular AT device or DME item. If the provider’s price is higher than the amount allowed under Medicare, the consumer will have to pay the difference. Because of low reimbursement, it may be necessary and advantageous to combine Medicare with private sources, or the consumer may need to pay the remainder. This process can be useful in obtaining higher quality products.
- DME items/AT devices purchased by Medicare are considered the property of the individual. In many cases, persons with Medicare - Part B may choose to rent or lease an item instead of purchasing it outright. In these cases, the equipment does not become the permanent property of the individual.
- Many Medicaid recipients are eligible for Medicare benefits. In most cases, Medicaid will pay the Medicare - Part B “out of pocket” expenses including monthly insurance premiums, the 20% co-payment and the deductible amounts, and other charges approved by Medicaid but covered by Medicare.
- Medicare will cover augmentative alternative communication (AAC) devices that are “dedicated communication devices” and software mounts and accessibility-related accessories.
• Medicare beneficiaries with very low income and few assets may qualify for state assistance in paying health care costs through three (3) programs:
  1. The Qualified Medicare Beneficiary Plus (QMBP) program pays Medicare’s premiums, deductibles and coinsurance for certain elderly and disabled persons who are entitled to Medicare - Part A. Additionally, QMBP recipients can receive up to three prescriptions per month, and transportation to and from medical appointments. To qualify, income must be at or below the national poverty level (2004 monthly income limit in Oklahoma: $776 for an individual and $1,041 for a couple) and savings and other assets cannot exceed $4000 for one person or $6000 for a couple.
  2. The Specified Low-Income Medicare Beneficiary (SLMB) program pays only the Medicare - Part B premium for persons entitled to Medicare - Part A and whose income is slightly higher than the national poverty level. In 2004, the monthly income limit in Oklahoma was $931 for an individual and $1249 for a couple. The savings and other asset limits of the QMBP program also apply to the SLMB program.
  3. The Qualifying Individual-One (QI-One) program is for persons entitled to Medicare - Part A whose incomes are higher than 120% of the Federal Poverty Level (FPL) and who are not otherwise eligible for Medicaid benefits. The QI-One monthly income limits in 2004 were $1,048 for an individual and $1,406 for a couple. The savings and other asset limits of the QMBP program also apply to the QI-One program. The QI-One program has limited resources; therefore, Part B premiums may not be paid for the full 12 months. Income criteria may change annually. You will be responsible for Medicare’s deductible and other related charges.
• To apply for either the QMBP, SLMB, or QI-One program, contact the local office of the Oklahoma Department of Human Services, the same process as applying for Medicaid. (See list of County DHS offices in Appendix B)
• Individuals may also purchase Medicare supplemental insurance called Medigap. Medigap is a private insurance (not sold by the government) designed to fill gaps in Medicare coverage and is available in ten (10) standardized plans.
Oklahoma ABLE Tech
Seretean Wellness Center, Oklahoma State University

PURPOSE
With the passage of the Tech Act in 1988, Congress acknowledged the powerful role that assistive technology can play in maximizing the independence of individuals with disabilities. This law provides federal funds for state grant assistive technology programs, and Oklahoma ABLE Tech is the assistive technology program for Oklahoma. The purpose of Oklahoma ABLE Tech is to increase provisions of, access to, and funding for assistive technology for Oklahomans of all ages and all disabilities through a variety of activities statewide. Oklahoma ABLE Tech will help make changes to reduce or eliminate barriers that currently hinder assistive technology acquisition and use to individuals with disabilities through programs and services such as Oklahoma AgrAbility, Oklahoma Equipment Connection, Alternative Financing Program, education, training, and technical assistance.

CONTACT PERSON
Linda Jaco,
Program Manager
OSU Seretean Wellness Center
1514 W Hall of Fame Stillwater, OK 74078-2026
(405) 744-9748 (V/TDD)
(800) 257-1705 (V/TDD)
FAX: (405) 744-2487
http://okabletech.okstate.edu/
ABLE Tech INFO-line:
(888) 885-5588 toll free

FINANCIAL CRITERIA
• None

ELIGIBILITY
• All ages; all disabilities; all types of AT.

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Training for Consumer, Family, & Professional Groups
• Locating Alternate Funding
• Equipment Loan & AT Demonstration information

AT DEVICES PROVIDED/COVERED
• Various AT devices are available on a short term loan basis for trial or evaluation use.

APPLICATION PROCESS
• Contact the main office by phone and request service(s).
• Contact the Oklahoma ABLE Tech INFO-line for AT information and referral. (See “Pieces of the Puzzle”)

PIECES OF THE PUZZLE
• Oklahoma ABLE Tech INFO-line provides free information and referral services on assistive technology for people of all ages with disabilities. In addition, family members, service providers (teachers, counselors, therapists, physicians, etc.) and others who work in fields related to disabilities or to assistive technology may also use this service. INFO-line’s resources include a statewide computer database, national resources, in-house collection of catalogs, product literature and a limited amount of vendor and evaluation information.
• Oklahoma ABLE Tech offers educational and training workshops on assistive technology to consumers, parents, and professionals that serve individuals with disabilities.
• Oklahoma ABLE Tech maintains a directory of programs that provide for short term loan or donation of assistive technology devices.
• Oklahoma ABLE Tech does not purchase or sell AT devices.
• Oklahoma ABLE Tech and BancFirst work together to offer a low interest, fixed rate assistive technology bank loan program to people with disabilities who would like to purchase any type of assistive technology.
• Oklahoma ABLE Tech provides on-site assessments to Oklahoma farmers and ranchers with disabilities under the Oklahoma AgrAbility program.
• Oklahoma ABLE Tech provides two opportunities for individuals and organizations to communicate electronically. The Listserv is a public forum for conversation among parents, consumers, and people who work in the disability-related field. It is a free service; all you need is e-mail. Oklahoma ABLE Tech also has a Web site: http://okabletech.okstate.edu/
Oklahoma AgrAbility Project

**Purpose**

Oklahoma AgrAbility Project provides education, assistance, and support to farmers, ranchers, and their families who have a disability or debilitating injury that limits their ability to perform essential farm tasks. The Project’s resources include low-cost modifications to farm, home, equipment, and work site operations; and, when appropriate, technical assistance in making modifications.

**Contact Person(s)**

Carla Wilhite, AgrAbility Program Specialist
Oklahoma ABLE Tech
1514 W. Hall of Fame
Stillwater, OK 74078-2026
(405) 744-5182
(888)-885-5588
FAX: (405) 744-2487

Rachel Kircher, AgrAbility Project Coordinator
Biosystems and Agricultural Engineering
Oklahoma State University
211 Ag Hall
Stillwater, OK 74078-6021
(405)-744-2398
www.agrability.okstate.edu

Sandy Wade-Penn
Langston University Center for Outreach Programs
PO Box 1258
Langston, OK 73050
405-466-3256 or 6020
Fax: 405-466-9937
www.lunet.edu/farmer.htm

**Financial Criteria**

- None

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**Eligibility**

- Farmer or rancher with a disability or have a dependent with a disability.

**AT Services Provided/Covered**

- Assessments & Evaluations
- Information and Referral
- Training for Consumer & Family
- Locating Alternate Funding

**AT Devices Provided/Covered**

- No AT devices are provided or covered.

**Application Process**

- Contact any of the partnering agencies.

**Pieces of the Puzzle**

- Oklahoma AgrAbility Project services are provided (in part) by funding through a grant from the United States Department of Agriculture Cooperative State Research, Education, and Extension Service.
- The Project is Operated by the OSU Cooperative Extension Service with joint cooperation from county extension centers; Langston University Center for Outreach Programs; and the Oklahoma Assistive Technology Foundation.
- This nonprofit project provides services free of charge through Oklahoma ABLE Tech.
Oklahoma Department of Career and Technology Education

**PURPOSE**

Oklahoma Career Tech is a statewide system of 54 campuses preparing high school students and adults for gainful employment in the workforce. When determined according to individual needs, students are linked with community resources and services to successfully transition into the workforce. Upon program completion, students may receive assistance in job search strategies, continuing education or other services necessary to achieve career goals. Although programs vary by campus, CareerTech programs are offered in seven occupational areas: agriculture, business and information technology, family and consumer sciences, health occupations, marketing, technology, and trade and industrial education.

**CONTACT PERSON**

Denise North, Disability Services Specialist
Guidance Division
Oklahoma Dept of Career and Technology Education
1500 West 7th Ave.
Stillwater, OK 74074
(800) 522-5810
(405) 743-6809 (TDD)
FAX: (405) 743-6816
www.okcareertech.org

See Appendix B for Technology Center locations.

**FINANCIAL CRITERIA**

• None

**ELIGIBILITY**

• High school students in grades 11-12 are eligible, with special permission granted to students in grades 9-10 who meet special provisions.
• Students on an Individualized Education Plan (IEP) may participate in a CareerTech program for up to 4 years, earning up to 3 credits per year.
• Adults pay a reduced tuition at the technology centers within the district in which they reside; otherwise, out-of-district tuition rates may apply. Tuition assistance is available for those who qualify.

**AT SERVICES PROVIDED/Covered**

• Information & Referral
• Assessments & Evaluations
• Locating Alternate Funding
• Supporting Software
• Maintenance & Repairs

**AT DEVICES PROVIDED/Covered**

- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Environmental Controls
- Seating & Positioning Equipment
- Computer Applications
- Educational Devices & Adaptations
- Worksite & Office Modifications

**APPLICATION PROCESS**

• High school students should contact the counselor at their high school for enrollment information.
• Adult students should contact the technology center in the district in which they reside for application information.

**PIECES OF THE PUZZLE**

• A representative of the technology center must be on the IEP team when enrollment in a career and technology education program is considered to be an appropriate part of the student’s IEP. Instructors shall have access to a copy of the IEP before the student enters the program.
• CareerTech complies with federal guidelines regarding the education of individuals with disabilities in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act.
• Students must be prepared to provide documentation of their disability and to discuss accommodations and modifications necessary for them to participate in and benefit from occupational training.
• AT services and devices must be related to and necessary for the center and technology education program or service the student is receiving. The technology center may choose to: a) use existing resources (equipment) that they already have; b) obtain the needed device through equipment lending libraries; c) locate other sources of funding outside the technology center district; d) ask parents and/or student if they want to obtain...
the device through their private insurance company, if coverage exists; or e) purchase the device with district funds.
- If purchased by the district, AT devices remain the property of the school.
- A parent and/or the student may request a particular device or service but the technology center is not required to provide that device if appropriate accommodations or a comparable device or service can be provided. The IEP team or accommodation plan development team must decide whether a particular assistive technology is educationally and occupationally necessary for the student.
- A plan of study is a coherent sequence of coursework that supports or leads to a career goal. Developing a plan of study helps the student begin a process that involves goal setting and identifying the steps to reach that goal. A plan of study can be a separate document developed by the student and other appropriate individuals including his/her parents, career counselor, career and technology education instructor and/or other technology center staff. The plan of study may be incorporated into a) the student’s transition plan of his/her IEP when a secondary student is involved; b) an IPE when a student who is also receiving services through vocational rehabilitation is involved; or c) a student’s accommodation plan, if appropriate. Appropriate representation of technology center staff must be included as a team member when the plan of study is incorporated into other existing plans.
- For more information about services for individuals with disabilities, career guidance, plans of study, etc., persons may contact the specific technology center in the district in which they reside or:
  Guidance Division
  Oklahoma Department of Career and Technology Education
  1500 West 7th Ave
  Stillwater, OK 74074
  (800) 522-5810
  (405) 377-2000 (Voice)
  (405) 743-6816 (TDD)
  FAX: (405) 743-6809
Oklahoma Equipment Connection (OEC)
Seretean Wellness Center, Oklahoma State University

PURPOSE
The Oklahoma Equipment Connection (OEC) is a free service provided by Oklahoma ABLE Tech to assist individuals in obtaining previously owned AT at a potentially reduced cost to the individual. The OEC allows Oklahomans to recycle AT through an information exchange service in which individuals can list those items no longer needed on a public database. Both buyers and sellers can access the OEC list of used AT either by calling the OEC toll free number or through the Internet.

CONTACT PERSON
Diana Sargent,
Oklahoma ABLE Tech
OSU Seretean Wellness Center
1514 W Hall of Fame
Stillwater, OK 74078-2026
(405) 744-9748 (Voice)
(888) 885-5588 (Voice/TDD)
FAX: (405) 744-2487
http://oec.okstate.edu/

ELIGIBILITY
- Persons with disabilities, their family members or professionals that serve individuals with disabilities.

AT SERVICES PROVIDED/COVERED
- Information & Referral

AT DEVICES PROVIDED/COVERED
- Various previously owned AT devices are available for sale.

APPLICATION PROCESS
- To list an item on the OEC database, call (888) 885-5588.

PIECES OF THE PUZZLE
- If you are interested in listing an item for sale, call the OEC toll-free number or e-mail from the OEC web site. If you are interested in obtaining more information or purchasing a particular item, you are responsible for contacting the seller. Individuals may call the OEC toll-free number to obtain the seller's contact information. Once the two parties (buyer and seller) have made contact, they assume responsibility for all arrangements involved in the exchange.
- Oklahoma ABLE Tech distributes a hard copy of the OEC list of previously owned items approximately six times a year. If you would like to be on the mailing list, call the OEC toll-free number or access the OEC web site.
- The OEC lists AT items by the following categories: AAC/Communication Aids, Educational/Adapted Toys, Computers with Accessibility Features, Environmental/Personal Care, Mobility/Seating Positioning, Safety/Alert Health, Switch, Vehicle Lifts/Accessories.
Oklahoma Library for the Blind & Physically Handicapped
Division of Visual Services,
Oklahoma Department of Rehabilitation Services (DRS)

**PURPOSE**
The Oklahoma Library for the Blind and Physically Handicapped (OLBPH) in the Division of Visual Services offers services for persons who are blind, visually impaired and those with disabilities which prevent them from using regular print materials. Thousands of books, textbooks and periodicals in recorded and Braille formats and playback equipment are available through the library at no charge and are sent and returned via postage-free mail. As a regional depository for the Library of Congress National Library Services for the Blind and Physically Handicapped, OLBPH circulates additional materials to patrons through reciprocal agreements with other regional libraries.

**CONTACT PERSON**
Vicky Golightly, Public Information Officer
Oklahoma Department of Rehabilitation Services
Division of Visual Services
300 NE 18th St
Oklahoma City, OK 73105
(405) 521-3514
(800) 523-0288
(405) 521-4672 (TDD)
FAX: (405) 521-4582
www.library.state.ok.us
email: library@drs.state.ok.us

**FINANCIAL CRITERIA**
• None

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**ELIGIBILITY**
• A person with a visual, physical, or learning disability that prevents or limits the ability to read standard print. People with both permanent and temporary disabilities may be served.

**AT SERVICES PROVIDED/COVERED**
• Information & Referral
• Loan of tape recorded and braille books
• Loan of cassette machines for playing talking books
• Loan of descriptive videos
• Newsline: newspapers read over the phone by computer. Braille, tape, and large print textbooks and specialized instructional equipment for visually impaired children and youth in Oklahoma Schools

**AT DEVICES PROVIDED/COVERED**
• Playback machines for reading talking books are loaned.

**APPLICATION PROCESS**
• To request an application for service, books and operating equipment, contact the Oklahoma Library for the Blind & Physically Handicapped.
Oklahoma Telecommunications Program
Services to the Deaf and Hard of Hearing,
Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE
The Telecommunications Program of the Oklahoma Department of Rehabilitation Services, Services to the Deaf and Hard of Hearing was established by legislation in 1986 as an accessibility program, which distributes equipment such as TTYs, amplified telephones, ring signalers, and other types of equipment to Oklahomans who are deaf, hard of hearing, speech impaired, or deaf-blind, regardless of age or income. Part of the Telecommunications Program is the Senior Citizen Hearing Aid Project, as described on page 73. Individuals must meet financial eligibility requirements.

CONTACT PERSON
Oklahoma School for the Deaf
1100 E. Oklahoma Street
Sulphur, OK 73086
(580) 622-4900
(888) 685-3323
FAX: (580) 622-4950
www.okreha.org

ELIGIBILITY
To be eligible, a person must:
• Be a resident of the State of Oklahoma.
• Provide verification of:
  A. Hearing or speech impairment with loss severe enough requiring use of a TDD or amplifier to use the telephone. The following persons are qualified to verify applicant’s disability:
    1. Any physician licensed to practice medicine in Oklahoma
    2. Audiologist
    3. Speech pathologist
    4. Vocational rehabilitation counselor,
    5. Other individual or agency with records to verify disability.
  B. Income may be verified with a copy of last year’s 1040 tax form, or if one was not filed, a copy of social security checks, disability checks, a statement from applicant’s employer, social worker, or social security worker would be acceptable.

AT SERVICES PROVIDED/Covered
• Information & Referral
• Training for Consumer & Family
• Maintenance & Repairs
• Assessments & Evaluations (Senior Citizen’s Hearing Aid Project)

AT DEVICES PROVIDED/Covered
Aids for Hearing Impaired
Augmentative Communication

APPLICATION PROCESS
• Contact the Oklahoma DRS Services to the Deaf and Hard of Hearing and request an application form.

APPEALS PROCESS
1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).
2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.
3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.
4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the Withdrawal of Request for Hearing Form must be completed; otherwise, the hearing will continue.
5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the
director of DRS within 30 days of the completion of the hearing.
6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary within 20 days of the decision.
7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224.

PIECES OF THE PUZZLE

- DRS resources are limited. Applicants may be placed on a waiting list for services.
- Individuals who have an income above the allotted guideline contribute to the program based on a sliding scale. Family income and number of people in the family are used to determine costs for each individual.
Senior Citizens Hearing Aid Project
Services to the Deaf and Hard of Hearing
Oklahoma Department of Rehabilitation Services (DRS)

**PURPOSE**
Services to the Deaf and Hard of Hearing Unit of the Department of Rehabilitation Services provides one (1) hearing aid at little or no cost to individuals who are 60 years of age or older and have a hearing loss of 35 decibels or greater in the better ear. Hearing loss must be determined by a contracted audiologist selected by the applicant. One hearing aid will be purchased per person. Based on income eligibility, a sliding scale co-payment may apply.

**CONTACT**
Oklahoma School for the Deaf
1100 E. Oklahoma Street
Sulphur, OK 73086
(580) 622-4900
(888) 685-3323
FAX: (580) 622-4950
http://okrehab.org

**FINANCIAL CRITERIA**
• See “Eligibility.”

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**ELIGIBILITY**
• Current resident of the state of Oklahoma,
• At least 60 years of age,
• Allowable income levels for this service are 200% of the current income guidelines for food stamps. Individuals earning above the income guidelines will contribute an amount of 10% above the allowable income levels as a co-payment for the AT, and
• Have a 35db hearing loss in your better ear as determined by a contracted audiologist.

**AT SERVICES PROVIDED/COVERED**
• Assessments and Evaluations
• Information and Referral

**AT DEVICES PROVIDED/COVERED**

Aids for Hearing Impaired

**APPLICATION PROCESS**
• Complete an application for the equipment distribution program and return to the Services for the Deaf and Hard of Hearing Office.
• Income verification must be included with the application. If you currently file income tax with the IRS, provide a copy of the front page of your 1040 plus verification of the Social Security income. (Because Social Security income is often not declared on the 1040, it is necessary to send both documents.)

**PIECES OF THE PUZZLE**
• This program has very limited funding. By the end of each fiscal year, there is a waiting list.
• Services to the Deaf and Hard of Hearing can provide you with a list of participating audiologists that you may choose from to provide the needed hearing test and hearing aid.
Social Security Disability Insurance (SSDI)
Social Security Administration (SSA)

PURPOSE
Social Security Disability Insurance (SSDI) is administered both nationally and locally by the Social Security Administration (SSA). SSDI is a social insurance program for individuals who are blind or disabled, who are unable to work as a direct result of the disability, and who have paid into the Social Security program for approximately one-half the number of years since age 21 and who are under 65 years of age. A wage earner and his or her dependents can receive benefits if the individual is determined to be disabled based on a specific list of criteria.

CONTACT PERSON(S)
Contact your local Social Security office or call the Social Security Administration at:
(800) 772-1213
(800) 325-0778 (TDD)

Social Security publications and information are available on the Internet. Web Site: www.ssa.gov

FINANCIAL CRITERIA
• See “Eligibility.”

ELIGIBILITY
• The SSDI payment amount is based on a worker’s lifetime average earnings covered by Social Security. The payment amount may be reduced by workers compensation payments and/or public disability benefits. It is not affected by other income or resources.
• Persons must have a severe mental or physical impairment (including blindness) that is verified by a physician based on lab tests, examinations, or other objective medical procedures.
• The disability must have lasted or is expected to last a minimum of twelve (12) consecutive months or result in death.
• The disability must prevent the person from doing his or her work or other gainful activity.
• The spouse and dependent children of fully insured workers, including adult children with disabilities whose disability began prior to age 22, also are eligible for benefits upon the retirement, disability or death of a primary beneficiary.

AT SERVICES PROVIDED/Covered
• No AT services are provided or covered. However, after receiving disability benefits for two years, the individual will be automatically enrolled in and able to access AT services available through Medicare.

AT DEVICES PROVIDED/Covered
• No AT devices are provided or covered. However, after getting disability benefits for two years, the individual will be automatically enrolled in and able to access AT devices available through Medicare.

APPLICATION PROCESS
• Apply in person or by phone at your local Social Security office, or call (800) 772-1213 for an appointment with a Social Security representative who will help with the application. Be prepared to provide information about:
  • the medical problem(s) that prevents an individual from working and the date the individual stopped working,
  • names, addresses, and phone numbers of all the doctors, hospitals and clinics visited for medical treatment (Individuals will be asked to sign forms which authorize these sources to release their medical records.),
  • information on medical tests including the times and places,
  • jobs for the last 15 years, including the physical and mental demands of each job,
  • education, and
  • current daily activities.
• The application is forwarded to the Disability Determination Section (DDS) in Oklahoma City. Under an agreement with SSA, DDS follows federal regulations to process and make decisions on disability claims. (DDS is the state agency administering this federal program.)
• An adjudicator who is trained in the SSA Disability Program will be responsible for compiling the case by obtaining medical records. If the medical information obtained is incomplete or not current, DDS may authorize and pay for an examination by the applicant’s doctor.
• A team at DDS will review the case to compare it to the medical disability rules of SSA in order to make a decision on the application.
APPEALS PROCESS FOR ALL SSA PROGRAMS

• Whenever SSA makes a decision that affects eligibility or benefits, a letter is sent explaining the decision. If the applicant disagrees, the decision may be appealed and SSA will help with completion of the paperwork. There are four levels of appeal. Individuals may wish to appeal the decision. Throughout the appeals process, there are 60 days at every level to appeal a decision to the next level.

PIECES OF THE PUZZLE

• You can receive Social Security disability benefits at any age and certain members of one’s family may also qualify for benefits on one’s record. They include:
  • An unmarried son or daughter, including an adopted child, or, in some cases, a stepchild or grandchild. The child must be under 18 or 19 if in high school full time.
  • An unmarried son or daughter, 18 or older, if he or she has a disability that started before age 22. (If a disabled child under 18 is receiving benefits as a dependent of a retired, deceased, or disabled worker, someone should contact Social Security to have his or her checks continued at 18 on the basis of disability.)
  • A spouse who is 62 or older, or any age if he or she is caring for a child of yours who is under 16 or disabled and also receiving checks.
• The process to determine disability is based on answering the five following questions:
  1. Are you working? If you are and your earnings average more than $810 a month, you generally cannot be considered disabled. This income level is adjusted annually.
  2. Is your condition “severe”? Your impairment(s) must interfere with basic work-related activities for your claim to be considered.
  3. Is your condition found in the list of disabling impairments? SSA maintains a list of impairments for each of the major body systems that are so severe they automatically mean you are disabled. If your condition is not on the list, SSA will have to decide if it is of equal severity to an impairment on the list. If it is, the claim is approved. If not, it will be reconsidered.
  4. Can you do the work you did previously? If your condition is severe, but not at the same or equal severity as an impairment on the list, SSA must determine if it interferes with your ability to do the work you did in the last 15 years. If it does not, your claim will be denied. If it does, your claim will be considered further.
  5. Can you do any other type of work? If you cannot do the work you did in the last 15 years, SSA will look to see if you can do any other type of work. If you cannot do any other kind of work, your claim will be approved.
• If you are blind, the Social Security Administration has a publication in large print, Braille, and on cassette entitled “If You Are Blind, What Social Security and SSI Will Do For You.” To obtain a copy in large print call (800) 772-1213. To obtain a copy in either Braille or on cassette, contact: Braille Services Unit, Room 1-H-23 Operations Building, Social Security Administration, 6401 Security Blvd., Baltimore, MD 21235 or call (410) 965-6414.
• Workers with disabilities receiving SSDI benefits are eligible for coverage under Medicare - Part A. However, there is a 24-month waiting period between the month in which the worker becomes entitled to SSDI benefits and the month in which the worker becomes eligible for Medicare. Since there is a 5-month waiting period for SSDI benefits, an individual may have to wait 29 months from the determination of disability until Medicare coverage begins.
Social Security Work Incentives: Blind Work Expenses
Social Security Administration (SSA)

PURPOSE
Administered by the Social Security Administration (SSA), the blind work expenses program is a work incentive program for persons who are blind that receive SSI and/or SSDI benefits. The program permits a person who is blind to exclude earned income which is used to meet the expenses of working. The expenses need not be related to blindness. Examples include the portion of a person’s earnings used to pay income taxes, social security taxes, union dues, meals consumed during work hours, transportation costs, or guide dog expenses. (This list is not all inclusive.) A blind person could earn up to $1350 a month in 2004 before your earnings affect your benefits. The income level for blind workers changes each year to reflect changes in general wage levels. These same blind work expenses can be deducted, under certain circumstances, from earned income to determine an SSI beneficiary’s countable earned income. Thus, the cost of many AT devices and services required for employment can be paid for by employment earnings that would otherwise have reduced the disabled person’s SSDI or SSI benefits.

CONTACT
Social Security Administration (SSA)
(800) 772-1213
www.ssa.gov

FINANCIAL CRITERIA
• See “Eligibility.”

ELIGIBILITY
• Persons must be determined blind by the Social Security Administration.
• Persons must meet all the eligibility requirements for SSI or SSDI with the exception of income and/or resources.
• If SSI is not received because of excess income or resources, deducting blind work expenses may help an individual to qualify for SSI.
• Blind work expenses are deductible for substantial gainful activity (SGA) and SSI payment purposes when:
  • the expenses are directly related to enabling an individual to work,
  • the cost is paid by the person that is blind and is not reimbursable by another source such as Medicare, Medicaid, private insurance, etc., and
  • the expense is “reasonable” (e.g., it represents the standard charge for the item or service in the person’s community).

AT SERVICES PROVIDED/Covered
• No AT services are provided or covered.

AT DEVICES PROVIDED/Covered

- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Computer Applications
- Worksite & Office Modifications
- Educational Devices & Adaptations
- Environmental Controls
- Medical Supplies
- Seating & Positioning Equipment
- Vehicle Modifications
- Wheelchairs & Mobility Aids

APPLICATION PROCESS
• Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and blind work expenses exclusions. Ask to speak with an employee who is knowledgeable about SSA work incentives.
• The Social Security Administration field office determines whether expenses may be deducted from earnings. In making this determination, the field office may:
  • Request the beneficiary or the representative to verify the need for the work-related expense (by telephone or in writing); and
  • Ask a beneficiary or representative if the person is paying for the item/service and to submit proof(s).
Blind Work Expenses – continued

PIECES OF THE PUZZLE

- The cost of work related expenses, items and services that a person needs to work are deducted from gross earnings, even if these items and services are also needed for non-work activities. The deductions can be made only if:
  - The cost of the item or service is paid by the person with the disability; and
  - The person has not been, and will not be reimbursed for the expense.
- The amount a person pays towards the cost of the items and services is deducted from gross earnings. Only after these expenses are deducted is a determination made as to whether “countable earnings” will affect the income threshold of $1350.
- Blind work expenses are also excluded from earned income in figuring an SSI beneficiary’s monthly payment amount.
- The AT must enable the person to perform a job, get to a job or maintain employment.
- Because the person is essentially paying for the AT with his or her own money, he or she will own the AT device(s).
- Another special rule for blind persons working while receiving Social Security benefits is if you are 55 to 65, a more lenient rule is used to determine your inability to work. It says that you can receive disability benefits if you cannot do the same or similar work you did before you reached 55 or became blind, whichever is later. (The regular rule requires that a disabled person be unable to do any type of work in the general economy.)
- For more information on special rules for blind persons, ask Social Security for the publication “If You Are Blind– How We Can Help” (Publication No. 05–10052):

  Social Security Administration
  Dallas Region VI
  Attn.: Disability Programs Branch
  Room 1440
  1200 Main Tower Building
  Dallas, TX 75202
  (214) 767-3036
  FAX: (214) 767-4465

- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
- SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket to Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.
Social Security Work Incentives:  
Impairment-Related Work Expenses (IRWE)  
Social Security Administration (SSA)

**PURPOSE**
The Impairment-Related Work Expenses (IRWE) program is a work incentive program for persons with disabilities who receive SSI and SSDI benefits. It is administered by the Social Security Administration (SSA) and applies to all SSDI and those SSI beneficiaries who are not blind. IRWE provides the cost of certain items and services related to the person’s impairment and necessary for work to be deducted from earnings in determining if the person is engaging in Substantial Gainful Activity (SGA). SGA, usually average earnings of $810 or more per month, will cause SSDI benefits to cease. These same Impairment-Related Work Expenses can be deducted, under certain circumstances, from earned income to determine an SSI beneficiary’s countable earned income. Thus, the cost of many AT devices and services required for employment can be paid for by employment earnings that would otherwise have reduced the disabled person’s SSDI or SSI benefits.

**CONTACT**
Social Security Administration (SSA)  
(800) 772-1213  
www.ssa.gov

**FINANCIAL CRITERIA**
• See “Eligibility.”

**ELIGIBILITY**
• Persons must have a disability.  
• Persons must meet all the eligibility requirements for SSI or SSDI with the exception of income and/or resources.  
• If SSI is not received because of excess income or resources, deducting impairment-related work expenses may help an individual to qualify for SSI.  
• IRWE are deductible for SGA and SSI payment purposes when:  
  - the expenses are directly related to enabling an individual to work;  
  - a person needs the item or services in order to work due to a severe physical or mental impairment;  
  - the cost is paid by the person with a disability and is not reimbursable by another source such as Medicare, Medicaid, private insurance, etc.; and  
  - the expense is “reasonable” (e.g., it represents the standard charge for the item or service in the person’s community).

**AT SERVICES PROVIDED/COVERED**
• No AT services are provided or covered.

**AT DEVICES PROVIDED/COVERED***

- Aids for Daily Living  
- Aids for Hearing Impaired  
- Aids for Vision Impaired  
- Augmentative Communication  
- Computer Applications  
- Educational Devices & Adaptations  
- Environmental Controls  
- Seating & Positioning Equipment  
- Vehicle Modifications  
- Wheelchairs & Mobility Aids  
- Worksite & Office Modifications

* Note: All must be needed to achieve work-related goals.

**APPLICATION PROCESS**
• Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and an IRWE. Ask to speak with an employee who is knowledgeable about IRWE and other SSA work incentives.  
• The Social Security Administration field office determines whether expenses may be deducted from earnings. In making this determination, the field office may:  
  • Request the beneficiary or the representative to verify the need for an IRWE (by telephone or in writing); and  
  • Ask a beneficiary or representative if:  
    • The item/service is related to the impairment and is necessary to enable the person to perform his or her job;  
    • The person is paying for the item/service (and to submit proofs); and  
    • Some other source is paying for the item/service and how long that funding will continue.
PIECES OF THE PUZZLE

- The cost of certain impairment-related items and services that a person needs to work are deducted from gross earnings in figuring Substantial Gainful Activity (SGA), even if these items and services are also needed for non-work activities. The deductions can be made only if:
  - The cost of the item or service is paid for by the person with the disability; and
  - The person has not been and will not be reimbursed for the expense.
- The amount a person pays towards the cost of the items and services is deducted from gross earnings. Only after these expenses are deducted is a determination made as to whether “countable earnings” represent SGA. IRWE may reduce earnings below SGA level.
- IRWE are also excluded from earned income in figuring a SSI beneficiary’s monthly payment amount.
- The AT must enable the person to perform a job, get to a job or to maintain employment. Only items that meet this requirement can be deducted.
- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
- SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket To Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.
- Because the person is essentially paying for the AT with his or her own money that has been set aside in the IRWE, he or she will own the AT device(s).
- Often a person has to pay for the work-related services and items (including AT) over a period of time. Many vendors require the full payment at the time of purchase. Therefore, a person may want to borrow money under the Alternative Financing Program and deduct the payments as an IRWE. (See p. 110, BancFirst Alternative Financing Program)
Social Security Work Incentives:
Plan for Achieving Self-Support (PASS)
Social Security Administration (SSA)

Purpose
The Plan for Achieving Self-Support (PASS) allows a SSI recipient to set aside income for a specified amount of time (up to 48 months) in order to achieve an employment-related goal. Money can be set aside for education, equipment, work-related training, starting a business or for numerous other reasons to help obtain or keep employment. Income and resources set aside are excluded only under the SSI earnings and resource tests. Anyone who has a disability and receives SSI can have a PASS. Plans for Achieving Self-Support must be approved by the Social Security Administration prior to using them as a means to exclude income from SSI calculations. The self-support plan allows a person to devote substantial existing personal assets to the acquisition of assistive technology (AT) without threatening the level of assistance provided by SSI. When focusing on AT devices and services, it will be necessary to clarify in the PASS the relationship of this technology to the individual’s work-related goal.

Eligibility
- Persons must be blind or disabled.
- Persons must meet all the eligibility requirements for SSI with the exception of income and/or resources.
- The individual must have either earnings, unearned income, or resources to set aside in a PASS.
- If SSI is not received because of excess income or resources, developing a PASS may help an individual to qualify for SSI.

AT Services Provided/Covered
- No AT services are provided or covered.

AT Devices Provided/Covered*

- Aids for Daily Living
- Environmental Controls
- Aids for Hearing Impaired
- Home Modifications
- Aids for Vision Impaired
- Seating & Positioning Equipment
- Augmentative Communication
- Vehicle Modifications
- Computer Applications
- Wheelchairs & Mobility Aids
- Educational Devices & Adaptations
- Worksite & Office Modifications

* Note: All must be needed to achieve work-related goals.

Application Process
- Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and a PASS. Ask to speak with an employee who is knowledgeable about PASS and other SSA work incentives.
- A PASS must contain the following to be approved by SSA:
  - The plan must have a designated and feasible work goal.
  - The plan must be in writing.
  - The plan must be designed for the individual’s needs, goals, abilities, and circumstances.
  - The plan must include a specific financial plan.
  - The plan must include a specific and limited time frame for achieving work goals (no longer than 48 months).
  - The plan must describe how the funds to be set aside must be clearly identifiable and used specifically just for the PASS. (A separate savings account for the PASS is required.)
- Persons with disabilities have a fundamental role in developing their own plan. They can write their own plan or select persons to assist them such as parents, educators, vocational counselors, job coaches, social workers, or employers.
- The Social Security Administration MUST approve the PASS before it can go into effect.
- The PASS is a contract with SSA. The steps and goals outlined in the plan must
For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for Mental Illness (NAMI) Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

Statewide
Oklahoma Benefits Planning & Assistance Project
(405) 325-8130 (TDD)
(866) 608-8873 (TDD)

be strictly observed and can only be changed with written approval of an SSA representative.
• As with any SSA program, any changes in income, living arrangement or disability must be immediately reported to your SSA representative.

PIECES OF THE PUZZLE

• Used effectively, a PASS can allow a person receiving SSI to return to or enter the work force.
• A PASS allows a person to reach a work goal while not penalizing the amount of SSI received. This program is beneficial for those in education or training programs leading to self-support, those needing AT in place before starting to work, and persons whose AT cost will exceed combination of wages and SSI income.
• SSA is merely excluding the money used to pay for the device(s) from earned income, allowing the person to continue to receive applicable amounts of benefits.
• Because the person is essentially paying for the AT with his or her own money that has been set aside in the PASS, he or she will own the AT device(s).
• The AT must enable the person to perform a job, get to a job or maintain employment. Only items that meet this requirement can be deducted.
• Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
• SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket To Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.
• Often a person has to pay for the work-related services and items (including AT) over a period of time. Many vendors require the full payment at the time of purchase. Therefore, a person may want to borrow money under the Alternative Financing Program and deduct the payments as an IRWE. (See p. 110, BancFirst Alternative Financing Program)
SoonerStart – Early Intervention Program
Special Education Services Division
Oklahoma State Department of Education

PURPOSE
SoonerStart is Oklahoma’s early intervention program established under Part C of the Individuals with Disabilities Education Act (IDEA). The SoonerStart program provides case management, evaluation, AT devices and services, and intervention for eligible infants, toddlers, and their families. SoonerStart is a joint effort of the Oklahoma Departments of: Education, Health, Human Services, Mental Health and Substance Abuse Services, Health Care Authority and the Commission on Children and Youth. Its lead agency is the Oklahoma State Department of Education.

CONTACT PERSON(S)
Lead Agency:
Mark Sharp, Associate Director, Early Intervention
Oklahoma State Dept. of Ed.
2500 N Lincoln, Room 510
Oklahoma City, OK 73105
(405) 521-4880
FAX: (405) 522-1590
http://se.sde.state.ok.us/ses/birth-3yrs/index.html

Service Provision Agency:
Glenda Rogers, Director
SoonerStart Early Intervention
Oklahoma State Dept. of Health
1000 N.E. 10th, Room 803
Oklahoma City, OK 73117
(405) 271-9444 ext. 56806
(405) 271-8333
FAX: (405) 524-0417
www.okkids.org/home.htm

ELIGIBILITY
- Infants and toddlers birth through 36 months of age who:
  - exhibit a delay in their developmental age compared to their chronological age of 50% in one, or 25% in two or more of the following areas: cognitive, physical, communication, social/emotional, or adaptive development; or
  - have a diagnosed physical or mental condition that has a high probability of resulting in delay. This includes, but is not limited to: chromosomal disorders, neurological abnormalities, inborn errors of metabolism, genetic disorders, congenital malformations of the brain, congenital infections, sensory abnormalities, impairments, or identified syndromes.
- There is no direct cost to families for early intervention services, regardless of the family’s income.

AT SERVICES PROVIDED/COVERED
- Assessments & Evaluations
- Case Management
- Information & Referral
- Advocacy/Other
- Locating Alternate Funding
- Training for Consumer & Family
- Fabrication of Devices
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED
- Adapted Toys & Games
- Augmentative Communication
- Aids for Daily Living
- Seating & Positioning Equipment
- Aids for Hearing Impaired
- Wheelchairs & Mobility Aids
- Aids for Vision Impaired

APPLICATION PROCESS
- Families should contact the Early Intervention Coordinator at their Regional Early Intervention Unit. Referrals can also be taken through the Oklahoma Area Service Information Systems (OASIS) at (800) 426-2747.
- Within two days of receiving a referral, the Early Intervention Unit assigns a resource coordinator to provide case management services to the family. The resource coordinator provides families with information about their rights, available services and other resources. The resource coordinator also notifies the appropriate SoonerStart service provider to arrange for clinical intake and developmental / health screenings as needed.
- After the completion of appropriate multidisciplinary evaluations, a meeting is held to determine eligibility and needs for service provision. The meeting includes parents, resource coordinator, appropriate evaluation team members and service providers.
- If the child is determined eligible, an Individualized Family Service Plan (IFSP) is developed.
Interagency Coordination:
Treasa Landsdowne, ICC Coordinator, Oklahoma Commission on Children and Youth
500 N. Broadway, Suite 300
Oklahoma City, OK 73102
(405) 335-9288
(405) 606-4918
FAX: (405) 524-0417
www.okkids.org/home.htm

See Appendix B for list of SoonerStart Early Intervention Coordinators and Regional Early Intervention Units.

CONTACT PERSON(S)

Oklahoma Parents Center
Sharon Bishop, Executive Director
4600 SE 29th, Ste 115
Del City, OK 73115
(405) 619-0500 (TDD)
(877) 553-4332 (TDD)
FAX: (405) 670-0776

OASIS
Madalyn McCollom, Director
P.O. Box 26901
Oklahoma City, OK 73190
(800) 426-2747 (TDD)
(405) 271-6302 (TDD)
FAX: (405) 521-6305

FINANCIAL CRITERIA
• See “Eligibility.”

APPEALS PROCESS

1. Informal Process: Families should go back to the Early Intervention Coordinator with concerns about services and ask for a meeting to work out the request through local procedures to expedite resolution of the problem. However, families have the right to go through the formal process, in addition to, or in lieu of, the informal process.

2. Formal Process: Upon receipt of a complaint or request for a due process hearing, the Early Intervention Unit will offer Mediation within five working days of receiving the complaint or hearing request. A request for a due process hearing must be in writing, signed, and addressed to the Oklahoma State Department of Health, PO Box 53551, Oklahoma City, OK, 73152.

3. The Oklahoma Parents Center is available to provide information on federal and state laws regarding the provision of early intervention services, and parent rights and responsibilities to all eligible infants and toddlers and their families.

PIECES OF THE PUZZLE

• The IFSP is a coordinated plan of service based on the identified needs of the individual child and family. The IFSP is jointly developed by the family and appropriate early intervention personnel.

• The early intervention services identified in the IFSP may include assistive technology devices that are used to increase, maintain or improve the functional capabilities of children with disabilities.

• AT devices provided by the early intervention program remains the property of the program.

• At least 90 days before the child’s third birthday, a meeting to ensure a smooth transition from SoonerStart to the preschool program under Part B of IDEA will be held. If the child is eligible for special education services, any needs for AT will be addressed by the Individual Education Plan (IEP). (See Special Education Programs [Local Education Agency] in this section)
Special Education Programs (Local Education Agency)
Special Education Services Division, Oklahoma State Department of Education (OSDE)

**Eligibility**

- Includes all children with disabilities, ages 3-21.
- For students who are not currently receiving special education services, a multidisciplinary team including the parents/guardians may request a referral for special education. If the team suspects the student to have a disability, the team implements the following sequence of events to determine if special education services are required and to evaluate if the child would benefit from education: 1) evaluation and eligibility determination; 2) program planning (development of an IEP); 3) implementation of the IEP; and 4) review of student progress and the IEP at least annually.
- As part of an initial evaluation, a group of qualified professionals and the parent/guardian shall review existing evaluation data and/or new evaluation data.
- If the student has unique physical, sensory or communication needs, the team will address a comprehensive evaluation to determine if AT devices and/or services are needed. The evaluation may include an assessment of the student's functioning in several areas: cognitive, academic, auditory, vision, speech/language, and motor skills, and must consider AT needs and identify appropriate devices and/or services.
- If the student is determined ineligible for special education programs, AT may be accessed through the provisions of the Americans With Disabilities Act (ADA) or Section 504 of the Rehabilitation Act. See Appendix A for more information on obtaining AT through ADA or Section 504.

**AT Services Provided/Covered**

- Information & Referral
- Assessments & Evaluations
- Locating Alternate Funding
- Fabrication of Devices
- Training for Consumer & Family
- Supporting Software
- Maintenance & Repairs
- Advocacy/Other (Devices required by IEP)

**AT Devices Provided/Covered**

- Adapted Toys & Games
- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Environmental Controls
- Wheelchairs & Mobility Aids

- Augmentative Communication
- Computer Applications
- Educational Devices & Adaptations
- Recreation & Leisure Devices
- Seating & Positioning Equipment

**Application Process**

- Parents or educators of students with disabilities who have suspected AT needs should inquire regarding referral for evaluation of these needs by the local school system. (See information above under “Eligibility” for a description of the evaluation process.)
Special Education Programs (Local Education Agency) – continued

APPEALS PROCEDURE

1. Oklahoma Parents Center is available to provide information on federal and state laws that guarantee a child’s right to a Free Appropriate Public Education (FAPE) and parental rights and responsibilities.

2. Formal complaints should be filed with the local educational agency and be addressed to the superintendent or administrator of the school district. Assistance regarding complaints can also be provided through:

   Complaints
   Special Education Services Division
   OK State Department of Education
   2500 N Lincoln Blvd, Room 411
   Oklahoma City, OK 73105-4599

   Complaints must be written and include:
   a) a statement that the local educational agency or other responsible public agency has violated a requirement under Part B of IDEA;
   b) the facts on which the statement is based;
   c) complaints which allege a violation has occurred not more than one year prior to the date the complaint was received by the Local Education Agency (LEA) or Oklahoma State Department of Education (OSDE) unless the violation is ongoing or there is a request for compensatory devices for a violation that occurred no more than three years prior to the date the complaint is received by the LEA or OSDE;
   d) complaints pertaining to a specific child with a disability that include the child’s name, date of birth, and current educational status; and
   e) the signature of person(s) filing the complaint.

3. Special Education Services encourages resolution of disputes between parents and schools through mediation and other informal means of dispute resolution as alternatives to due process hearings. Mediation services are available through the Early Settlement Centers of the Alternative Dispute Resolution (ADR) System of the Administrative Office of the Courts. For mediation information or referral contact (800) 426-2747; Sue Tate, Director of the ADR program, at (405) 521-2450; or call Tom Bell Associate Director, Special Education Services at (405) 521-4858.

4. A parent or a school may initiate a due process hearing to resolve a dispute regarding the proposal or refusal to initiate or change the identification, evaluation or educational placement of a child or the provision of a FAPE to a child. A parent’s request for a due process hearing must be in writing, signed and addressed to the local school administrator and include: child’s name; date of birth; current grade or class placement; established or purported disability; and the reason for challenging identification, evaluation, placement, or appropriateness of the education for the child. A copy of the request must also be mailed to:

   Attention: Due Process Hearings
   Special Education Services
   Oklahoma State Department of Education
   2500 N Lincoln Blvd.
   Oklahoma City, OK 73105-4599

5. The hearing officer’s decision will be final and binding unless a request is made to appeal the decision. Either the parent or the school may initiate an appeal of the hearing officer’s decision. Appeals must be initiated in writing to the State Department of Education, Special Education Services. Impartial appeals officers conduct the reviews.
PIECES OF THE PUZZLE

• It is the program planning process (the IEP) that is important in determining whether the school system is the appropriate entity to obtain AT for a child. If the IEP team determines that an assistive device and/or service is needed for the child to successfully meet the goals and objectives of the IEP, the school system MUST provide the individual with the specified AT device and/or service.

• The school system may provide the AT device or service by:
  a) using existing resources (equipment) that they already have;
  b) obtaining the needed device through equipment lending libraries;
  c) locating other sources of funding outside the school district, such as Medicaid;
  d) asking the parents if they want to obtain the device through their private insurance company, if coverage exists; or
  e) purchasing the device with district funds. Thus, once the need for AT is written into an IEP, the school district MUST ensure that the student obtains the specified AT device and/or service. If parents choose not to use their private insurance, school systems cannot require them to do so.

• Once the school has made a commitment to obtain the specific AT, the child should receive proper training and follow-up to insure that the child will benefit from using the device. In addition, the child’s parents, teachers and support staff should receive training on how to use the device and how to maximize the child’s use of the device at school, at home, and in the community.

• Just because a parent wants a particular device for his/her child does not mean that the need for that device will be written into the IEP. Although the parent is a member of the IEP team, any and all decisions are TEAM decisions. The IEP team must decide whether a particular assistive technology is educationally necessary for the child. Team decisions can occasionally place the parent at odds with other members of the committee. There is a process for resolving disputes if the parent feels that the IEP does not meet the needs of the child. (See “Appeals Procedures” above.)

• If the school district purchases an AT device, the device remains the property of the school system. On a case-by-case basis, the use of school-purchased AT devices in a child’s home or in other settings is required if the child’s IEP team determines that the child needs access to those devices in order to receive a FAPE.

• When developing transition service plans, be sure to address any AT issues. For example, if the school district has purchased the device, the device stays with that school system when the student graduates, leaves school or even moves to another district. However, a formal mechanism allows school districts to sell or transfer AT devices to parents, other state agencies, or other school districts. For more information, refer to the *Technical Assistance Document: Assistive Technology for Children and Youth with Disabilities*.

• If required by the IEP, the AT must be made available to the student at no cost to the parents, as part of the student’s FAPE.

• The Assistive Technology Program for Oklahoma Public Schools is a collaborative program between the Oklahoma State Department of Education and the Oklahoma Assistive Technology Center (OATC).
  • OATC can assist public school personnel by providing information about the classroom use of AT in the following areas: positioning, access, environmental control, augmentative communication, assistive listening, visual aids, mobility, computer-based instruction, recreation/leisure and play, and activities of daily living.
  • OATC staff may also assist school personnel with referral to other appropriate service providers, agencies, vendors or manufacturers.
OATC staff are also available to provide consultative services to schools. This service may include an on-site visit to consult with school personnel regarding issues related to AT devices and/or services. OATC staff will work collaboratively with local school personnel to assist in the assessment, recommendation, implementation, or follow-up phase of providing AT devices and/or services to students with disabilities.

OATC also provides, for a fee, comprehensive evaluation services. These services include an assessment team of OATC staff who are responsible for all phases of the evaluation process:

- collecting referral information,
- planning and conducting the student assessment, and
- generating an assessment report with recommendations regarding AT devices and/or services.

Assistance is also provided in identifying potential funding sources for recommended devices.

OATC provides school personnel opportunities for awareness and advanced level training through presentations at state and local education conferences and regional training courses. Additionally, school personnel may also arrange preview times in the OATC Computer Access or Augmentative Communication labs.

School personnel have access to an assistive technology equipment loan program. Short-term loans are available for assessment, preview, and trial purposes.

The AT Regional Loan Program for Oklahoma Public Schools has equipment available for loan to special educators, related service providers, and assistive technology team members who serve special education students in Oklahoma Public Schools. The equipment is for short-term loan purposes only. This limits its use to school assessment, field test or classroom preview. The equipment is not intended to be used as dedicated equipment for individual students.

The OATC is a consumer-responsive program providing services and information to people with disabilities across the state. A component of the Division of Rehabilitation Sciences, College of Allied Health, University of Oklahoma Health Sciences Center, OATC’s primary service site is in Oklahoma City, with a satellite site in Tulsa. See “Contact Person(s)” for OATC contact information.

For more information on the Individuals with Disabilities Education Act (IDEA), see Appendix A.

For more information on how to utilize AT, you may request a copy of *Assistive Technology for Children and Youth with Disabilities* from Oklahoma ABLE Tech by calling: (888) 885-5588.
SUPPLEMENTAL SECURITY INCOME (SSI)
Social Security Administration (SSA)

PURPOSE
Supplemental Security Income (SSI) is administered both nationally and locally by the Social Security Administration (SSA). The purpose of the SSI program is to assure a minimum level of income to persons who are elderly or have a disability and have limited income and resources. Specific eligibility criteria must be met. Individuals must meet the SSA's definition of “disabled” or “blind,” but do not need any social security work credits to obtain SSI payments. There is no disability waiting period for SSI. People may be eligible for SSI even if they have never worked, and they may also receive social security payments IF they are eligible for both. Children and adults with disabilities may qualify for SSI payments.

CONTACT
Contact your local Social Security office, or call the Social Security Administration at:
(800) 772-1213
(800) 325-0778 (TDD)

Social Security publications and information are available on the Internet.
www.ssa.gov

FINANCIAL CRITERIA
• See both “Eligibility” and “Pieces of the Puzzle.”

ELIGIBILITY
• Persons 65 or older who have limited income and resources.
• Persons who are blind (child or adult) or have a disability (child or adult) who have limited income and resources. (See “Pieces of the Puzzle.”)
• Persons must be a U.S. citizen or be in the U.S. legally.

AT SERVICES PROVIDED/COVERED
• No AT services are provided or covered. However, SSI recipients are usually able to get Medicaid and thus access AT services.

AT DEVICES PROVIDED/COVERED
• No AT devices are provided or covered. However, SSI recipients are usually able to get Medicaid and thus access AT devices.

APPLICATION PROCESS
• Apply in person or by phone at your local Social Security office, or call (800) 772-1213 for an appointment with a Social Security representative who will help with the application. Be prepared to provide information about:
  • the medical problem(s) that prevents the individual from working and the date the individual stopped working,
  • names, addresses, and phone numbers of all the doctors, hospitals and clinics visited for medical treatment. (Individuals making applications will be asked to sign forms, which authorize these sources to release your medical records.),
  • information on medical tests including the times and places,
  • jobs for the last 15 years, including the physical and mental demands of each job,
  • education, and
  • current daily activities.
• Application is forwarded to the Disability Determination Section (DDS) in Oklahoma City. Under an agreement with SSA, DDS follows federal regulations to process and make decisions on disability claims. DDS is the state agency administering this federal program.
• An adjudicator who is trained in the SSA Disability Program will be responsible for compiling the case by obtaining medical records. If the medical information obtained is incomplete or not current, DDS may authorize and pay for an examination by the applicant’s doctor.
• A team at DDS will review the case to compare it to the medical disability rules of SSA in order to make a decision on the application.

APPEALS PROCESS FOR ALL SSA PROGRAMS
1. Whenever SSA makes a decision that affects eligibility or benefits, a letter is sent explaining the decision.
2. If you disagree you may appeal the decision, and SSA will help you complete the paperwork. There are four levels of appeal. If you disagree with the decision at one level, you may appeal to the next level.
3. You have 60 days from the time you receive the decision to file an appeal to the next level.
**PIECES OF THE PUZZLE**

- Whether you can get SSI and the amount of the payments depends on what you own and how much income you have.
- Not all income and resources are counted in determining eligibility for SSI. Generally, the first $20 a month of unearned income and the first $65 a month in earnings are not counted. Also not counted are wages used to pay for items or services needed to work because of a disability. Income above these levels usually reduces the amount of the basic SSI payment by $1 for every $2 earned. The maximum monthly payment is 2004 is $564. This amount increases annually.
- A person may be able to get SSI with items worth up to $2,000. A home and the land adjacent to it are not counted. Personal effects or household goods, automobiles, and life insurance policies may not count, depending on their value. Some items of blind or disabled persons may not count if they will be used to help the person work or earn extra income. The income and resources of the parents of an eligible child under the age of 18 are considered in determining the eligibility and payment for the child.
- The process to determine disability is based on answering the five following questions:
  1. Are you working? If you are and your earnings average more than $810 a month, you generally cannot be considered disabled.
  2. Is your condition “severe?” Your impairments must interfere with basic work-related activities for your claim to be considered.
  3. Is your condition found in the list of disabling impairments? SSA maintains a list of impairments for each of the major body systems that are so severe they automatically mean you are disabled. If your condition is not on the list, SSA will have to decide if it is of equal severity to an impairment on the list. If it is, the claim is approved. If not, go on to the next step.
  4. Can you do the work you did previously? If your condition is severe, but not at the same or equal severity as an impairment on the list, then SSA must determine if it interferes with your ability to do the work you did in the last 15 years. If it does not, your claim will be denied. If it does, your claim will be considered further.
  5. Can you do any other type of work? If you cannot do the work you did in the last 15 years, SSA will look to see if you can do any other type of work. If you cannot do any other kind of work, your claim will be approved.
- If you are blind, the Social Security Administration has a publication in large print, Braille, and on cassette entitled “If You Are Blind, What Social Security and SSI Will Do For You.” To obtain a copy in large print call (800) 772-1213. To obtain a copy in either Braille or on cassette, contact: Braille Services Unit, Room 1-H-23 Operations Building, Social Security Administration, 6401 Security Blvd., Baltimore, MD 21235 or call (410) 965-6414.
- The primary access to the funding of assistive technology is through the SSI program’s link to the Medicaid program. SSI recipients should make a separate application for Medicaid services with their county DHS office.
- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work- and benefits-related decisions, contact a Benefits Counselor.

For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

**Northeast Oklahoma**
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

**Northwest Oklahoma**
National Association for Mental Illness (NAMI) - Oklahoma
Oklahoma City, OK
(405) 230-1900
800) 483-1264

**Southern Oklahoma**
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

**Statewide**
Oklahoma Benefits Planning & Assistance Project
(405) 325-8310 (TDD)
(866) 608-8873 (TDD)
Supplemental Security Income Disabled Children’s Program (SSI-DCP)
Family Support Services Division, Health Related Medical Services Unit,
Department of Human Services

**PURPOSE**
The Supplemental Security Income-Disabled Children’s Program (SSI-DCP) provides specialized goods and services to SSI-disabled recipients under 18 years of age. SSI-DCP is funded by Title V, Maternal and Child Health, Children with Special Health Care Needs program and shares the purpose of maintaining the child in his or her own home and avoiding the institutionalization of disabled children.

**CONTACT PERSON**
Mike Chapman,
Administrative Officer II
Health Related Medical Services Unit
Family Support Services Division
Oklahoma Department of Human Services
PO Box 25352
Oklahoma City, OK 73125
(405) 521-4092
FAX: (405) 521-4158

See Appendix B for Oklahoma Department of Human Services County Offices.

**FINANCIAL CRITERIA**
• Must receive SSI benefits.

**ELIGIBILITY**
• Applicants must be under 18 years of age.
• Applicants must be receiving SSI benefits.

**AT SERVICES PROVIDED/Covered**
• Information & Referral
• Case Management
• Maintenance & Repairs
• Locating Alternate Funding
• Fabrication of Devices
• Advocacy/Other

**AT DEVICES PROVIDED/Covered**
- Adapted Toys & Games
- Hospital Beds
- Aids for Daily Living
- Recreation & Leisure Devices
- Aids for Hearing Impaired
- Vehicle Modifications *
- Aids for Vision Impaired
- Wheelchairs & Mobility Aids †
- Seating & Positioning Equipment
- Medical Supplies

* Vehicle Modifications are limited to the installation of van lifts.
† Limited to crutches and walkers.

**APPLICATION PROCESS**
• Contact the county office of the Department of Human Services (DHS).

**APPEALS PROCESS**
1. For grievances that have not been informally resolved, individuals may file a formal grievance using form OCA GR-001 with the assistance of a grievance coordinator.
2. A response to the formal grievance indicating specific actions to resolve the complaint is due five (5) working days from the date the grievance coordinator signed the form. The proposed resolution, as documented on form OCA GR-001A, should occur within thirty (30) days or the grievance is automatically appealed to the next level.
3. Resolutions not accepted by the grievant are appealed to the second level. At this level, the director/administrator of the facility provider is responsible for responding. The area manager is responsible for DDSD clients and the area director is responsible for field operation employees. Second level appeals are due three (3) working days from the date the grievance coordinator signed the OCA GR-001A.
4. Further appeals are facilitated by the grievance coordinator and the state Office of Client Advocacy.
Supported Employment Program
Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE
Supported employment is a service which provides competitive work within an integrated employment setting for individuals with the most severe disabilities. Supported employment assists consumers to choose, secure and retain competitive full or part-time jobs. Extensive on-the-job support services are provided by supported employment staff working with the employee with a disability. Other services may include supplemental evaluation services specific to supported employment, job development and placement, off-the-job supports related to employment retention, and ongoing support services to assist the individual to keep his/her job. DRS funds may be used to purchase assistive technology when it is needed by an individual to get a job or to do a job.

CONTACT PERSON(S)
Chuck Gressler,
Community Rehabilitation Services Unit
Oklahoma Department of Rehabilitation Services
2401 NW 23rd, Ste 47
Oklahoma City, OK 73107
(405) 522-6531
FAX: (405) 522-6545
http://okrehab.org/ses.htm

For area offices, call the State office.
(405) 951-3508
(800) 845-8476 (TDD)

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Individuals with severe disabilities ages 16 and older who
• have not worked or have worked only intermittently in competitive employment;
• have been determined eligible for services; and
• have a need for on-going support services in order to perform competitive work.

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Assessments & Evaluations
• Locating Alternate Funding
• Training for Consumer & Family
• Fabrication of Devices
• Maintenance & Repairs
• Supporting Software
• Advocacy/Other

AT DEVICES PROVIDED/COVERED

Aids for Hearing Impaired
Educational Devices & Adaptations

Aids for Vision Impaired
Home Modifications

Augmentative Communication
Seating & Positioning Equipment

Computer Applications
Wheelchairs & Mobility Aids

Environmental Controls
Worksite & Office Modifications

Vehicle Modifications
Aids for Daily Living

APPLICATION PROCESS
• DRS has Rehabilitation Counselors located in offices throughout the state. Contact the DRS office nearest you to apply for services. Signing your name to an application starts your evaluation.
• In the initial interview, the counselor will obtain background information from the person.
• The counselor will then collect needed diagnostic reports to establish eligibility. This may include gathering existing information or sending the person for new examinations and evaluations. The results of a physical examination, an assistive technology evaluation, or other evaluation of vocational potential, if required, are used to determine potential for gainful employment.
• Unless extended evaluation is required, the counselor will make the eligibility determination decision within 60 days of application.
• Once eligibility for services is established, the counselor will work with the individual to develop an Individualized Plan for Employment (IPE) that is designed to result in competitive employment for the individual.
APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).

2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.

3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.

4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the “Withdrawal of Request for Hearing” form must be completed; otherwise, the hearing will continue.

5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the director of DRS within 30 days of the completion of the hearing.

6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary within 20 days of the decision.

7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

ASSISTANCE PROVIDED FOR APPEALS

• The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.

• Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

• To provide supported employment services, DRS contracts with Supported Employment Providers. The provision of services by these providers is limited by a number of factors:
  • The number of providers and the geographic area they serve. Many areas of the state have no local provider.
  • Some providers contract to serve persons with specific disabilities.
  • Some providers have long waiting lists due to limited resources.
TRICARE
United States Department of Defense

PURPOSE
The mission of TRICARE is to provide quality health care for members of the Armed Forces, military families, and others entrusted to the Department of Defense’s care. It consists of three options: TRICARE Prime, TRICARE Extra, and TRICARE Standard. TRICARE Prime is a voluntary enrollment option that’s much like a civilian health maintenance organization (HMO). TRICARE Extra is when you seek care from a provider who’s part of the TRICARE network and receive a discount on services, paying reduced cost-shares (five percent below those of TRICARE Standard) in most cases. TRICARE Standard (previously known as CHAMPUS) pays a share of the cost of covered health services that you obtain from a non-network civilian health care provider. There’s no enrollment in TRICARE Standard. The annual deductibles, cost-shares and benefits are the same as they were for CHAMPUS. Under this option, you have more freedom to choose your provider of care—but your costs will be higher than with the other two TRICARE options.

ELIGIBILITY
- Eligible family members of active-duty service members.
- Military retirees and their eligible family members.
- Surviving eligible family members of deceased, active, or retired service members.
- Wards and pre-adoptive children.
- Some former spouses of active or retired service members who meet certain length-of-marriage rules and other requirements.

AT SERVICES PROVIDED/COVERED
- Assessments & Evaluations
- Information & Referral
- Case Management
- Locating Alternate Funding
- Advocacy/Other

AT DEVICES PROVIDED/COVERED
- Aids for Hearing Impaired
- Wheelchairs & Mobility Aids
- Aids for Vision Impaired
- Environmental Controls
- Augmentative Communication
- Seating & Positioning Equipment
- Hospital Beds
- Medical Supplies
- Prosthetics & Orthotics

APPLICATION PROCESS
- In order to use TRICARE, you must be listed in the Defense Department’s DEERS (Defense Enrollment Eligibility Reporting System) computerized database as being eligible for military health care benefits. This includes newborns, who must be enrolled in DEERS before claims for their care as TRICARE eligible patients can be processed. Generally, it is the sponsor’s responsibility to make sure that his or her family members are enrolled in DEERS through the nearest military personnel office. All military sponsors should ensure that the status of their families (marriage, divorce, new child, etc.) is current in the DEERS files so TRICARE claims can be processed quickly and accurately.
**APPEALS PROCESS**

1. Generally, there are three possible levels of review under TRICARE Standard appeal procedures. The levels available in any particular case will be specified in the notice of your right to appeal a particular decision. The three levels include:
   - Reconsideration conducted by TRICARE contractor responsible for the decision in a particular case;
   - Formal review conducted by a contractor or by the TRICARE Service Office (TSO);
   - Hearing administered by the TSO but conducted by an independent hearing officer.

2. The appeals process varies depending on whether the denial involves a “medical necessity” determination, factual determination or a provider sanction. All initial and appeal determinations include a section which explains how, where, and by when to file the next level of appeal.

**PIECES OF THE PUZZLE**

- One TRICARE benefit option is the “Program for Persons with Disabilities.”
- The Program for Persons with Disabilities (PFPWD) is only for seriously disabled persons who are dependents of active-duty members.
- You must apply and get approval before TRICARE Standard can help pay the costs of care.
- You should check with your nearest Health Benefit Adviser (HBA) or TRICARE Service Center (TSC) before applying for benefits under the program.
- Sometimes not using PFPWD benefits for diagnostic and treatment services can save you money. The PFPWD benefits is generally limited to $1,000 per month. You may instead be able to get these services under the basic TRICARE Standard program, where you may have to pay only a maximum of $1,000 in a fiscal year (this is the “catastrophic cap” on expenses for active duty families).
- If you decide to use PFPWD for the needed services and your costs exceed the $1,000 monthly limit, those amounts in excess of the limit under PFPWD may not be cost-shared by TRICARE Standard under the basic program. Therefore, you should work very closely with your HBA or TSC when considering using these benefits.
- Enrollment in TRICARE Prime does not affect a person’s eligibility to receive services under PFPWD.
- Who Qualifies? The PFPWD serves people with two kinds of serious disabilities: persons who have moderate or severe mental retardation and those who have a significant physical disability.
- Public funds and facilities must be either unavailable or insufficient to meet the patient’s disability-related needs. In many communities, public funds are available for persons with disabilities. If so, you must first get assistance this way. Your HBA or TSC may be able to help you find out about help available in your community. If public help isn’t available or isn’t enough, TRICARE Standard helps pay for covered services. But you must include with your request for PFPWD benefits a letter from the proper public official saying why public help is unavailable or insufficient. If you do not know whom the right public official is, contact an HBA or your TSC.

**NOTE:** As with the rest of the TRICARE program, all providers of services or supplies/equipment must be authorized. Contact your HBA or TRICARE contractor for guidelines on the type of information required to establish the existence of a qualifying medical condition and to establish the need for the benefits required.
Public Agencies

Veterans Benefits
Department of Veterans Affairs

Purpose
The Department of Veterans Affairs (DVA) is a federal agency that oversees the various benefit programs available for honorably discharged veterans. The DVA is the largest single medical care system in the country and the largest purchaser of AT devices and equipment for persons with disabilities. The DVA buys aids for the blind, eyeglasses, orthopedic braces, hearing aids, wheelchairs, artificial limbs, automobile/van adaptive aids, patient lifts, hospital beds, other medical equipment, and specially adapted housing. In addition, the DVA operates a vocational rehabilitation program for eligible veterans. Thus, assistive technology can be provided to support a veteran in the vocational rehabilitation program to meet vocational goals and pursue gainful employment.

Contact
Regional Office of Veterans Affairs
Federal Bldg
125 S Main St
Muskogee, OK 74401
(918) 687-2500
(800) 827-1000
www.odva.state.ok.us/

Financial Criteria
• None

Eligibility
• Eligibility for veterans’ benefits is complex. Not all veterans are eligible for all benefits. Generally, if a veteran is eligible for admission to a VA Medical Center (VAMC), then any disabilities he or she has will be treated/covered. Veterans should contact the Benefits Counselor at the Veterans Affairs Regional Office in Muskogee to determine eligibility status.
• Entitlement to services varies and is based on the veteran’s disability rating. Those rated at disabilities of 50% or more are provided services regardless of whether the treatment is for a service-connected disability or not.
• The VAMC determines eligibility and entitlement by conducting a needs assessment. After establishing eligibility, services are provided on a space available basis and according to an assigned category of either mandatory or discretionary.
• Veterans in the mandatory category receive free services, while veterans in the discretionary category may be required to contribute to the cost of care they receive.

AT Services Provided/Covered
• Information & Referral
• Assessments & Evaluations
• Case Management
• Training for Consumer & Family
• Fabrication of Devices
• Maintenance & Repairs
• Supporting Software

AT Devices Provided/Covered

Aids for Daily Living
Hospital Beds

Aids for Hearing Impaired
Medical Supplies

Aids for Vision Impaired
Prosthetics & Orthotics

Augmentative Communication
Seating & Positioning Equipment

Computer Applications
Vehicle Modifications

Environmental Controls
Wheelchairs & Mobility Aids

Home Modifications
Worksite & Office Modifications

Application Process
• Veterans who have questions about the benefits they are eligible to receive should contact the VA Benefits Counselor at the Regional Office of Veterans Affairs in Muskogee or the nearest VAMC listed on the following page.
• To receive AT devices and services, the veteran must gain access to one of the VAMCs listed on the following page.
• Veterans who have questions about the benefits they are eligible to receive under the Vocational Rehabilitation Program should contact the VA Benefits Counselor at the Regional Office of Veterans Affairs in Muskogee. The veteran will have to complete VA Form 28-1900, Disabled Veterans Application for
Veterans Benefits – continued

Vocational Rehabilitation, and submit it with copies of available medical records. Once eligibility has been determined, a VA staff psychologist will work with the individual to develop a plan of services. A rehabilitation specialist will assist the individual and coordinate the implementation of the plan.

APPEALS PROCESS

1. A claimant has one year from the date of the notification of a VA decision to file an appeal.
2. The claimant must file a written notice of disagreement with the nearest VA regional office or medical center. This is simply a written statement that the claimant disagrees with the VA’s decision.
3. The DVA will review the claim and prepare a statement of the case.
4. This statement will be forwarded to the veteran. The DVA will include information about the next steps in the appeals process, providing special forms and instructions for continuing the appeal.

VOCATIONAL REHABILITATION BENEFITS

• Any veteran who has a disability as a result of active service rated at 10% or more and presents a significant barrier to employment (as determined by the DVA), can qualify for DVA vocational rehabilitation services. A DVA staff psychologist makes the determination of eligibility.
• A veteran who was in the service during wartime, but acquired the disability after they left the service, may also qualify.
• An eligible veteran may receive services for up to twelve (12) years after the VA determines that they have a “compensable disability.” If the VA determines that you have a serious employment handicap, the twelve-year limitation can be extended.
• Veterans have up to four years to complete their vocational program.

PIECES OF THE PUZZLE

• For the qualifying individual, assistive technology and services are purchased by the Department of Veterans Affairs.
• In order to obtain prosthetics from the DVA, an individual must go to one of the VAMCs. All VAMCs have full Prosthetic and Sensory Aids Services.
• A physician’s prescription is required for all AT devices and services covered by VA benefits.
• Special home adaption/modification grants up to $38,000 are available for eligible veterans. These funds can be used to purchase, construct, or remodel a dwelling. A smaller grant up to $6,500 is available for veterans who are blind or have lost an arm or a leg.
• An annual clothing allowance up to $588 per year is available to veterans whose disability requires them to wear or use prosthetic or orthopedic devices which wear or tear clothing, or use medicine that stains outer clothing.
• The DVA pays for automobile/van modifications and adapted driving controls. The allowable cost varies depending on what type of equipment is needed. Vehicle modifications also require a physician’s prescription.
• Some VAMCs have shifted funds away from assistive devices to other services. This has resulted in tighter scrutiny of prosthetic devices and delays and/or denials in paying for equipment.
Vocational Rehabilitation Program (VR)
Division of Visual Services, Oklahoma Department of Rehabilitation Services (DRS)

**Purposes**
The Division of Visual Services, Oklahoma Department of Rehabilitation Services (DRS) helps Oklahomans who are blind or visually impaired. Visual Services provides a wide array of rehabilitation programs that include: rehabilitation counseling, employment, independent living services, business enterprise operations, special library services and information access via telephone. Under the rehabilitation counseling and employment program, consumers and counselors work together to develop an Individualized Plan for Employment (IPE). Independent living services include rehabilitation teachers and mobility specialists that can provide adjustment counseling; instruction in personal and home management, communications, recreation or leisure activities, the community, and use of the white cane. The Older Blind Program assists persons who are 55 years old or older, blind and seeking greater independence. The business enterprise program trains and assists people who are blind in traveling safely and establishing and operating food service businesses in public and private facilities across the state. NEWSLINE® For the Blind gives free telephone access throughout the state to local and national newspapers for persons whose disabilities limit access to printed information. Visual Services also operates a telephone service which provides community and job information. America’s Jobline is a service supported by DRS and Workforce Oklahoma to give telephone access to nationwide job listings.

**Eligibility**
- An individual:
  1) must have a physical or mental impairment which for such individual constitutes or results in an impediment to employment,
  2) can benefit in terms of an employment outcome from VR services, and
  3) requires VR services to prepare for, enter, engage in, or retain gainful employment.
- The Rehabilitation Act of 1973, as amended in 1998, stipulates that an individual who has a disability or is blind and is a Social Security Disability Income (SSDI) beneficiary or a Supplemental Security Income (SSI) recipient is presumed to meet eligibility criteria if that individual intends to achieve an employment outcome.
- Legal blindness occurs when visual acuity with best correction is 20/200 or less or when side vision results in a central field restriction of 20 degrees or less.
- Persons may be required to participate in the cost of some services, including AT, depending on their income level.
- Visual Services Division has many different programs that have different purposes, outcomes and eligibility. Even if your goal is not employment-related, you may seek other services from the different programs such as Independent Living Assistance or the Older Blind Independent Living Services.

**AT Services Provided/Covered**
- Assessments & Evaluations
- Case Management
- Fabrication of Devices
- Supporting Software
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Training for Consumer & Family

**AT Devices Provided/Covered**
- Aids for Daily Living
- Home Modifications
- Aids for Hearing Impaired
- Hospital Beds
- Aids for Vision Impaired
- Prosthetics & Orthotics
- Augmentative Communication
- Seating & Positioning Equipment
- Computer Applications
- Worksite & Office Modifications
- Educational Devices & Adaptations
- Wheelchairs & Mobility Aids
- Environmental Controls
APPLICATION PROCESS

- Individuals are considered applicants when they
  (1) have completed and signed an application form or have otherwise
      requested services (including, but not limited to requests made verbally,
      by telephone, in writing, by facsimile, etc.);
  (2) has provided information necessary to initiate an assessment to
      determine eligibility and priority for service; and
  (3) is available to complete the assessment process as soon as the counselor
      has a document signed by the individual requesting VR services. This may
      be a formal application or a letter signed by the applicant, applicant’s
      parent, guardian, or other representative which provides the minimum
      basic information and request VR services.

- In application status, the counselor will secure sufficient information to make a
  determination of eligibility or ineligibility for VR services, determine a priority
  group assignment, or make a decision to put the client into extended evaluation. The
  information needed by the counselor may include the results of a physical
  examination, an assistive technology evaluation, or an extended evaluation of
  vocational potential to determine potential for gainful employment.

- If a person is determined to be eligible for services based on evaluation
  information, the counselor and the individual will develop an Individualized
  Plan for Employment (IPE) that is designed to promote competitive employment
  for the individual.

- Unless extended evaluation/trial work is required, the counselor will make the
  eligibility determination decision within 60 days of application.

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact
   the local District Supervisor to attempt an effective resolution of the issue. In the
   event of a reduction, suspension or cessation of VR services, individuals
   have a right to a case review by an impartial hearing officer, mediation, and/or
   assistance from the Client Assistance Program (CAP).

2. A request for a fair hearing should be made in writing to your VR Counselor
   within 30 days of DRS informing you of the decision with which you disagree. The
   fair hearing will be conducted by a hearing officer within 45 days of the
   written “Request for a Fair Hearing” by the consumer.

3. Individuals filing a “Request for a Fair Hearing” may request a confidential
   mediation session to resolve grievances. Mediation is voluntary and subject
   to the agreement of both parties. In the event mediation sessions do not
   resolve the grievance, individuals retain their right to a fair hearing.

4. After filing a “Request for a Fair Hearing,” the administrative review must
   be conducted by the district supervisor and concluded within the same 45
   days, with the results of the review provided in a written letter. If the review
   resolves the grievance, the Withdrawal of Request for Hearing Form must be
   completed; otherwise, the hearing will continue.

5. The written decision of the hearing officer including findings and grounds
   for the decision will be made to the consumer, hearings coordinator and the
   director of DRS within 30 days of the completion of the hearing.

6. Individuals may request a review of the hearing officer’s decision by the Cabinet
   Secretary of Human Services within 20 days of the decision.

7. In the event an individual brings civil action regarding the decision, the
   final decision either by the hearing officer or the Cabinet Secretary will be
   implemented pending court review.
ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any AT that the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities and are an essential part of the comprehensive evaluation.
- Once a decision has been made to supply an eligible client with AT, it may be possible to provide a wide range of devices if they are vocationally relevant. However, DRS cannot buy devices that other sources can buy or that ADA requires other sources to provide.
- Individuals may choose instead to purchase equipment through the Access-to-Telework Fund (ATF) and thus coordinate needed services in the IPE. (See BancFirst Alternative Financing Program, p. 110.)
The Vocational Rehabilitation (VR) Program is designed to assist eligible individuals with disabilities in becoming employed. There is a general presumption that an individual with a disability is capable of engaging in gainful work unless proven otherwise and that the provision of VR services can improve his or her ability to become gainfully employed. An Individualized Plan for Employment (IPE) is developed with each eligible individual. The IPE outlines the individual’s program for attaining his or her employment goal. Services provided by VR may include counseling, guidance, job placement, vocational training, rehabilitation technology, interpreting services for persons who are deaf, personal assistance and other services that will assist the person in attaining his/her employment goal.

**Contact Person(s)**

Lynda Collins, Division of Vocational Rehabilitation Administrator
Oklahoma Department of Rehabilitation Services
3535 NW 58th St, Ste 500
Oklahoma City, OK 73112
(405) 951-3400 (TDD)
(800) 845-8476 (TDD)
FAX: (405) 951-3529
www.okrehab.org

See Appendix B for local and district DRS offices.

**Eligibility**

- An individual is eligible for VR services under the Rehab Act through DRS if he or she:
  1) has a physical or mental impairment which constitutes or results in an impediment to employment;
  2) can benefit in terms of an employment outcome from VR services; and
  3) requires VR services to prepare for, enter, engage in, or retain gainful employment.
- The Rehabilitation Act of 1973, as amended in 1998, stipulates that an individual who has a disability or is blind and is a Social Security Disability Income (SSDI) beneficiary or a Supplemental Security Income (SSI) recipient is presumed to meet eligibility criteria if that individual intends to achieve an employment outcome.
- Persons may be required to participate in the cost of some services, including AT, depending on their income level.

**AT Services Provided/Covered**

- Assessments & Evaluations
- Case Management
- Fabrication of Devices
- Training for Consumer & Family
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Supporting Software

**AT Devices Provided/Covered**

- Aids for Daily Living
- Home Modifications
- Hospital Beds
- Aids for Hearing Impaired
- Prosthetics & Orthotics
- Aids for Vision Impaired
- Seating & Positioning Equipment
- Augmentative Communication
- Vehicle Modifications
- Computer Applications
- Wheelchairs & Mobility Aids
- Educational Devices & Adaptations
- Worksite & Office Modifications
- Environmental Controls
APPLICATION PROCESS

• DRS has Rehabilitation Counselors in local VR offices throughout the state. Contact the DRS office nearest you to apply for services. Referrals are considered applicants as soon as the counselor has a document signed by the individual requesting VR services. This may be a formal application or a letter signed by the applicant, applicant’s parent, guardian, or other representative, which provides the minimum basic information and requests VR services.

• In application status, the counselor will secure sufficient information to make a determination of eligibility or ineligibility for VR services, determine a priority group assignment, or make a decision to put the client into extended evaluation. The information needed by the counselor may include the results of a physical examination, an assistive technology evaluation, or an extended evaluation of vocational potential, to determine potential for gainful employment.

• If a person is determined to be eligible for services based on evaluation information, the counselor and the individual will develop an Individualized Plan for Employment (IPE) to promote competitive employment for the individual.

• Unless extended evaluation is required, the counselor will make the eligibility determination decision within 60 days of application.

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).

2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.

3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.

4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the Withdrawal of Request for Hearing Form must be completed; otherwise, the hearing will continue.

5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the director of DRS within 30 days of the completion of the hearing.

6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary within 20 days of the decision.

7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.
ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any assistive technology the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities and are an essential part of a comprehensive evaluation.
- The DRS counselor will assist in accessing necessary AT devices and services to meet employment needs.
- Once a decision has been made to supply an eligible client with assistive technology, it may be possible to provide a wide range of devices if they are vocationally relevant. However, DRS cannot buy devices that other sources can buy or that ADA requires other sources to provide.
- The primary purpose of assistive technology devices and services provided by the regular VR program is to enable a person to obtain and maintain gainful employment.
- Vocational Rehabilitation is an eligibility, not an entitlement program.
- The DRS State Plan has provisions, during times of limited resources, to serve clients under an order of selection which means some eligible applicants may be placed on waiting lists until funds are available to pay for services. Consumers are encouraged to apply for services during an order of selection because those on waiting lists will be served on a first-come, first-served basis.
- DRS has the authority to purchase consumer equipment and services through an agency-adopted bid process rather than going through the state bid process, thus allowing greater consumer choice and faster delivery.
- Individuals may choose instead to purchase equipment through the Access-to-Telework Fund (ATF) and thus coordinate needed services in the IPE. (See BancFirst Alternative Financing Program, p. 110.)
SECTION V: PRIVATE SOURCES OF FUNDING

You have exhausted public sources of funding and your appeals have been rejected. You do not have private insurance or the insurance that you do have will not cover the assistive technology you need. Your next step should be to search private nonprofit organizations and foundations that may be able to assist you. There are many such sources in the state and nation, but they have restrictions on what they will provide, vary widely on eligibility requirements, and the resources available to them are limited. Each must be approached individually and you may have to contact many to decide which, if any, will best be able to help you. Assistive technology for people with disabilities may be only one of many things that an organization will fund. As a result, depending upon the organization, you may be competing for limited dollars with people asking for scholarships, for emergency financial help or for special trips and wishes for dying children. A person who needs funding for assistive technology may turn to a private nonprofit agency, organization, trust or foundation for assistance. There are many such organizations that may help. This next section describes such groups and lists contact information. There may be others in your local community that are not listed here.

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AMERICAN CANCER SOCIETY – HEARTLAND DIVISION

PURPOSE

To provide cancer patients with information, education, support and transportation. The American Cancer Society focuses its efforts on research, prevention and education.

CONTACT PERSON

Oklahoma City Office
American Cancer Society, Heartland Division
Carol Hill, Patient Services Specialist
8400 Silver Crossing
Oklahoma City, OK 73132
(405) 843-9888
(800) 733-9888
FAX: (405) 848-0795

Tulsa Office
American Cancer Society, Heartland Division
Carolyn McCoy, Patient Services Specialist
5110 S. Yale Ave., Ste 101
Tulsa, OK 74135
(918) 743-6767
FAX: (918) 743-9655

FINANCIAL CRITERIA

• None, priorities established based on need.

ELIGIBILITY

• Any person who has cancer.

AT SERVICES PROVIDED/COVERED

• Information and referral

AT DEVICES PROVIDED/COVERED

• See “Pieces of the Puzzle.”

APPLICATION PROCESS

• Must apply through local Cancer Society
• You may find out how to contact your local unit by calling the American Cancer Society at (800) 733-9888.

PIECES OF THE PUZZLE

• The Sooner NuVoice Club in Oklahoma City provides information and loaner Electrolarynx equipment to new and existing Laryngectomees. They loan electrolarynx to those that are waiting for theirs to be supplied, repaired, or replaced. Speech instruction using the electrolarynx is also available, along with information as to where to acquire supplies for the Laryngectomee.

Contact Information:
Sooner NuVoice Club
Larry Bisel, President
10104 Carnie Circle
Yukon, OK 73099
(405) 720-0884
soonernewvoiceclub@cox.net
# Angel Flight, Inc.

## Purpose
Angel Flight is a non-profit organization of pilots and other volunteers dedicated to serving the community by arranging free private air transportation for medical patients who cannot afford to utilize normal, commercial transportation. Angel Flight also provides services to blood, organ and tissue banks.

## Contact Person
Angel Flight, Inc.
1515 East 71st Street
Ste. 312
Tulsa, OK 74136
(918) 749-8992
FAX: (918) 745-0879
Web Site: www.angelflight.com

## Financial Criteria
- Individuals must not be able to afford alternative air transportation.

## Eligibility
- Individuals must have a personally signed letter from a physician indicating legitimate medical need to avoid lengthy surface transportation.
- Individuals must be outpatient, ambulatory and physically fit to travel in a non-pressurized aircraft without access to lavatory facilities for the duration of the flight.

## AT Services Provided/Covered
- Advocacy/Other

## AT Devices Provided/Covered
- No AT devices are provided or covered.

## Application Process
- Contact by phone and request service(s).

## Pieces of the Puzzle
- Angel Flight volunteers are not able to provide any medical service before, during or after the flight.
- Individuals must sign a waiver form releasing Angel Flight, Inc. and volunteer pilots from liability.
- Individuals are responsible for arranging their own ground transportation to and from the airport and the treatment center.
- The pilot has the last say as to the completion of the mission and patients should arrange back-up transportation.
ARTHRITIS FOUNDATION, EASTERN OKLAHOMA AND OKLAHOMA CHAPTERS

PURPOSE
The mission of the Arthritis Foundation is to improve lives through leadership in the prevention, control, and cure of arthritis and related diseases.

CONTACT PERSON
Stephanie LaFevers, Program Director
Arthritis Foundation, Eastern Oklahoma Chapter
4520 S. Harvard #100
Tulsa, OK 74135
(918) 743-4526
(800) 400-4526
FAX: (918) 743-6910
www.arthritis.org

Shona Lennon, Program Director
Arthritis Foundation, Oklahoma Chapter
3232 W. Britton Rd, Ste. 200
Oklahoma City, OK 73120
(405) 936-3366
(800) 627-5486
FAX: (405) 936-0617
www.arthritis.org

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Any person or family member with arthritis.
• Area served: 17 county service areas in Northeast Oklahoma and 60 county areas in Southern, Central and Western Oklahoma.

AT SERVICES PROVIDED/Covered
• Information & Referral

AT DEVICES PROVIDED/Covered
• No AT devices are provided or covered.

APPLICATION PROCESS
• Contact by phone and request service(s).

PIECES OF THE PUZZLE
• Primarily serves adults, but they also have programs for children and their families.
• Programs include: Arthritis education; Land and water based arthritis exercise; Support groups; Physician referral; Self help courses for arthritis, lupus and fibromyalgia.
BancFirst Alternative Financing Program (AFP)

Purpose
Oklahoma ABLE Tech in partnership with BancFirst and the Oklahoma Assistive Technology Foundation (OkAT) offers an Alternative Financing Program (AFP) to Oklahomans with disabilities. The AFP is a low interest and/or guaranty loan that provides individuals with disabilities or those that have a dependent with a disability the opportunity to borrow money for the purchase of needed assistive technology.

Contact Person(s)
BancFirst
Teresa Webb
808 S. Main
P.O. Box 1
Stillwater, OK 74074
(405) 742-6234
(800) 446-9401
FAX: (405) 742-6280

See Appendix C for BancFirst Locations.

Financial Criteria
- Each applicant must qualify with an approved credit record.

Eligibility
- Loans are available to any one who either has a disability or has a dependent who has a disability. A person with a disability is defined as a person with a physical or mental impairment that substantially limits a major life activity. This includes persons who have a record of, or who are regarded as having a substantially limiting impairment, an impairment that significantly limits or restricts a major life activity such as: hearing, seeing, speaking, breathing, performing manual tasks, walking, caring for oneself, learning or working.
- The loan amount must be used to purchase needed assistive technology devices.
- Any loan amount will be considered. The loan officer will determine appropriate loan amounts based upon the need(s) of the applicant and the applicant’s ability to repay the obligation.

At Services Provided/Covered
- No AT services are provided or covered.

At Devices Provided/Covered

- Adapted Toys & Games
- Home Modifications
- Hospital Beds
- Aids for Vision Impaired
- Computer Applications
- Environmental Controls
- Seating & Positioning Equipment
- Worksite & Office Modifications
- Medical Supplies

- Aids for Daily Living
- Aids for Hearing Impaired
- Wheelchairs & Mobility Aids
- Augmentative Communication
- Educational Devices & Adaptations
- Prosthetics & Orthotics
- Vehicle Modifications
- Recreation & Leisure Devices

Purpose
Oklahoma ABLE Tech in partnership with BancFirst and the Oklahoma Assistive Technology Foundation (OkAT) offers an Alternative Financing Program (AFP) to Oklahomans with disabilities. The AFP is a low interest and/or guaranty loan that provides individuals with disabilities or those that have a dependent with a disability the opportunity to borrow money for the purchase of needed assistive technology.

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BancFirst
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P.O. Box 1
Stillwater, OK 74074
(405) 742-6234
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See Appendix C for BancFirst Locations.

Financial Criteria
- Each applicant must qualify with an approved credit record.

Eligibility
- Loans are available to any one who either has a disability or has a dependent who has a disability. A person with a disability is defined as a person with a physical or mental impairment that substantially limits a major life activity. This includes persons who have a record of, or who are regarded as having a substantially limiting impairment, an impairment that significantly limits or restricts a major life activity such as: hearing, seeing, speaking, breathing, performing manual tasks, walking, caring for oneself, learning or working.
- The loan amount must be used to purchase needed assistive technology devices.
- Any loan amount will be considered. The loan officer will determine appropriate loan amounts based upon the need(s) of the applicant and the applicant’s ability to repay the obligation.

At Services Provided/Covered
- No AT services are provided or covered.

At Devices Provided/Covered

- Adapted Toys & Games
- Home Modifications
- Hospital Beds
- Aids for Vision Impaired
- Computer Applications
- Environmental Controls
- Seating & Positioning Equipment
- Worksite & Office Modifications
- Medical Supplies

- Aids for Daily Living
- Aids for Hearing Impaired
- Wheelchairs & Mobility Aids
- Augmentative Communication
- Educational Devices & Adaptations
- Prosthetics & Orthotics
- Vehicle Modifications
- Recreation & Leisure Devices
APPLICATION PROCESS

- To make application contact a consumer loan officer at the BancFirst location nearest you. See Appendix C for locations statewide.
- The minimum loan documentation necessary for this program includes:
  - Completed loan application.
  - Evidence of applicant’s qualification of being a person with a disability as defined above, or as prescribed by a medical doctor.

PIECES OF THE PUZZLE

- The AFP terms for unsecured loans, which could include items such as hearing aids, wheelchairs, adapted computers, hospital beds, lift equipment, etc.:
  - Fixed interest of 5%
  - Maximum term of the loan is three (3) year.

- The AFP terms for secured loans for items such as modified vehicles, home modifications or guaranteed loans:
  - Fixed interest of 5%
  - Maximum term of the loan is five (5) year.

- For all AFP loans:
  - Borrowed funds are paid directly to the vendor
  - Each closed loan has a documentation fee

- AFP applicants that are denied the low interest BancFirst of Stillwater loan can seek a guaranty of the loan through the Oklahoma Assistive Technology Foundation (OkAT). Under established policies and procedures, OkAT a non-profit organization, can guaranty the loan of qualified applicants. OkAT determines a qualified applicant must have the financial means to make the monthly payment of the loan by producing evidence of:
  - No more than a 50% debt service to income ratio (including monthly payment of the AFP loan)
  - The person is working toward correcting any adverse credit
**Purpose**

Oklahoma ABLE Tech in partnership with BancFirst and the Oklahoma Assistive Technology Foundation (OkAT) offers an Access to Telework Fund (ATF) to Oklahomans with disabilities. The purpose of the ATF program is to increase access to and funding of computers and other equipment, including adaptive equipment so that Oklahomans with disabilities can telework. Telework outcomes can encompass work that can be performed effectively from home and/or remote sites away from the office, such as work on the road or at a telework center. Telework would apply to individuals with disabilities who are currently unemployed, underemployed, self-employed or needing to maintain employment on a full time or part time bases.

**Contact Person(s)**

BancFirst  
Teresa Webb  
P. O. Box 1  
808 S. Main  
Stillwater, OK 74074  
(405) 742-6234  
(800) 446-9401  
FAX: (405) 742-6280

See Appendix C for BancFirst Locations.

**Financial Criteria**

- Each applicant must qualify with an approved credit record.

**Eligibility**

- Loans are available to any Oklahoman who has a disability. A person with a disability is defined as a person with a physical or mental impairment that substantially limits a major life activity. This includes persons who have a record of, or who are regarded as having a substantially limiting impairment, an impairment that significantly limits or restricts a major life activity such as: hearing, seeing, speaking, breathing, performing manual tasks, walking, caring for oneself, learning or working.
- The loan amount must be used to purchase needed equipment.
- The applicants must have a telework outcome and need the equipment to meet that outcome.
- Any loan amount will be considered. The loan officer will determine appropriate loan amounts based upon the need(s) of the applicant and the applicant’s ability to repay the obligation.

**AT Services Provided/Covered**

- No AT services are provided or covered.

**AT Devices Provided/Covered**

- ![Augmentative Communication](image)
- ![Environmental Controls](image)
- ![Aids for Vision Impaired](image)
- ![Computer Hardware and Software](image)
- ![Educational Devices & Adaptations](image)
- ![Aids for Hearing Impaired](image)
- ![Worksite & Office Modifications](image)
- ![Home Modifications](image)
- ![Seating & Positioning Equipment](image)
- ![Wheelchairs & Mobility Aids](image)
- ![Prosthetics & Orthotics](image)
BancFirst Access to Telework Fund (ATF)—continued

APPLICATION PROCESS

- To determine eligibility you must first contact Oklahoma ABLE Tech.
- The minimum loan documentation necessary for this program includes:
  - Completed eligibility determination application form.
  - Evidence of applicant’s telework outcome.
  - Completed loan application.
  - Evidence of applicant’s qualification of being a person with a disability as defined above, or as prescribed by a medical doctor.

PIECES OF THE PUZZLE

- The terms for an ATF unsecured loans, which could include any equipment needed for a telework outcome includes:
  - Fixed interest rate up to a three year term
  - 3% over Daily Prime Interest Rate
- The terms for an ATF secured loans, such as home modifications or guaranteed loans:
  - Fixed interest rate up to a five year term
  - 2% over Daily Prime Interest Rate
  - All borrowed funds are paid directly to the vendor
  - A $75.00 documentation fee when the loan is processed

- ATF applicants that are denied the low interest BancFirst of Stillwater loan can seek a guaranty of the loan through the Oklahoma Assistive Technology Foundation (OkAT). Under established policies and procedures, OkAT a non-profit organization, can guaranty the loan of qualified applicants. OkAT determines a qualified applicant must have the financial means to make the monthly payment of the loan by producing evidence of:
  - No more than a 50% debt service to income ratio (including monthly payment of the ATF loan)
  - The person is working toward correcting any adverse credit
**Purpose**

Centers for Independent Living (CILs) are nonprofit community-based nonresidential organizations that are run by and for people with disabilities, providing programs and services to help individuals have a more independent lifestyle. The core services that the CILs provide include: systems advocacy, individual advocacy, peer counseling, information and referral, and independent living skills training.

**Contact Person**

Charlotte Bowen,
Program Manager
Oklahoma Statewide Independent Living Council (SILC)
106 E. Constitution
Bldg. 158
Norman, OK 73072
(405) 325-4913
(888) 325-2409
FAX: (405) 325-1632
http://oksilc.ou.edu

See Appendix C for Centers for Independent Living.

**Financial Criteria**

- None

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**Eligibility**

- Persons with a disability.

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**AT Services Provided/Covered**

- Information & Referral
- Assessment & Evaluations
- Case Management
- Supporting Software
- Locating Alternate Funding
- Training for Consumer & Family
- Advocacy/Other
- Loan Closet

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**AT Devices Provided/Covered**

- No AT devices are provided or covered.

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**Application Process**

- Contact the CIL nearest you and request services.

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**Pieces of the Puzzle**

- Each CIL is an independent nonprofit organization and has its own programs, policies and procedures. Programs and services will vary from organization to organization.
- Centers for Independent Living are located in Bartlesville, Enid, McAlester, Norman, and Tulsa.
- CILs have a fee-for-service contract with the Department of Rehabilitation Services to provide independent living services to people with disabilities that have an employment outcome. Those services may include:
  - Independent Living Assessment
  - Community Integration
  - Intensive Counseling
  - Home Modification
CENTRAL OKLAHOMA ASSOCIATION FOR THE DEAF AND HEARING IMPAIRED (COAD-HI)

PURPOSE
To make hearing aids available to low-income individuals and to provide information and referral services. These services include assistance for hearing impaired such as hearing aids, sign language training, TDD/TTY equipment, written information, and some financial assistance. They also provide summer programs and activities around the Oklahoma City area.

CONTACT PERSON
Essie Guevara, Office Clerk
1501 N Classen Blvd.
Oklahoma City, OK 73106
(405) 236-5513

FINANCIAL CRITERIA
• See “Eligibility.”

ELIGIBILITY
• Any person of any age with a hearing impairment.
• An annual membership fee of $15.00 individually and $20.00 family is required.
• Income and resources of applicant are considered by the committee which makes the final determination.

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Assessments & Evaluations (through John W. Keys Speech & Hearing Center)

AT DEVICES PROVIDED/COVERED

Aids for Hearing Impaired

APPLICATION PROCESS
COAD-HI provides services (in Central Oklahoma) to the following counties:
• Canadian
• Caddo
• Comanche
• Grady
• Kingfisher
• Lincoln
• Logan
• Oklahoma City
• Pottawatomie
• McClain
**Purpose**

Dog Ears is a nonprofit organization dedicated to providing specially trained dogs to be companions and to assist the hearing impaired. Carefully screened dogs are trained to alert their owners to everyday sounds that the hearing impaired cannot hear. Depending on one's needs and lifestyle, an individual may choose a Certified Hearing Dog or a Home Companion Dog.

**Contact Person**

Melanie Blackburn  
Dog Ears  
4200 E Britton Road  
Oklahoma City, OK 73131  
(405) 478-2303

**Financial Criteria**

- None

**Eligibility**

- Individuals with a hearing impairment.

**AT Services Provided/Covered**

- Training for Consumer & Family

**AT Devices Provided/Covered**

- No AT devices are provided or covered.

**Application Process**

- Individuals may obtain an application by contacting Dog Ears via phone.

**Pieces of the Puzzle**

- "Certified Hearing Dogs" are dogs that have been through an extensive training program to be of service to the deaf or hearing-impaired owner within the home as well as in public. "Home Companion Dogs" are fully-trained Hearing Dogs that work only in the home.  
- During the final phase of training, both the dog and the new owner live together in the Dog Ears Training Center residence while they learn to work as a team.
DONNA NIGH FOUNDATION

PURPOSE
The Donna Nigh Foundation, a nonprofit organization, was established as a bridge between the public and private sector to help with programs that government agencies are unable to provide. The Foundation works closely with state agencies to provide a network of friendship and support. The Foundation provides adaptive equipment, which allows Oklahomans with developmental disabilities to push their boundaries and gain independence.

CONTACT PERSON
Rosena Rucker, Donna Nigh Foundation
OU Child Study Center
1100 N.E. 13th
Oklahoma City, OK 73117
(405) 271-5700 x. 45165
FAX: (405) 271-8835

FINANCIAL CRITERIA
• See “Eligibility.”

ELIGIBILITY
• All ages
• Must have some degree of developmental disability
• Must have applied for appropriate government assistance

AT SERVICES PROVIDED/COVERED
• No AT services are provided or covered

AT DEVICES PROVIDED/COVERED

- Adapted Toys & Games
- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Computer Applications
- Educational Devices/Adaptations
- Environmental Controls
- Home Modifications
- Hospital Beds
- Medical Supplies
- Prosthetics & Orthotics
- Recreation & Leisure Devices
- Seating & Positioning Equipment
- Vehicle Modifications
- Wheelchairs & Mobility Aids

APPLICATION PROCESS
• Contact the Case Manager and obtain an application form.

PIECES OF THE PUZZLE

• The Donna Nigh Foundation makes small grants, usually under $2,000 in situations where the individual needs help and has been turned down by other funders.
• Resources of the Donna Nigh Foundation are limited and not all requests can be met.
• The Donna Nigh Foundation makes payments to vendors only.
Easter Seals of Oklahoma

**PURPOSE**
Easter Seals of Oklahoma's mission is to help people with disabilities to achieve independence through rehabilitation services, technical assistance, disability prevention, advocacy, and public education.

**CONTACT PERSON**
Helen Hood, Direct Assistant Coordinator
Easter Seals Oklahoma
701 N.E. 13th
Oklahoma City, OK 73104
(405) 239-2525
FAX: (405) 239-2278
www.easterseals.org

**FINANCIAL CRITERIA**
- Based on individual need

---

**ELIGIBILITY**
- Persons age 0 to 21 with disabilities.
- Eligibility is based on individual need and determined on an individual basis.

**AT SERVICES PROVIDED/COVERED**
- Assessments & Evaluations
- Case Management
- Information & Referral
- Locating Alternate Funding
- Loan Closet
- Supporting Software
- Locating Alternate Funding

**AT DEVICES PROVIDED/COVERED**

- \( \mathbb{P} \) Aids for Hearing Impaired
- \( \mathbb{V} \) Prosthetics & Orthotics
- \( \text{Rx} \) Medical Supplies
- \( \mathbb{V} \) Vehicle Modifications
- \( \mathbb{E} \) Aids for Vision Impaired
- \( \mathbb{S} \) Seating & Positioning Equipment
- \( \mathbb{H} \) Wheelchairs & Mobility Aids

Other devices may be available, contact the Area office.

**APPLICATION PROCESS**
- Call or write the Easter Seals Oklahoma office in your area and request service(s).
**PURPOSE**
The mission of the Limbs for Life Foundation is to benefit amputees by promoting advanced research and providing comfortable and fully functional prosthetic care for individuals who cannot otherwise afford it. Limbs for Life operates a limb bank for collection of used limbs for free distribution to qualified amputees.

**CONTACT PERSON**
Craig Garvras,
Executive Director
Limbs for Life Foundation
5929 N. May Ave. Ste. 511
Oklahoma City, OK
73112-3961
(405) 843-5174
(888) 235-5462
FAX: (405) 843-5123
www.limbsforlife.org

**FINANCIAL CRITERIA**
• Based on individual need

**ELIGIBILITY**
• Amputees that are in need and underserved amputees, especially veterans, the elderly and the working poor.

**AT SERVICES PROVIDED/Covered**
- Information & Referral
- Fabrication of Devices
- Maintenance & Repair
- Training for Consumer & Family
- Advocacy/Other

**AT DEVICES PROVIDED/Covered**
- Prosthetics & Orthotics

**APPLICATION PROCESS**
• To make application contact the Limbs for Life Foundation.
• Write a letter explaining your circumstances and need.
• Be sure to include your name, address, phone number, and email so that Limbs for Life can contact you.
• Please do not call or email Limbs for Life. They must receive a written request.

**PURPOSE**
The mission of the Limbs for Life Foundation is to benefit amputees by promoting advanced research and providing comfortable and fully functional prosthetic care for individuals who cannot otherwise afford it. Limbs for Life operates a limb bank for collection of used limbs for free distribution to qualified amputees.

**CONTACT PERSON**
Craig Garvras,
Executive Director
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5929 N. May Ave. Ste. 511
Oklahoma City, OK
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**FINANCIAL CRITERIA**
• Based on individual need

**ELIGIBILITY**
• Amputees that are in need and underserved amputees, especially veterans, the elderly and the working poor.

**AT SERVICES PROVIDED/Covered**
- Information & Referral
- Fabrication of Devices
- Maintenance & Repair
- Training for Consumer & Family
- Advocacy/Other

**AT DEVICES PROVIDED/Covered**
- Prosthetics & Orthotics

**APPLICATION PROCESS**
• To make application contact the Limbs for Life Foundation.
• Write a letter explaining your circumstances and need.
• Be sure to include your name, address, phone number, and email so that Limbs for Life can contact you.
• Please do not call or email Limbs for Life. They must receive a written request.
MUSCULAR DYSTROPHY ASSOCIATION – WESTERN AND EASTERN OKLAHOMA
Patient Services Program

PURPOSE
The Muscular Dystrophy Association’s (MDA) primary mission is to find a treatment(s) or cure for neuromuscular disease. Secondary to that is the provision of medical care, equipment, and summer camp.

CONTACT PERSON
Health Care Services
Muscular Dystrophy Association, Inc.
5601 N.W. 72nd Street, #218
Oklahoma City, OK 73132
(405) 722-8001
E-mail: oklahomacityservices@mdausa.org

Tulsa Office
3015 E. Skelly Dr.
Ste. 221-A
Tulsa, OK 74105
(918) 749-7997
FAX: (405) 722-1602
E-mail: tulsaservices@mdausa.org
www.mdausa.org

Eligibility

• Client must be diagnosed with one of the 43 neuromuscular diseases covered by the association and be a permanent resident of the United States.

At Services Provided/Covered

• Information & Referral
• Loan Closet
• Neuromuscular center, which offers assessments, evaluations, & medical care
• Locating Alternate Funding
• Financial assistance with the purchase and maintenance & repair of wheelchairs, scooters, leg braces, and communication devices

At Devices Provided/Covered

• Wheelchairs & Mobility Aids  Augmentative Communication

Application Process

• Must be referred by private physician with either confirmed or suspected diagnosis of neuromuscular disease.
• Once a firm diagnosis is established, patient is eligible.

Pieces of the Puzzle

• Assessments and evaluations are limited to annual physical therapy and occupational therapy evaluations through the MDA Clinic only.
• MDA is a “payor of last resort.” Private and public insurance must be billed first. MDA only covers the patient’s out-of-pocket expense (up to the MDA maximum) of covered services.
• MDA provides up to:
  • $2000 for augmentative communication device
  • $2000 for purchase of a wheelchair or leg brace (once every three (3) years for children and once every five (5) years for adults)
  • $500 for covered equipment repair (every year)

Financial Criteria
• None
**NATIONAL FEDERATION OF THE BLIND OF OKLAHOMA**

**PURPOSE**

To provide low interest loans to assist blind persons with the purchase of assistive technology including: computers, screen-reading hardware and software, electronic notetakers, Braille embossers, refreshable Braille devices, and speech synthesizers. The loans are for one to four-year periods, under $3,000 with an interest rate of 3%.

**CONTACT PERSON**

Steve Shelton,  
State President  
National Federation of the Blind of Oklahoma  
101 N. Easy Street  
Edmond OK, 73003  
(405) 359-1461  
E-mail: steve@sbshelton.com

**FINANCIAL CRITERIA**

• None

---

**ELIGIBILITY**

• Persons who are legally blind (all ages).  
• Beginning to work with low vision (borderline vision impairment).

**AT SERVICES PROVIDED/Covered**

• Information & Referral  
• Locating Alternate Funding Loans  
• Training for Consumer & Family  
• Advocacy/Other (Low Interest Loans)

**AT DEVICES PROVIDED/Covered**

- Aids for Vision Impaired  
- Computer Applications

**APPLICATION PROCESS**

- Contact by phone, letter or e-mail and request service(s) and/or low interest loan program application.  
- Complete telephone interview for low-interest loan.  
- Complete application including goals and uses of computer-based devices by individual.  
- Award of loan determined by National Office of NFB with Oklahoma affiliate input.

**PIECES OF THE PUZZLE**

• Membership to NFB of Oklahoma is $1.00 per year for an individual/family membership.
PURPOSE
The National Multiple Sclerosis Society - Oklahoma Chapter provides information and referral services for people with multiple sclerosis (MS) and their families. The Oklahoma Chapter of the National MS Society has established the Quick Fix program for members who need to purchase, repair or upgrade durable medical equipment.

CONTACT
National MS Society
Oklahoma Chapter
4606 E 67th, Bldg 7 Ste. 103
Tulsa, OK 74136
(918) 488-0882
(800) 777-7814
(OKlahoma ONLY)
FAX: (918) 488-0913
www.oknms.org

FINANCIAL CRITERIA
• See "Eligibility."

ELIGIBILITY
• Persons with MS who are registered with the National Multiple Sclerosis Society - Oklahoma Chapter. Person must also have a doctor's prescription.

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Maintenance & Repairs
• Advocacy/Other
• Educational Opportunity for Consumer & Family

AT DEVICES PROVIDED/COVERED

Wheelchairs & Mobility Aids

APPLICATION PROCESS
• Call the NMSS - Oklahoma Chapter at (800) 777-7814 or (918) 488-0882 to obtain an equipment request form.

PIECES OF THE PUZZLE
• Quick Fix allows members to request checks in the amount of $50 on an annual basis and to specify their vendors of choice in purchasing or repairing equipment.
• A funding disbursement will be mailed directly to each requesting member in the form of a check made payable to the vendor specified by the given member.
• Long-term equipment loans are for clients with no insurance or medicare.
• Short-term equipment loans are for all members who express a need. Note that equipment is loaned as available on a first-come, first-serve basis.
**P.A.L.S. - PRACTICAL ASSISTED LIVING SYSTEMS**

**PURPOSE**

P.A.L.S. is an unfunded group of volunteers dedicated to using their individual talents to assist people with disabilities. P.A.L.S. volunteers are not trained in any of the fields of therapy, medicine or care giving. Therefore, they work closely with and under the direction of therapist, nurses, doctors and special education teachers that do have the training to understand and interpret the needs of individuals receiving services from P.A.L.S. Volunteers create different types of assistive technology such as switches, communications devices, and equipment to be used for learning, therapy and recreation. The purpose of the equipment is to: adapt existing technology, design devices to stimulate individuals, and design ways that assistive technology is affordable. P.A.L.S. can also refurbish used computer hardware to provide organizations and schools accessible equipment for persons with disabilities that would otherwise not have access to any type of computers.

**CONTACT PERSON**

Mel Nowland  
2904 Pine Ridge Road  
Oklahoma City, OK 73120  
(405) 752-4241  
FAX: (405) 752-4636  
E-mail: PALS12345@aol.com

**FINANCIAL CRITERIA**

- None

**ELIGIBILITY**

- Persons with disabilities, family members, professionals, and organizations that serve individuals with disabilities that need assistive technology.

**AT SERVICES PROVIDED/Covered**

- Fabrication of Devices
- Training for Consumer & Family
- Maintenance & Repairs

**AT DEVICES PROVIDED/Covered**

- Adapted Toys & Games
- Home Modifications
- Aids for Daily Living
- Augmentative Communication
- Educational Device & Adaptations
- Computer Applications
- Environmental Controls
- Worksite & Office Modifications
- Recreation & Leisure Devices

**APPLICATION PROCESS**

- To make application contact P.A.L.S.

**PIECES OF THE PUZZLE**

- P.A.L.S. volunteers do not accept payment for any services they may provide. However, recipients of services are encouraged to reimburse P.A.L.S. volunteers for any materials that may have been used to construct a special device.
- Seminars are available to develop the technology in any interested group, to adapt existing toys and equipment, and to design new equipment.
- Seminars may be expanded to include hands-on soldering, adapting of toys and/or construction of switches. Participants will construct two (2) sample devices to take home. A small fee (usually $10.00) will be charged for materials.
PURPOSE
SHHH and its members are catalysts that make mainstream society more accessible to people who are hard of hearing. It strives to improve the quality of life to individuals who are hard of hearing through education, advocacy and self help. The primary purpose of SHHH is to educate people that are hard of hearing, their families, friends, co-workers, teachers, hearing health care providers, industry, government, and others about hearing loss. Currently SHHH operates a Hearing Helpers demonstration room of assistive technology equipment that can assist a person with a hearing loss function as independently as possible. On display are safety devices, special telephone devices, flashing alerting devices, hearing aid care products, automobile alert devices, alarm clocks, television listening devices, TDD trainers, and personal communicators.

CONTACT PERSON
Pati Burns
SHHH
Integris Third Age Life Center
5300 N. Independence Avenue, Ste 240
Oklahoma City, OK 73112
(405) 373-3011
www.okc-shhh.org

Hearing Helpers Room
(405) 951-8383

FINANCIAL CRITERIA
• Based on individual need

ELIGIBILITY
• Persons with hearing impairments and their family members.

AT SERVICES PROVIDED/COVERED
• Information & Referral
• Advocacy/Other
• Training for Consumer & Family

AT DEVICES PROVIDED/COVERED

Aids for Hearing Impaired

APPLICATION PROCESS
• There is no application necessary to use the Hearing Helpers Room.

PIECES OF THE PUZZLE
• The Hearing Helpers Room is staffed by volunteers and is open from 10:00 a.m. to 3:00 p.m. Monday through Friday.
SOONER AMBUCS SHARE4LIFE KOMPUTER (ASK)

PURPOSE
ASK is a community service project sponsored by Sooner AMBUCS, family members, and friends. ASK combines donated computers, components and software to put together usable computers for people with disabilities to help recipients gain independence, a prime goal of the organization. Recipients do not need to be from the Norman, OK area to receive consideration for a computer.

CONTACT PERSON(S)
Sooner AMBUCS/ASK
Adri-Anne Trammell
PO Box 118
Norman, OK 73070
(405) 360-1521
E-mail: Adri-AnneTrammell@soonerambucs.org
http://soonerambucs.org

FINANCIAL CRITERIA
• None

ELIGIBILITY
• All ages.
• Must have a disability.
• People do not have to be low income to receive a computer.

AT SERVICES PROVIDED/COVERED
• Supporting Software

AT DEVICES PROVIDED/COVERED
• Computer Applications

APPLICATION PROCESS
• Complete 2-page “ASK Project - Request for Computer” application located on the Website listed under “Application Process” at bottom of page.

PIECES OF THE PUZZLE
• ASK is always looking for used computers, printers, components, software, printer ribbons and supplies. AMBUCS is a nonprofit and can provide a donor a tax receipt.
• All computers must be picked up by recipients in Norman, Oklahoma on Saturdays between 9am and noon. ASK cannot ship computers because of the expense involved.
• ASK has no office hours, so individuals need to write for an application. ABLE Tech can also provide the appropriate application form.
PURPOSE
The Tulsa Cerebral Palsy Association is a volunteer organization dedicated to helping persons in the Tulsa area who have cerebral palsy or related problems and their families and friends. The goals of the organization are: 1) to help sponsor rehabilitation, vocational training and recreational programs for those affected with cerebral palsy; and 2) to educate the public about cerebral palsy and the needs of those people affected with cerebral palsy.

CONTACT PERSON(S)
Treasure Doty, Office Director
Tulsa Cerebral Palsy Association, Inc.
12802 E. 31st. Ste. #J
Tulsa, OK 74146
(918) 660-8700
www.redgloverevue.com/index.htm

FINANCIAL CRITERIA
• Yes, provision of services based on financial need

ELIGIBILITY
• Persons of any age with Cerebral Palsy who live in Tulsa
• Provision of service is based on financial need
• Decisions are made on an individual basis

AT SERVICES PROVIDED/Covered
• Assessments & Evaluations
• Case Management
• Fabrication of Devices
• Information & Referral
• Maintenance & Repairs
• Supporting Software
• Training for Consumer & Family
• Locating Alternate Funding

AT DEVICES PROVIDED/Covered
• Adapted Toys & Games
• Environmental Controls
• Aids for Daily Living
• Home Modifications
• Aids for Hearing Impaired
• Hospital Beds
• Aids for Vision Impaired
• Medical Supplies
• Augmentative Communication
• Prosthetics & Orthotics
• Computer Applications
• Seating & Positioning Equipment
• Educational Devices & Adaptations
• Wheelchairs & Mobility Aids

APPLICATION PROCESS
• Contact the Tulsa Cerebral Palsy Association office by phone and request services.
• Applicants are screened over the phone and if appropriate, sent an application to be completed and returned.
• The completed application is reviewed, verified and acted upon by the organizations Board.
UNITED CEREBRAL PALSY OF OKLAHOMA, INC.

PURPOSE
United Cerebral Palsy of Oklahoma, Inc. (UCP) is an independent local affiliate of United Cerebral Palsy Associations, Inc. UCP Oklahoma provides programs, services and public and professional educational programs relevant to cerebral palsy and other disabilities. The mission of UCP Oklahoma is to advance the independence, productivity and full citizenship of persons with cerebral palsy and other disabilities.

CONTACT PERSON(S)
James Rankin, Executive Director
UCP Oklahoma
5208 W Reno, Ste. 275
Oklahoma City, OK 73127
(405) 917-7080
(800) 827-2289
FAX: (405) 917-7082
E-mail: info@ucpok.org

Linda Burns
UCP Oklahoma
6465 S Yale
Warren Medical Bldg., Ste. 215
Tulsa, OK 74136
(918) 481-2956
FAX: (918) 481-2961
E-mail: tulsa@ucpok.org

Michelle Jackson
UCP Oklahoma
1167 E Main, #2
Community Services Bldg
Norman, OK 73071
(405) 701-2095
FAX: (405) 701-2096
E-mail: norman@ucpok.org
www.ucpok.org

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Oklahomans with Cerebral Palsy or other disabilities and their family members.

AT SERVICES PROVIDED/COVERED
• Assessments & Evaluations
• Supporting Software
• Training for Consumer & Family
• Information & Referral
• Locating Alternate Funding
• Maintenance & Repairs
• Loan Closet
• Advocacy/Other (Computer Lab)

AT DEVICES PROVIDED/COVERED
• Adapted Toys & Games  • Environmental Controls
• Aids for Daily Living  • Hospital Beds
• Computer Applications  • Wheelchairs & Mobility Aids
• Educational Devices & Adaptations

APPLICATION PROCESS
• Contact the UCP Oklahoma office by phone or e-mail for information regarding application process.
DISABLED CHILDREN'S RELIEF FUND

PURPOSE
The mission of the Disabled Children's Relief Fund (DCRF) is to promote the growth and development of children with disabilities, increase public awareness, and support efforts that strengthen compliance with state and federal laws for the benefit of children with disabilities. DCRF provides disabled children with equipment, prostheses, and rehabilitative services throughout the United States. In light of the growing cost of health insurance, and the large number of families with little or no coverage, DCRF focuses special attention on helping children that do not have health insurance, especially the physically disabled. DCRF grant applications may be used to request total or partial support for assistive devices, rehabilitative services, arts and humanities projects, or for efforts to bolster compliance with existing federal and state laws for disabled children.

CONTACT PERSON
Larita Moultrie, Assistant to the President
Disabled Children's Relief Fund
P.O. Box 7420
Freeport, NY 11520
(516) 377-1605
FAX: (516) 377-3978
www.dcrf.com

FINANCIAL CRITERIA
• Focus on children without health insurance.

ELIGIBILITY
• Disabled children ages 0 - 18.
• Preference is given to applications that benefit physically challenged children without health insurance.
• DCRF application and guidelines are required.

AT SERVICES PROVIDED/Covered
• The Rehabilitative Service Grant program is designed to provide rehabilitative services for disabled children such as surgery, physical therapy, and related medical services. However, this list is not all-encompassing. Applicants are encouraged to request rehabilitative services that will prove most beneficial for the child.

AT DEVICES PROVIDED/Covered

- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Hospital Beds
- Prosthetics & Orthotics
- Seating & Positioning Equipment
- Vehicle Modifications
- Wheelchairs & Mobility Aids

This list is not all-encompassing. Applicants are encouraged to request devices that will prove most beneficial for the child.

APPLICATION PROCESS
• Contact the Disabled Children's Relief Fund and request an application form.
• Applications may be submitted by families (parents or guardian) for an individual child or by a non-profit organization for a small group of children.
HABITAT FOR HUMANITY INTERNATIONAL

**PURPOSE**
Habitat for Humanity International (HFH) is a nonprofit, ecumenical Christian housing ministry that seeks to eliminate poverty and substandard housing from the face of the earth, and to make decent shelter a matter of conscience and action. People from all walks of life come together in equal partnership to build relationships and a sense of community as well as new housing. HFH builds and rehabilitates homes with the help of the homeowner, volunteer labor, management expertise, and tax-deductible donations. HFH houses are sold or renovated at no profit, and are financed with affordable, no interest loans. Habitat works on accessible housing needs with families who have members that are disabled or aging.

**CONTACT PERSON**
Laurie Foor
Affiliate Support Manager
Middle States Region
Habitat for Humanity International
P.O. Box 721627
Norman, OK 73070
(405) 573-0555
(877) 816-4106
FAX: (405) 573-0565
www.habitat.org

Habitat for Humanity Southwest Regional Office
(800) 274-8177

See Appendix C for Oklahoma affiliates.

**FINANCIAL CRITERIA**
• Ability to repay loan. Each local chapter sets criteria.

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**ELIGIBILITY**

• Eligibility is based on the applicant’s level of need, ability to repay the loan, and willingness to become a partner with HFH. Each affiliate will require "sweat equity" hours (hours of the applicant's own labor). "Creative sweat equity" that fits the ability of the applicant can be arranged. Each affiliate has different specific requirements. Call the local HFH affiliate for more details.

**AT SERVICES PROVIDED/Covered**

• No AT services are provided or covered.

**AT DEVICES PROVIDED/Covered**

- Home Modifications
- New Homes that are Accessible

**APPLICATION PROCESS**

• Contact your local chapter of HFH. Each affiliate has different specific requirements.
• The process usually includes: an application, interviews, and home visits. All information is reviewed by the Family Selection Committee and sent to the Board of Directors for possible approval. After approval, applicants start their sweat equity hours.
• HFH is nondiscriminatory in its family selection process.

**PIECES OF THE PUZZLE**

• Provides home modifications and accessible housing for Partner Families’ homes selected by local affiliate.
• Home modifications are not the main mission of HFH; however, they may be provided on a case-by-case basis.
MULTIPLE SCLEROSIS ASSOCIATION OF AMERICA (MSAA)

PURPOSE
The Multiple Sclerosis Association of America is a national nonprofit organization that exists to ease the day-to-day challenges of individuals with multiple sclerosis and their caregivers.

CONTACT PERSON
South Central Regional Office
Adam Roberts, Regional Director
1515 N. Town East Blvd.
Ste. 138, Box 320
Mesquite, TX 75150-4142
(817) 480-2125
(800) 532-7667 x 153

MSAA National Headquarters
Robert Rapp, VP of Programs and Services
706 Haddonfield Road
Cherry Hill, NJ 08002
(800) 532-7667 x 136
(856) 488-4500
Fax: (856) 661-9797
E-mail: msaa@msaa.com
www.msaa.com

FINANCIAL CRITERIA
- For certain programs and services, income limits may apply.

ELIGIBILITY
- No fees are charged for MSAA services.
- Physician’s written confirmation of diagnosis of MS.
- For certain programs and services, income limits may apply.
- Completion of appropriate program application form(s).

AT SERVICES PROVIDED/Covered
- Information & Referral
- Training for Consumers & Family
- Loan Closet
- Support Groups

AT DEVICES PROVIDED/Covered
- Aids for Daily Living
- Wheelchairs & Mobility Aids
- Home Modifications
- Other (Portable Ramps)

APPLICATION PROCESS
- To apply for any MSAA program or service, contact (800) 532-7667.

PIECES OF THE PUZZLE
- You must apply to your insurance company first and obtain a letter from them stating that you do not qualify for that equipment. If you are unable to obtain a letter please contact MSAA.
- If you do not have any insurance you must send a letter stating that fact.
- When a patient requests a “limited supply” item which is not available at the time of the request, the patient’s name is put on a waiting list so he or she will be the next in line to receive this item. Waiting lists are also employed when a patient desires a custom-designed item not on the equipment list. Occasionally such custom equipment is donated to MSAA and loaned on a first-come, first-serve basis.
- When a patient requests an item that is motorized or electrical, such as scooters, electric wheelchairs, stair glides, and electric hospital beds, the MSAA requires a refundable deposit of $100.00. The deposit will be refunded as long as the equipment is returned in the same good condition in which it was released to the recipient, minus normal wear and tear to be determined by the MSAA. Due to very limited supply and great need for these pieces of equipment, it is very important that unused equipment be returned promptly.
- MSAA has obtained a supply of cool suits (vest and cooler unit), which are available to patients who qualify. These suits offer relief from some symptoms by lowering the wearer’s body temperature by one degree. Since most doctors do not prescribe cool suits at this time and agencies do not cover this expense, applying for a cool suit is different than applying for other items. Please contact MSAA for more information on the loan of cool suits.
PEARLE VISION FOUNDATION

PURPOSE
This foundation is a nonprofit organization dedicated to the preservation of optimum lifetime vision. The foundation awards grants to individuals who demonstrate financial hardship and are in need of vision care. Pearle Vision Foundation funds low vision equipment or aids.

CONTACT PERSON
Customer Service
1925 Enterprise Parkway
Twinsburg, OH 44087
(800) 282-3931 x 3314
www.pearlevision.com

FINANCIAL CRITERIA
• Anyone who is in need of vision care and demonstrates financial hardship.

ELIGIBILITY
• Any individual residing in the U.S. who needs low vision equipment and demonstrates financial hardship.

AT SERVICES PROVIDED/COVERED
• No AT Services are provided or covered.

AT DEVICES PROVIDED/COVERED
• Aids for Vision Impaired

APPLICATION PROCESS
• Apply before treatment.
• Have application reviewed by the foundation.
• Show financial hardship with tax records, letters of denial from insurance, Medicare or Medicaid, etc.

PIECES OF THE PUZZLE
• Will not reimburse individuals for equipment purchased before review and authorization by foundation.
• Must be sponsored by a second party such as an eye care professional, member of the clergy, or social worker.
• Include estimated total costs of equipment itemized whenever possible, including doctors’ evaluations and estimates.
• If the grant is requested for equipment, the attending physician must complete a “Physician’s Statement” available from the Pearle Vision Foundation.
• The Foundation is not set up to process emergency grants.
• Applications are reviewed on a quarterly basis: February, May, August, and November.

PURPOSE
This foundation is a nonprofit organization dedicated to the preservation of optimum lifetime vision. The foundation awards grants to individuals who demonstrate financial hardship and are in need of vision care. Pearle Vision Foundation funds low vision equipment or aids.

CONTACT PERSON
Customer Service
1925 Enterprise Parkway
Twinsburg, OH 44087
(800) 282-3931 x 3314
www.pearlevision.com

FINANCIAL CRITERIA
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ELIGIBILITY
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AT SERVICES PROVIDED/COVERED
• No AT Services are provided or covered.

AT DEVICES PROVIDED/COVERED
• Aids for Vision Impaired

APPLICATION PROCESS
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• The Foundation is not set up to process emergency grants.
• Applications are reviewed on a quarterly basis: February, May, August, and November.
PUSH AMERICA
The National Outreach Project of Pi Kappa Phi Fraternity

PURPOSE
Push America is a private, non-profit organization whose mission is to construct adaptive equipment and amenities while providing service learning opportunities for our members.

CONTACT PERSON
Chad Coltrane
Push America
The National Outreach Project of Pi Kappa Phi Fraternity
P.O. Box 241368
Charlotte, NC 28224
(704) 504-2400
FAX: (704) 504-0880
www.pushamerica.org

FINANCIAL CRITERIA
• None

ELIGIBILITY
• Disability related programs and organizations.

AT SERVICES PROVIDED/Covered
• Modifications to camping and recreational sites for accessibility

AT DEVICES PROVIDED/Covered
• Computer Applications
• Recreation & Leisure Devices

APPLICATION PROCESS
• Write or call the address to the left for more information.
**Recordings For the Blind & Dyslexic (RFB&D)**

<table>
<thead>
<tr>
<th><strong>Purpose</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Recordings For the Blind &amp; Dyslexic (RFB&amp;D) provides textbooks professionally recorded on 4-track tapes (special machine required). 75,000 titles are currently available; other titles are recorded upon request. All textbooks from kindergarten on are included in RFB&amp;D's collection. Electronic text versions of some technical and reference books are available for a nominal fee. There is a $75 fee for new individual members. If a book has not been recorded, RFB&amp;D will record it if it is provided two copies. The copies will be returned.</td>
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</tbody>
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<table>
<thead>
<tr>
<th><strong>Contact Person</strong></th>
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<tbody>
<tr>
<td>Paula Whitecomb, Senior Consumer Communication Editor Recordings for the Blind &amp; Dyslexic 20 Roszel Rd. Princeton, NJ 08540 (609) 520-8091 (800) 221-4792 (Book orders) FAX: (609) 987-8116 E-mail: <a href="mailto:pwhitcomb@rfbd.org">pwhitcomb@rfbd.org</a> <a href="http://www.rfbd.org">http://www.rfbd.org</a></td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th><strong>Financial Criteria</strong></th>
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<tbody>
<tr>
<td>• None</td>
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<table>
<thead>
<tr>
<th><strong>Eligibility</strong></th>
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</table>
| • Blind or visually impaired.  
• Learning disabled.  
• Physically disabled - unable to effectively use standard printed material. |

<table>
<thead>
<tr>
<th><strong>AT Services Provided/Covered</strong></th>
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<tbody>
<tr>
<td>• No AT services are provided or covered.</td>
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<table>
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<tr>
<th><strong>AT Devices Provided/Covered</strong></th>
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</thead>
</table>
| ![Aids for Vision Impaired](image1)  
![Computer Applications](image2) |

<table>
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<tr>
<th><strong>Application Process</strong></th>
</tr>
</thead>
</table>
| • For individuals, simply complete RFB&D's application for service and return it with a $65 registration fee and $35 annual membership fee. The application does include a disability verification section.  
• For schools and other institutions that serve individuals with print disabilities, simply complete RFB&D's Annual Institutional Membership application and return it with the appropriate fees for the level of service needed. |

<table>
<thead>
<tr>
<th><strong>Pieces of the Puzzle</strong></th>
</tr>
</thead>
</table>
| • RFB&D offers a selection of 4-track tape players and recorders for use with its audio books.  
• RFB&D now offers AudioPlus digitally recorded textbooks on CD. |
DaimlerChrysler Corporation Automobility Program

**PURPOSE**
DaimlerChrysler Motor Company will provide a reimbursement to customers who install qualifying adaptive driver or passenger equipment on a purchased or leased new Chrysler, Dodge, or Jeep vehicle. Adaptive equipment is defined as equipment required by persons with a permanent disability to drive, enter, exit and/or be transported safely in a motor vehicle. Conversions to Dodge Caravan, Dodge Grand Caravan, and Chrysler Town & Country models may be reimbursed up to a maximum of $1,000. Conversions to all other DaimlerChrysler cars or trucks qualify for a maximum reimbursement of $740. Running boards qualify for a maximum reimbursement of $400. Alerting devices qualify for a maximum reimbursement of $200.

**CONTACT PERSON(S)**
The Chrysler Corporation Automobility Program Headquarters
P.O. Box 5080
Troy, MI 48007-5080
(800) 255-9877
(800) 922-3826 (TDD)
FAX: (810) 433-6343
www.automobility.daimlerchrysler.com

**FINANCIAL CRITERIA**
- None

**ELIGIBILITY**
- A prescription or letter from a licensed medical doctor on physician's letterhead may be required for reimbursement. For some types of adaptations, such as hand controls and wheelchair or scooter hoists, the requirements for a medical note or prescription will be waived.

**AT SERVICES PROVIDED/COVERED**
- Information & Referral

**AT DEVICES PROVIDED/COVERED**
- Vehicle Modifications

**APPLICATION PROCESS**
- The adaptive equipment must be installed within six months of vehicle purchase or lease.
- The application form must be used to submit a claim for reimbursement under the terms and conditions of the program. The application form must be completed in its entirety and signed by the customer and the selling dealership.
- Only DaimlerChrysler vehicles purchased new are eligible for payment under this program. Used vehicles are not eligible for this program.
- A claim form and all associated paperwork must be submitted to the Automobility Headquarters within 60 days of complete installation of adaptive equipment.

**PIECES TO THE PUZZLE**
- Running boards, alerting devices, and similar type adaptations must have medical documentation.
- Factory optional equipment is not reimbursable under this program. Payment to the individual Automobility Program customer will be mailed within six weeks after receipt of an approved claim form and all required documentation.
- DaimlerChrysler Motor Company LLC will be the final judge as to the eligibility, interpretation, and fulfillment of all elements of DaimlerChrysler Motor Company LLC consumer incentive programs. Any payment or benefits received are subject to the Official Program Rules, provided to all participating dealers.
**Ford Motor Company**  
**Ford Mobility Motoring Program**

### PURPOSE

The Ford Mobility Motoring Program provides up to $1,000 financial assistance toward the exact cost of adding adaptive equipment to a new Ford, Lincoln, or Mercury car, van, or light truck, and up to $200 on alerting devices for hearing impairments, lumbar seats, and running boards.

### CONTACT PERSON(S)

Ford Mobility Motoring Program Headquarters  
P.O. Box 529  
Bloomfield Hills, MI 48303  
(800) 952-2248  
(800) 833-0312 (TDD)  
FAX: (248) 333-0300  
E-mail: mobilitymotoring@fordprogramhq.com

www.ford.com/mobilitymotoring

### FINANCIAL CRITERIA

- None

### ELIGIBILITY

- Any person or family member with a permanent physical disability or impairment. The person must be a licensed driver or qualified buyer.
- Ford Motor Company factory options are not eligible for reimbursement.
- Equipment without clear definition of need will require original medical documentation clearly detailing the permanent physical disability or impairment from a licensed or accredited medical professional.
- Any questions regarding eligibility should be directed to Program Headquarters.

### AT SERVICES PROVIDED/COVERED

- Information & Referral

### AT DEVICES PROVIDED/COVERED

- Reimbursement for adaptive equipment conversions.

### APPLICATION PROCESS

- Call the Ford Mobility Motoring Program 800 line or visit your local Ford, Lincoln, or Mercury dealer for program details. A personalized Claim Form, which will be used to complete the reimbursement, will be sent out by Program Headquarters.
- Purchase or lease the desired new Ford, Lincoln, or Mercury vehicle and initiate the conversion work.
- Once the adaptive work is complete, the installer must complete their portion of the Claim Form, then the customer returns to the selling dealer for a check issued on-the-spot for up to $1000 toward the exact cost of the conversion, and up to $200 toward the exact cost of alerting devices, lumbar seats and running boards. (Total reimbursement not to exceed $1000.)
  
  **Note:** Customer has 1 year from purchase date to begin the adaptive work and an additional year to apply for the reimbursement.

### PIECES OF THE PUZZLE

- Adaptive equipment is defined as any device that makes it easier for persons with disabilities to drive or to be transported in a vehicle. Equipment without clear definition of need, such as alerting devices, lumbar seats, swivel seats, pedal extensions, and running boards, will require original documentation, clearly detailing the physical disability or permanent impairment, prepared by a licensed or certified medical or medical-related professional.
- Options available for factory installation such as air conditioning, running boards, lumbar support, and power windows are not considered eligible under the terms of the program.
General Motors
General Motors Mobility Program

PURPOSE
Under the GM Mobility Reimbursement Program, a customer may be reimbursed up to $1,000 of the cost of any eligible aftermarket adaptive equipment when installed (or reinstalled) on any eligible purchased or leased new vehicle manufactured by GM, including Buick, Cadillac, Chevrolet, GMC, HUMMER, Oldsmobile, Pontiac, and Saturn divisions. To take advantage of the GM Mobility Reimbursement Program, vehicles must be adapted within 12 months from the date of purchase/lease and a claim submitted within 90 days from the date of adaptation.

CONTACT PERSON(S)
GM Mobility Assistance Center
P.O. Box 100
Detroit, MI 48265-1000
(800) 323-9935
(800) 833-9935 (TDD)
www.gm.com/automotive/vehicle_shopping/gm_mobility/fa_gmmrp.html#top

FINANCIAL CRITERIA
• Qualified Buyer

ELIGIBILITY
• Under the GM Mobility Program, a customer will be reimbursed for an amount matching the cost of eligible aftermarket adaptive equipment ($1,000 maximum) when installed on a purchased or leased new GM vehicle. Call the GM Mobility Assistance Center for current program guidelines and eligibility requirements.

AT SERVICES PROVIDED/Covered
• Information & Referral

AT DEVICES PROVIDED/Covered
Vehicle Modifications and Reimbursement Program

APPLICATION PROCESS
• The eligible vehicle must be adapted within 6 months of vehicle purchase, and the reimbursement application completed and submitted to the GM Mobility Program Headquarters within 90 days of vehicle adaptation. Reimbursement applications must be obtained through Program Headquarters by calling (800) 594-4886.
• The completed reimbursement application must be signed and dated by the purchaser as well as the GM dealer representative who examines and approves the adapted vehicle for reimbursement.
• The original itemized, paid receipt from a licensed adaptive equipment installer, including the purchaser's name, address and vehicle identification number, must be submitted with the reimbursement application.
• If the modification does not include obvious adaptive equipment, a physician's signature and statement describing the disability is required on the reimbursement application.

PIECES OF THE PUZZLE
• Reimbursements: Up to $1,000 reimbursement for cost of vehicle modifications (AT Devices & Services). Reimbursement is not affected by third party funding.
• Vehicle Modifications: i.e., van lifts/ramps, wheelchair/scooter lifts, driving controls, lowered floors, raised doors and tops, wheelchair tie downs, passenger securement systems, etc.
APPENDIX A

AT Legislation Strategies

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The Assistive Technology Act of 2004, Public Law 108-364 was signed into law October 25, 2004. The first Assistive Technology law passed by Congress was called the Technology Related Assistance for Individuals with Disabilities Act of 1988 and was referred to as the “Tech Act”. The “Tech Act” provided us with the first “official” or legislated definition of AT devices and services. Since the passage of P.L. 100-407 in 1988, these definitions have been used in all subsequent laws passed that included the provision of assistive technology such as the Americans with Disabilities Act (ADA), P.L. 99-457 (Early Intervention Act), and IDEA (Amendments to P.L. 94-142, Special Education Act). The definitions included in the “Tech Act” are as follows.

**ASSISTIVE TECHNOLOGY DEVICE**

“...any item, piece of equipment or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve functional capabilities of individuals with disabilities.”

**ASSISTIVE TECHNOLOGY SERVICE**

“...any service that directly assists an individual with a disability in the selection, acquisition, or use of an assistive technology device.”

Assistive technology services include:

- Evaluation of the technology needs of the individual, including a functional evaluation in the individual’s customary environment,
- Purchasing, leasing or otherwise providing for the acquisition of assistive technology devices for individuals with disabilities,
- Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices,
- Coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs,
- Assistive technology training and technical assistance with assistive technology for an individual with a disability, or where appropriate, the family of an individual with disabilities, and
- Training or technical assistance for professionals, employers, or other individuals who provide services to employ, or otherwise are substantially involved in the major life functions of individuals with disabilities,
- Expanding the availability of access to technology, including electronic and information technology to individuals with disabilities.

**WHAT IS THE PURPOSE OF THE "TECH ACT"?**

The purpose of the Assistive Technology Act (P.L. 108-364) is to provide funds to states such as Oklahoma to:

- Increase the availability of, funding for, access to, and provision of, and training about assistive technology devices and services.
- Increase the ability of individuals with disabilities of all ages to secure and maintain possession of assistive technology devices as such individuals make the transition between services offered by educational or human service agencies or between settings of daily living.
- Increase the capacity of public agencies and private entities to provide and pay for assistive technology devices and services on a statewide bases for individuals with disabilities of all ages.
- Increase the involvement of individuals with disabilities and, if appropriate, their family members, guardians, advocates, or authorized representatives, in decisions related to the provision of assistive technology devices and services.
- Increase and promote coordination among State and local agencies, between State agencies, that are involved in carrying out activities under this Act.
- Increase the awareness and facilitate the change of laws, regulations, policies, practices, procedures, and organizational structures, that facilitate the availability or provision of assistive technology devices and services.
- Increase awareness and knowledge of the benefits of assistive technology devices and services among targeted individuals and entities and the general population.

**THE REQUIRED ACTIVITIES OF STATES ARE:**

- State Level Activities
  - State Financing Activities
  - Device Reutilization
  - Device Loan Programs
  - Device Demonstration
- State Leadership Activities
  - Training & Technical Assistance
  - Public Awareness
    - Collaboration
    - Information & Referral
  - Coordination & Collaboration
Individuals with Disabilities Education Act (IDEA) authorizes Federal funding to states in order to ensure that children with one or more specified disabilities receive a Free Appropriate Public Education (FAPE). The law was established in 1975 by Public Law 94-142 and was formerly called the Education of the Handicapped Act. Most recently the law was reauthorized in 2004 Part B of the law serves children with disabilities 3 to 21 years of age. Additionally, through Oklahoma's SoonerStart, IDEA provides for early intervention services under Part C of the law for children 0-3 years of age. (See Appendix B). Below are frequently asked question concerning IDEA; the answers are excerpts from Public Law 105-17:

**WHAT IS SPECIAL EDUCATION?**

Special education indicates a specially designed instruction, at no cost to parents, to meet the unique needs of a child with a disability, including:

1. Instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings; and
2. Instruction in physical education.

**WHAT IS A CHILD WITH A DISABILITY?**

The term, child with a disability, means a child with mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments or specific learning disabilities. Children aged 3 through 9 with a disability may be described as developmentally delayed.

**HOW IS A CHILD DETERMINED ELIGIBLE FOR SPECIAL EDUCATION?**

The Local Educational Agency (LEA) shall conduct a full individual initial evaluation to determine whether a child has a disability and to determine the educational needs of such a child. Determination of eligibility shall be made by a team of qualified professionals and the parent of the child. A copy of the evaluation report and the documentation of determination of eligibility will be given to the parent.

**WHAT IS RELATED SERVICES?**

Related services refers to transportation and such developmental, corrective, and other supportive services (including speech-language pathology and audiology services; psychological services; physical and occupational therapy; recreation, including therapeutic recreation; social work services; counseling services, including rehabilitation counseling; orientation and mobility services; and medical services, except that such medical services shall be for diagnostic and evaluation purposes only) as may be required to assist a child with a disability to benefit from special education, and includes the early identification and assessment of disabling conditions in children.

**WHAT MUST BE INCLUDED IN THE IEP?**

The Individualized Educational Program or IEP is a written statement that is developed, reviewed, and revised to include:

1. A statement of the child's present levels of educational performance,
2. A statement of measurable annual goals, including benchmarks or short-term objectives,
3. A statement of the special education and related services and supplementary aids and services to be provided to the child, or on behalf of the child, and a statement of the program modifications or supports for school personnel that will be provided for the child:
   a) to advance appropriately toward attaining the annual goals,
   b) to be involved and progress in the general curriculum and to participate in extra-curricular and other non-academic activities,
   c) to be educated and participate with other children with disabilities and non-disabled children in activities,
4. An explanation of the extent, if any, to which the child will not participate with non-disabled children in the regular class and in activities,
5. A statement of any individual modifications in the administration of state- or district-wide assessments of student achievement that are needed in order for the child to participate in such assessment, or a statement of why it is not appropriate for the child not to participate in such an assessment and how the child will be assessed,
6. The projected date for the beginning of the services and modifications provided, the anticipated frequency, location, and duration of those services and modifications,
7. A statement of the transition service needs
   a) beginning at age 14, and updated
      annually, the applicable components of
      the child's IEP that focuses on the child's
      courses of study,
   b) beginning at age 16, when appropriate,
      a statement of the interagency
      responsibilities or any needed linkages,
   c) beginning at least one year before the
      child reaches the age of majority under
      state law, a statement that the child has
      been informed of his or her rights under
      IDEA that will transfer to the child on
      reaching the age of majority, and

8. A statement of
   a) how the child's progress toward the
      annual goals will be measured, and
   b) how the child's parents will be regularly
      informed of that progress, which must be
      at least as often as parents are informed
      of their non-disabled children's progress.

WHO IS ON THE IEP TEAM?

The term IEP Team means a group of individuals
composed of:
1. The parent(s) of a child with a disability,
2. At least one regular education teacher of
   such child (if the child is, or may be, participation in the regular
   education environment),
3. At least one special education teacher,
4. A representative of the LEA who
   a) is qualified to provide or supervise the
      provision of, specially designed
      instruction to meet the unique needs of
      children with disabilities, and
   b) is knowledgeable about the availability of
      resources of the LEA,
5. An individual who can interpret the
   instructional implications of evaluation results,
6. At the discretion of the parent or the agency,
   other individuals who have knowledge or
   special expertise regarding the child, including
   related services personnel as appropriate, and
7. Whenever appropriate, the child with
   a disability.

WHAT MUST THE TEAM CONSIDER IN THE DEVELOPMENT OF
THE IEP?

In developing each child's IEP, the IEP Team shall con-
sider the strengths of the child and the concerns of
the parents for enhancing the education of their child.
Results of the initial or most recent evaluation of the
child should also be considered in the development
process. The IEP Team shall also consider the following
special factors:

1. In the case of a child whose behavior impedes
   his or her learning or that of others, consider,
   when appropriate, strategies, including positive
   behavioral interventions and supports to
   address that behavior;
2. In the case of a child with limited English
   proficiency, consider the language needs of the
   child as such needs relate to the child's IEP;
3. In the case of a child who is blind or visually
   impaired, provide for instruction in Braille and
   the use of Braille unless the IEP Team
   determines, after an evaluation of the child's
   reading and writing skills, needs, and
   appropriate reading and writing media, that
   instruction in Braille or the use of Braille is not
   appropriate;
4. Consider the communication needs of the
   child, and in the case of a child who is deaf
   or hard of hearing, consider the child's language
   and communication needs, opportunities for
   direct communications with peers and
   professional personnel in the child's language
   and communication mode, academic level, and
   full range of needs, including opportunities for
   direct instruction in the child's language and
   communication mode; and
5. Consider whether the child requires assistive
   technology devices and services.

WHEN DOES THE IEP HAVE TO BE REVIEWED OR REVISED?

The LEA will ensure that the IEP Team:
1. Reviews the child's IEP periodically, but not less
   than annually to determine whether the annual
   goals for the child are being achieved, and
2. Revises the IEP as appropriate to address
   a) any lack of expected progress toward
      the annual goals and in the general
      curriculum,
   b) information about the child provided to,
      or by, the parents, and
   c) the child's anticipated needs or other
      matters.

WHAT PROCEDURES WILL ENSURE THE RIGHTS OF A CHILD
WITH A DISABILITY UNDER IDEA?

The first procedure that is required by the law is an
opportunity for the parents of a child with a disability
to examine all records relating to such child and to
participate in meetings with respect to the identification,
evaluation, and educational placement of the child, and
the provision of a Free Appropriate Public Education (FAPE)
to such child, and to obtain an independent educational
evaluation of the child. Beyond this requirement, IDEA
has many ways in which parents may file a complaint
with the LEA (see the Special Education section in Public
Sources for more information).
CANA CHILD WITH A DISABILITY RECEIVE ASSISTIVE
TECHNOLOGY THROUGH IDEA?

The LEA must provide assistive technology devices and services, due to the inclusion of the word “acquisition” within the definition of assistive technology services in the law. For more information on the school’s responsibility of providing assistive technology, see the Special Education section in Public Sources.

FOR IDEA TECHNICAL ASSISTANCE CONTACT:

Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, OK 73105
(405) 521-3351 (TDD)

Alternative Dispute Resolution
Sue Tate
Administrative Office of the Court
Oklahoma City, OK 73105
(405) 521-2450

Oklahoma Parents Center
4600 SE 29th, Suite 115
Del City, OK 73115
(405 619-0500
(877) 553-4332
FAX: (405) 670-0776

U. S. Department of Education Office of Civil Rights
8930 Ward Parkway, Suite 2051
Kansas City, MO
(816) 268-0550 (TDD)
(800) 437-0833 (TDD)
FAX: (816) 823-1404
Under the Americans with Disabilities Act (ADA) of 1990, employers and certain entities must provide “reasonable accommodations” and make their programs accessible to people with disabilities. A disability is defined by ADA as a physical or mental impairment that substantially limits one or more major life activities, or has a record of such impairment, or is regarded as having such an impairment.

Employers must provide reasonable accommodations to qualified applicants and employees with disabilities under Title I of the Act. State and local government funded programs (including schools), places of public accommodations and commercial facilities must make their services and programs accessible under Title II and Title III of the Act.

EMPLOYERS AND ADA
An individual’s employer is a potential source of funding for assistive technology. Under ADA, the employer has a legal mandate to provide a “reasonable accommodation” to employees and prospective employees with disabilities, if the accommodations will enable the individual to perform the essential functions of the position. A reasonable accommodation may include “acquisition or modifications of equipment or devices” as long as the accommodation does not impose “an undue hardship” on the company, determined by comparing “the nature and cost of the accommodation(s) in relation to the size, resources, nature and structure of the employer’s operation.” If the facility or company is part of a larger organization, the resources of the larger organization are taken into account when determining “undue hardship.”

According to the regulations, the employer must work with the “qualified individual” to determine what accommodations are needed. The regulations state that “This process should identify the precise limitations resulting from the disability and potential reasonable accommodations that could overcome the limitations.” It is at this point that any assistive technology, as a “reasonable accommodation,” should be investigated. An employer is not responsible for an accommodation unless the individual makes known his or her disability and need for an accommodation.

Tax Incentives
The Internal Revenue Code includes tax incentives for businesses that incur expenses in removing barriers or increasing accessibility for people with disabilities. The “Tax Deduction to remove Architectural and Transportation Barriers to People with Disabilities and Elderly Individuals” (Title 26, Internal Revenue Code, Section 190) allows a deduction for “qualified architectural and transportation barrier removal expenses” not to exceed $15,000 for any taxable year. The “Disabled Access Tax Credit” (Title 26, Internal Revenue Code, Section 44) is available to eligible small businesses with 30 or fewer employees or $1 million or less in gross annual receipts. This provision allows a tax credit of 50 percent of eligible access expenditures that exceed $250, but do not exceed $10,250 made for the purpose of complying with the ADA during the tax year.

Eligibility
All persons who fall under the definition of disabilities are covered by ADA. Title I of the Act forbids discrimination in employment on the basis of an individual disability. If a person with a disability is qualified for a job, he or she is entitled to a “reasonable accommodation.” State and local governments are covered under Title II of ADA and must provide “reasonable accommodation” for employees and perspective employees under this Title of the Act. Not all employers are covered by Title I. Employers of fewer than 15 people are exempt from Title I as well as all religious organizations.

Pieces of the Puzzle
- Any person who falls under the definition of disability can potentially receive assistance.
- An employer may claim an “undue hardship,” especially when expensive technology is requested. This could create an adversarial situation between the individual with a disability and the employer.

EDUCATION AND THE ADA
Title II of the Act prohibits all public entities, even those completely independent from federal funding, from discriminating against people with disabilities. Title II provides protection to individuals with disabilities that are at least equal to those provided by the nondiscrimination provisions of Title V of the Rehabilitation Act, which includes Section 504. The more specific requirements imposed on a school district under Section 504 are applicable under Title II wherever necessary to ensure that Title II is interpreted in a way that is consistent with the intent of the ADA. The obligations of a school district, specifically described under Section 504, to provide a Free Appropriate Public Education (FAPE) to school-age individuals with disabilities, regardless of the nature or severity of their disabilities, are incorporated in the general provisions of Title II.

Provision of FAPE requires a school district to provide regular or special education and related aids or services that are: (1) designed to meet the individual needs of persons with disabilities as adequately as the needs of non-disabled persons are met; and (2) able to satisfy requirements regarding educational setting, evaluation and placement, and due process safeguards. Examples of related aids and services that may be provided to individuals with disabilities in either regular or special education programs include: interpreters for students with hearing impairments; readers for students with visual...
impairments; equipment and equipment modifications to accommodate the needs of students with mobility impairments, manual impairments, hearing impairments, or visual impairments; speech therapy; psychological services; physical and occupational therapy; school health services; or school social work services. Schools may not deny children the opportunity to take home assistive devices if those devices are needed to enable those children to have an equal opportunity to participate in school.

A school district must provide an appropriate public education to a person with a disability without cost to the person or to his or her parents or guardians, except for those fees that are also imposed on non-disabled persons or their parents or guardians.

In order to ensure the provision of FAPE to school-age children, a school district must establish standards and procedures for the evaluation and placement of persons who, because of disability, either need or are believed to need special education and/or related aids and services. An evaluation must be conducted before the child's initial placement in regular or special education as well as before any subsequent significant change in that placement. A school district is also required to periodically reevaluate students who have been provided special education and/or related aids and services.

In general, Title II does not require school districts to provide personal devices such as wheelchairs, prescription eyeglasses or hearing aids, readers for personal use or study, or services of a personal nature, including assistance in eating, toileting, or dressing. This provision serves as a limitation on the school district's obligation to comply with other Title II requirements, including the duty to provide auxiliary aids and services to facilitate communication, and the duty to modify policies, practices, and procedures to ensure accessibility. This provision does not affect the obligation of a school district to provide a personal device or service in the form of special education or a related aid or service if that device or service is necessary to provide FAPE to the individual student.

Eligibility

The ADA requires that all state and local government services be accessible to people with disabilities as defined in Section 504 of the Rehabilitation Act. Title II of the ADA provides comprehensive civil rights protection for "qualified individuals with disabilities." An "individual with a disability" is a person who has a physical or mental impairment that substantially limits a "major life activity," or has a record of such impairment, or is regarded as having such an impairment. "Major life activities" include functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. A "qualified" individual with a disability is one who meets the essential eligibility requirements for the program or activity offered by a public entity.

ADA and Section 504 protection for children with disabilities is much broader than that of the Individuals with Disabilities Education Act (IDEA). Children with disabilities or temporary disabilities who do not meet the criteria for Special Education Services under IDEA may be able to receive AT regardless of whether it is needed to allow the child to benefit from special education.

Post-Secondary Education and the ADA

Colleges, universities and vocational schools that receive federal funds must make their programs accessible to students with disabilities. This will include the great majority of schools, including most private ones. Previously, this was required by Section 504 of the Rehabilitation Act, but it was reinforced by the passage of the Americans with Disabilities Act (ADA).

The purchase of assistive technology for an individual may be necessary to make a post-secondary education program accessible. Computers, for example, can enable students with visual impairments or physical disabilities to take notes and complete assignments for their classes. An individual who is hard of hearing may require an assistive listening device for classes. In many instances, the school may choose to combine resources with another entity, such as the Division of Rehabilitation Services, to obtain the assistive technology that a student needs. The school may insist that these or other agencies are responsible for providing the assistive technology.

Eligibility

Any individual with a disability who has been accepted into a post-secondary institution is potentially eligible to receive aid in obtaining assistive technology. It is the responsibility of the school to make the program accessible and to provide the student with what she or he needs in order to do so.

A student with a disability who feels that he or she is in need of assistive technology in order to adequately participate in the educational process should talk with the particular school’s admissions counselor or to a staff member at the Student Disability Services office.

Pieces of the Puzzle

- Computer-based assistive technology can be of great assistance to students with disabilities and can possibly be obtained through this source.
- The school may defer to another agency to pay for assistive technology, such as the Division of Rehabilitation Services, if the school feels that another agency has an obligation to provide the device. Post-secondary schools cannot supplant services that are the obligation of another entity.
- If the school does purchase assistive technology for a student’s use, the school will maintain ownership.
OCR investigates complaints filed by individuals, or their representatives, who believe that they have been discriminated against because of a disability. OCR also initiates compliance reviews of institutions and agencies, and monitors the progress of institutions and agencies that are implementing corrective action plans negotiated by OCR. OCR attempts to resolve compliance problems identified in the course of an investigation through negotiation. However, if negotiation fails, OCR will initiate proceedings to terminate the institution’s funding or refer the case to the Department of Justice for court action.

OCR offers technical assistance to help entities with responsibilities under the civil rights laws enforced by OCR achieve voluntary compliance by understanding their legal obligations, and to help those protected by the laws it enforces to understand their rights. As part of its technical assistance activities, OCR distributes information and materials and provides consultation on the requirements of the civil rights laws under its authority.

OCR consists of administrative offices that are located at the Department of Education’s headquarters in Washington, D.C., and ten regional offices around the country.

U.S. Department of Justice Civil Rights Division Public Access Section
P.O. Box 66738
Washington, DC  20035-6738
(800) 514-0301   OR   (800) 514-0383 (TDD)
(202) 514-6193 (electronic bulletin board)
www.usdoj.gov/crt/

The U.S. Department of Justice (DOJ) enforces ADA provisions prohibiting discrimination on the basis of disability in state and local government services (Title II) and in public accommodations and commercial facilities (Title III). DOJ provides technical assistance on the ADA. ADA specialists are available to provide technical assistance on the ADA Information Line 10 A.M. to 6 P.M. eastern time, Mondays through Fridays, except Thursdays when the hours are 1 P.M. to 6 P.M. Publications available from DOJ include the Title II and Title III regulations, the Americans with Disabilities Act Title II Technical Assistance Manual, and the Americans with Disabilities Act Title III Technical Assistance Manual, as well as pamphlets and fact sheets explaining responsibilities and rights under Title II and Title III of the ADA.

The U.S. Department of Education's (ED) Office for Civil Rights (OCR) enforces Title II of the ADA and Section 504 of the Rehabilitation Act of 1973. OCR has the responsibility for enforcing Title II with respect to all programs, services, and regulatory activities relating to the operation of public elementary and secondary education systems and institutions, public institutions of higher education and vocational education (other than schools of medicine, dentistry, nursing, and other health-related schools) and public libraries. ED's Section 504 regulation applies to preschool, elementary, secondary, postsecondary, vocational, and adult education programs and activities, as well as other programs and activities that receive or benefit from federal financial assistance.
Americans With Disabilities Act – continued

U.S. Equal Employment Opportunity Commission
1801 L Street, N.W.
Washington, DC 20507
(800) 949-4232 (TDD) OR (800) 669-6820 (TDD)
(800) 669-3362 (to order publications)
To specific offices: (800) 669-4000 OR (800) 669-6820 (TDD)
www.eeoc.gov

The U.S. Equal Employment Opportunity Commission (EEOC) enforces Title I provisions prohibiting discrimination in employment against qualified individuals with disabilities. The EEOC investigates complaints filed by job applicants or employees who believe they have been discriminated against in employment on the basis of disability. The EEOC also provides information, speakers, technical assistance, training, and referral to specialized resources to employers and people with disabilities. Publications available from the EEOC include the Title I regulation, “A Technical Assistance Manual on the Employment Provisions (Title I) of the Americans with Disabilities Act,” as well as booklets and fact sheets that explain employer responsibilities and rights of individuals with disabilities.
Section 504 of the Rehabilitation Act

Section 504 of the Rehabilitation Act of 1973 as amended is a federal law that prohibits discrimination against persons with disabilities by entities who receive federal funds. Section 504 actually codified constitutional equal protection for the rights of individuals with disabilities. Section 504 was closely modeled upon civil rights legislation and is intended to offer individuals with disabilities equal opportunity to pursue employment, educational and recreational goals free of discrimination.

Section 504 states that “No otherwise qualified handicapped individual ... shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance...”

The definition of a handicapped individual is a person who has a physical or mental impairment, which substantially limits one or more of such person's major life activities, has a record of such impairment, or is regarded as having such an impairment. The term “major life activities” is defined as caring for one’s self, performing manual task, walking, seeing, hearing, speaking, breathing, learning and working.

Each federal agency has established regulations to govern Section 504 implementation in its respective programs. For example, regulations at 34 C.F.R. 104 apply to IDEA and other programs administered by the U.S. Department of Education. Individuals may be covered simultaneously by both IDEA and Section 504.

Section 504 protections are limited in that they only apply to programs or businesses that receive federal funds. The Americans with Disabilities Act (ADA), strengthened the antidiscrimination provisions of Section 504 by extending its coverage to all services provided by state and local governments and their agents, regardless of whether or not the programs receive any federal funds. See also “Americans with Disabilities Act”, Appendix A, Page 134.

Although not specific to assistive technology, Section 504 has clear policy on nondiscrimination, access, and reasonable accommodation that provides support for access to assistive technology. The regulations of both Section 504 and the ADA emphasize that assistive technology must be provided as necessary to make reasonable accommodation in providing full access to people with disabilities to employment, transportation, government funded services and public accommodations.

EDUCATION AND SECTION 504

There are extensive overlaps between IDEA and Section 504 regulations. Both IDEA and Section 504 create rights to a Free Appropriate Public Education (FAPE), an Individualized Education Plan, procedural safeguards, and least restrictive environment. There are, however, important differences.

According to IDEA, the term “children with disabilities” means those children evaluated in accordance with Secs. 300.530-300.534 as having mental retardation, hearing impairments including deafness, speech or language impairments, visual impairments, serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, specific learning disabilities, deaf-blindness, or multiple disabilities, and who because of those impairments need special education and related services. Section 504 will include all IDEA conditions as well as any physical or mental impairment, a far broader definition than is contained in IDEA.

Not only does the IDEA limit its coverage to listed conditions, it also requires there to be joinder between the existence of the condition and the need for special education. Section 504 does not, rather it requires only that the impairment affect a major life activity.

Section 504 will cover children who are temporarily disabled, assuming it is severe enough, and long lasting enough to require special education or related services.

As noted above, IDEA states that “children with disabilities” are those who need special education and related services. The presence of the word “and” has the effect of excluding some children from coverage under IDEA. However, under Section 504 those children cannot be denied a FAPE. As long as they have a disability and need special education or related aids and services, they are entitled to have their needs met.

The Section 504 regulations, 34 C.F.R. Section 104.33(b)(1), defines “appropriate education” as ... the provision of regular or special education and related aids and services that are designed to meet individual educational needs of handicapped persons as adequately as the needs of non-handicapped persons are met... Section 504 regulations focus on the child's needs as well as the adequacy of the program in comparison to the programs offered to others. Section 504 has at its heart an ongoing comparison between the programs, services and opportunities offered to children with handicaps, and those that are offered to non-handicapped children.

IDEA states that “related services” are services that are required to assist a child with disabilities to benefit from special education. Section 504 makes no demand that a child even need special education. For this reason, related services do not have to allow the child to "benefit" from special education. Rather, the proof must establish that the service is needed to enable the child to have an educational program that is equally effective as that offered to other children.

Section 504 incorporates all the IDEA concepts in relation to FAPE. Section 504 will prohibit a school district from insisting that parents use their insurance proceeds to pay for related aids and services. It will also prohibit schools from denying children the opportunity to take home assistive technology devices if those devices are needed to enable those children to have an equal opportunity to participate in school.
Eligibility

To be eligible for protection under Section 504, an individual must meet the definition of a person with a disability. This definition is “Any person who (i) has a physical or mental impairment which substantially limits one or more of such person’s major life activities, (ii) has a record of such an impairment, or (iii) is regarded as having such an impairment.” Major life activities include self-care, performing manual task, seeing, hearing, speaking, breathing, learning, and walking. Section 504 covers only those persons with a disability who would otherwise be qualified to participate and benefit from the programs or other activities receiving federal financial assistance.

For 504 Technical Assistance Contact:

Each federal agency has established regulations to govern Section 504 implementation in its respective programs. These regulations will include procedural safeguards. Discrimination complaints should be filed with the federal agency or department, which provides funding for the program in which discrimination is alleged to have occurred. If uncertain about the source of federal funding involved, an individual may file a complaint with the U.S. Department of Justice which will route the complaint to the appropriate federal agency.

U.S. Department of Justice Civil Rights Division
Public Access Section
P.O. Box 66738
Washington, DC 20035-6738
(800) 514-0301 (ADA Information Line)
(800) 514-0383 (TDD)
To access publications on the ADA electronically:
(202) 514-6193 (electronic bulletin board)
www.usdoj.gov/crt/

The Client Assistance Program (CAP) can help with information, advocacy and appeals procedures regarding an individual’s rights under the Rehabilitation Act.

Client Assistance Program
James O. Sirmans, Director
Office of Handicapped Concerns
2401 NW 23rd Ste. 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us/cap.htm

The U.S. Department of Education’s (ED) Office for Civil Rights (OCR) enforces Title II of the ADA and Section 504 of the Rehabilitation Act of 1973.

Office for Civil Rights, Region VI
U.S. Department of Education
8930 Ward Parkway, Suite 2051
Kansas City, MO
(816) 268-0550 (TDD)
(800) 437-0833 (TDD)
FAX: (816) 823-1404

U.S. Department of Education
Office for Civil Rights
Customer Service Team
550 12th Street SW
Washington, DC 20202-1100
(800) 421-3481 OR (877) 521-2172 (TDD)
FAX: (202) 245-6840
E-mail: OCR@ED.Gov
www.ed.gov/offices/OCR/index.html
Section 508 is part of the Rehabilitation Act of 1973, which requires that electronic and information technology developed, procured, maintained, or used by the Federal government be accessible to people with disabilities. On August 7, 1998, President Clinton signed into law the Workforce Investment Act of 1998, which includes the Rehabilitation Act of 1998. Section 508 was originally added to the Rehabilitation Act in 1986; the 1998 amendments significantly expand and strengthen the technology access requirements in Section 508. The U.S. Access Board, an independent Federal agency devoted to accessibility for people with disabilities, issued new standards for electronic and information technology effective as of June 21, 2001.

Federal departments and agencies must comply with Section 508. It does not regulate the private sector and does not apply directly to recipients of Federal funds. However, states may be affected as a result of the U.S. Department of Education’s requirement that states receiving funds under the Assistive Technology Act of 1998, Title I, such as Oklahoma ABLE Tech, must agree to comply with the provisions of Section 508. Governor Keating signed a letter of “Assurance Regarding Compliance with Section 508 of the Rehabilitation Act of 1973, as Amended” on April 9, 1997.

The 508 Standards provide criteria specific to various types of technologies, including: software applications and operating systems; web-based information or applications; telecommunication products; video and multimedia products; self contained, closed products (information kiosks, calculators, and fax machines); and desktop and portable computers.

People are asking how these Standards apply to the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, or Individuals with Disabilities Education Act (IDEA). These are general anti-discrimination laws that require program and architectural accessibility, which could include the provision of accessible information technology as a reasonable accommodation or as an auxiliary aid or service necessary for equal access. These access decisions are made for individuals on a case-by-case basis, whereas, Section 508 information technology access decisions are made by determining if products adhere to the Access Board Standards. The law directed the Access Board to develop access standards that are to become part of the Federal government’s procurement’s regulations.

For Section 508 Technical Assistance contact:

General Services Administration
Office of Information Technology
1800 F St. NW
Washington, DC 20405-0001
(202) 501-0202
http://section508.gov/index.html

Access Board
1331 F. Street NW, Suite 1000
Washington, DC 20004-1111
(202) 272-5434 OR (202) 272-5449 (TDD)
(800) 872-2253 OR (800) 993-2822 (TDD)
FAX: (202) 272-5447
www.access-board.gov
Private Health Insurance

All private health insurance companies pay for some types of assistive technology (AT) devices and services. The guidelines for purchasing such equipment vary significantly from one company to another and even one policy to another within a given insurance company. Many insurance companies do not cover some “pre-existing conditions” so, for a person with a disability, medical expenses (including AT devices and services) related to the disability may not be covered. This is a core issue of the health care reform debate.

In general, private health insurance companies are more likely to pay for specific AT devices and/or services that: a) are medically needed, b) can significantly improve a person’s condition and/or prevent further injury or complications so that maintenance and health costs are reduced, or c) enables an adult to return to the workplace. Private insurance companies more readily purchase or rent/lease an AT device, if it is needed temporarily due to conditions caused by accidents or illnesses that will eventually improve.

To determine if AT devices and/or services are covered by your specific policy, answer the following questions:

1. What is the specific wording of the policy? Look for terms such as “durable medical equipment” and “prosthetic devices” used in describing services or expenses covered and read these sections carefully. If these terms exist, your policy covers AT devices and services. However, they may or may not cover the specific AT device and/or service needed.

2. How does the insurance company make decisions and determine payment for its obligations based on that policy? Read the section of your policy that describes how to file a claim and how claims are reviewed to authorize payment. Remember, you can appeal a decision.

Appeals Process

If the claim or paperwork has been filled out inadequately or incorrectly, you may not be notified by the insurance company. They will automatically deny the claim and/or request additional information directly from the health care provider (i.e., physician), assuming all the paperwork was correct and complete, but your claim was denied. You can request an administrative review by a staff physician or nurse. However, keep in mind that a general physician employed by an insurance company may not necessarily be knowledgeable about these devices and how they can assist you in staying healthy or employed. Do not be afraid to ask that the claim be reviewed by a specialist in rehabilitation medicine. Review the information concerning “documentation of need” in Section II for suggestions on what types of support information to include when filing your claim.

Remember, there is always a chance for full or partial funding if the policy coverage does not specifically EXCLUDE an AT device or piece of equipment. It is not uncommon for the claimant to eventually learn that he or she is better informed than the personnel with the group health plan.

If, after an administrative review, you are still having problems getting the group health plan to assist with funding, then you can seek assistance from the state insurance commissioner whose office investigates consumer complaints. Should you have a specific problem with either an insurance agent or an insurance company, contact the Oklahoma Insurance Department, Claims Division toll free at (800) 522-0071.

Oklahoma Insurance Department
3814 North Santa Fe
P.O. Box 53408
Oklahoma City, OK 73152-0348
(405) 521-2828 OR (800) 522-0071 (In state)
FAX: (405) 521-6652
E-mail: okinsdpt@telepath.com
www.oid.state.ok.us/index.html

Tulsa Office
(918) 581-2725 OR (800) 728-2906 (In state)
FAX: (918) 581-2928

Pieces of the Puzzle

• When submitting a request for assistive technology to your insurance carrier, it may be best to send all correspondence by registered mail.

• If your request is rejected once, you should try again, preferably with any additional supporting documentation that you can obtain.

• If the insurance company chooses to purchase assistive technology for an individual, it becomes the property of the individual. This differs from many public sources of funding that maintain “ownership” of the AT devices they purchase.

• If equipment is covered by the terms of the insurance policy, the company will often choose to rent or lease the equipment instead of purchasing it outright for the individual. The more inexpensive option will be chosen. This is to avoid purchasing expensive equipment that the individual will need for a limited time only.

• Under health insurance policies, vocational rehabilitation services and equipment are rarely covered. They are more likely to be covered under disability insurance policies where the goal may be to return the individual to work.

• Many insurance companies have rules about “pre-existing conditions”. This could make it difficult if an individual wants to or is forced to change companies. The new insurer may not cover a disabling condition that already exists.
Worker's Compensation

Most employers in the state are required to carry Workers’ Compensation Insurance on their employees. This is to cover expenses the employee might accumulate from any work-related injuries. The employer must have knowledge of the accident and a report must be filed with the employer within 60 days. Private insurance carriers and the State Insurance Fund actually provide the insurance for most employers. Assistive devices, equipment, and modifications to homes can all be paid under Workers’ Compensation under certain conditions.

If a disability was acquired through a work-related accident or illness, you may seek funding through the employer’s Workers’ Compensation Insurance Carrier. When there is a permanent disability involved, workers’ compensation carriers generally want to settle the claim as soon as possible. However, it is advisable not to be too hasty in settling the claim. Allow sufficient time to know the full extent of the disability, its impact on daily functioning and what types of assistive devices or equipment are needed and for how long. Let the insurance personnel know that you will not settle the claim or sign any waivers or release forms until there is ample medical evidence that the disability is permanent and unchanging. If there is an attorney involved, make sure he or she understands why the client may need certain AT devices and services. Be sure you know how the workers’ compensation benefits are structured.

If a person is injured on the job, she or he is entitled to have ALL expenses paid that are a result of the injury. This could include any device, equipment, or modification that is determined to be needed as a result of the work-related injury. The insurance company may question if a device is needed because of the injury or if it is needed because of some other reason unrelated to the injury. The carrier is generally more likely to fund items in cases of serious injury.

Claims and Appeals

The employee should report the injury to their employer immediately but not longer than 60 days from the date of the injury. The employer must file the first notice of injury with the Insurance Carrier and the Office of Workers Compensation Court within 10 days of being notified of the injury by the employee. The injured worker can submit any requests for devices to the Insurance Carrier for purchase. If the carrier feels that the request is for an item that is needed by the individual because of the work-related injury, they will purchase it. The carrier may dispute the claim as not being a necessary item or as not being necessary as a result of the work-related injury and deny the claim. The injured worker can then file a claim with the Office of Workers Compensation Court by contacting:

Office of Workers’ Compensation Court
Counselors Program
1915 N. Stiles
Oklahoma City, OK  73105
(405) 557-7760
Counselors Program
440 South Houston
Tulsa, OK 74127
(918) 581-2714

Upon receiving notice from the employee, the Court will schedule a hearing to resolve the dispute. Depending on the circumstances of the case and the need for a timely resolution, the hearing may be before an administrative assistant. If the administrative assistant is unable to resolve the issue, a hearing will be set before a judge who will decide the case. The individual will be given an opportunity to provide evidence that supports the claim and can use the testimony of a physician, rehabilitation specialist or other professional. The Insurance Carrier will then be given an opportunity to present contradicting evidence. The judge will issue a ruling on the case based on the evidence presented at this hearing. The judge’s decision is final. The judge may agree that the AT device or equipment is needed, but may specify a cheaper alternative to what the injured worker has requested.

Pieces of the Puzzle

• All devices and equipment purchased through Workers’ Compensation must be needed due to a work-related accident or injury.
• If the carrier purchases AT devices and equipment for the individual, it becomes the individual’s property as opposed to purchases made by some public or government agencies where the agency maintains “ownership”.
• Depending on the circumstances, the carrier may choose to rent equipment for the individual rather than purchase it outright.
• The Insurance Carrier will often dispute a request of an injured worker which will necessitate a lengthy process that includes a hearing with the Workers’ Compensation Court.
• If the claim of an injured worker is submitted to a hearing, the judge may specify a device other than what the individual requested, particularly if it is less expensive.
The Ticket to Work and Work Incentives Improvement Act of 1999 was enacted on Dec. 17, 1999. This law:

- increases beneficiary choice in obtaining rehabilitation and vocational services to help them go to work and attain their employment goals;
- removes barriers that require people with disabilities to choose between health care coverage and work; and
- assures that more Americans with disabilities have the opportunity to participate in the workforce and lessen their dependence on public benefits.

**Ticket to Work Program**

Qualified Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) recipients receive a “ticket” in the mail. They may use their ticket to obtain vocational rehabilitation, employment or other support services from an approved provider of their choice to help them go to work and achieve their employment goals.

The Ticket to Work Program is voluntary. The program was phased in nationally over a three-year period which began in 2002.

**Expanded Availability of Health Care Services**

The law allows States to provide Medicaid coverage to more people who are still working. States also may permit working individuals with income above 250 percent of the federal poverty level to purchase Medicaid coverage. This provision creates an experiment in which medical assistance will be provided to workers with impairments who are not yet too disabled to work.

In January of 2005, Oklahoma Health Care Authority began developing a Medicaid Buy-In for “qualified” working persons that have a disability under a proposed 1115a/HIFA Waiver. If the Waiver is approved by the Centers for Medicaid and Medicare, Oklahomans with disabilities that have employment earnings may access assistance for monthly premiums for health care insurance.

The law also expands Medicare coverage to people with disabilities who work. It extends Part A premium-free coverage for at least four-and-a-half years beyond the current limit (39 months) for most Social Security disability beneficiaries who work. This is a minimum for eight-and-a-half years for most Social Security disability beneficiaries who work.

**Expedited Reinstatement of Benefits**

Effective January 1, 2001, the law allows another option for regaining entitlement to benefits when SSA previously terminated your entitlement to disability benefits due to work activity. The expedited reinstatement provision provides the option of requesting that prior entitlement to disability benefits, including Medicare and Medicaid, if applicable, be reinstated rather than filing a new application for a new period of entitlement. Beneficiaries must be unable to work because of their medical condition. They must file the request for reinstatement with Social Security within 60 months from the month their benefits are terminated. In addition, they may receive temporary benefits – as well as Medicare or Medicaid – for up to six months while their case is being reviewed. If they are found not disabled, these benefits would not be considered an overpayment.

**Deferral of Medical Disability Reviews**

Effective January 1, 2001, an individual who is “using a ticket” will not be subject to regularly scheduled continuing disability medical reviews. However, benefits can still be terminated if earnings are above the limits. Also, Social Security disability beneficiaries who have been receiving benefits for at least 24 months will not be medically reviewed solely because of work activity. However, regularly scheduled medical reviews can still be performed and, again, benefits terminated if earnings are above the limits.

**Work Incentives Advisory Panel**

The law establishes a Work Incentives Advisory Panel within Social Security, composed of 12 members appointed by the President and Congress. The panel is to advise the Commissioner and report to Congress on implementation of the Ticket to Work Program. At least one-half of the panel members are required to be individuals with disabilities or representatives of individuals with disabilities, with consideration given to current or former Social Security disability beneficiaries.

**Work Incentives Outreach Program**

The law directs Social Security to establish a community-based work incentives planning and assistance program to disseminate accurate information about work incentives and to give beneficiaries more choice. Social Security has established a program of cooperative agreements and contracts to provide benefits planning and assistance to all Social Security disability beneficiaries, including information about the availability of protection and advocacy services. For Oklahoma Benefits and Planning Assistance Project Contact:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for Mental Illness (NAMI) - Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 583-1264
**PROTECTION AND ADVOCACY**

The law authorizes Social Security to make payments to protection and advocacy systems established in each State to provide information, advice and other services to disability beneficiaries. For Oklahoma protection and advocacy services contact:

**Oklahoma Disability Law Center**
2828 E. 51st Street, Suite 302
Tulsa, OK 74105
(918) 743-6220 (V/TDD)
(800) 266-5883 (V/TDD)

**Oklahoma Disability Law Center**
2915 Classen Blvd.
300 Cameron Bldg.
Oklahoma City, OK 73106
(405) 525-7555 (V/TDD)
(800) 880-7755 (V/TDD)

For information on Employment Networks contact:

**MAXIMUS**
(866) 968-7842
(866) 833-2967 (TDD)

For more information on the provision of the Ticket to Work contact:

**Oklahoma Department of Rehabilitation Services**
3535 NW 58th St. Suite 500
Oklahoma City, OK 73112
(405) 951-3400
(800) 845-8476
APPENDIX B

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APPENDIX B

AGING SERVICES – AREA AGENCIES ON AGING (AAAs)

The Aging Services Division of the Oklahoma Department of Human Services is responsible for comprehensive planning of programs for older persons. It assists eleven local Area Agencies on Aging (AAA) to provide services including: congregate meals, home-delivered meals, multipurpose senior centers, telephone reassurance, shopping assistance, transportation, chore services, homemaker services, information and referral, outreach, employment services, legal services and nursing home ombudsman. These services are intended to help elderly persons, especially those with social and economic needs, maintain their health and independence.

STATE OFFICE

Oklahoma Department of Human Services
Aging Services Division
Mr. Roy Keen
2401 NW 23rd, Ste. 40
Oklahoma City, OK 73107
(405) 521-2281
(405) 424-4311 ext 2851 (TDD)
FAX: (405) 521-2086
www.okdhs.org/aging/

AREA AGENCIES ON AGING

Grand Gateway Area Agency on Aging
District 1, Counties Served:
Craig, Delaware, Mayes, Nowata, Ottawa, Rogers, and Washington.
Kay Carter, Director
333 S Oak St
P.O. Drawer B
Big Cabin, OK 74332-0502
(918) 783-5793
(800) 482-4594 (OK Only)
www.ggeda.com

EODD Area Agency on Aging
District 2, Counties Served:
Adair, Cherokee, McIntosh, Muskogee, Okmulgee, Sequoyah, and Wagoner.
Ken Recoy, Director
EODD Building
1012 N 38th St
P.O. Box 1367
Muskogee, OK 74402-1367
(918) 682-7891
(800) 211-2116
www.eodda.com

KEDDO Area Agency on Aging
District 3, Counties Served:
Kim Rose, Director
Vo-Tech Administration Addition
Highway 2 North
P.O. Box 638
Wilburton, OK 74578-0638
(918) 465-2367
(800) 722-8180 (OK Only)
www.eosc.cc.ok.us/~keddo/

SODA Area Agency on Aging
District 4, Counties Served:
Wes Bowman, Director
224 W. Evergreen, Ste. 203
P.O. Box 709
Durant, OK 74701
(580) 920-1388
www.soda-aaa.org

COEDD Area Agency on Aging
District 5, Counties Served:
Hughes, Lincoln, Okfuskee, Pawnee, Payne, Pottawatomie, and Seminole.
John Shea, Director
400 N Bell
P.O. Box 3398
Shawnee, OK 74802-3398
(405) 273-6410
(800) 375-8255
www.04aging.org

Tulsa Area Agency on Aging
District 6, Counties Served:
Creek, Osage, and Tulsa.
Cindy Johnson, Director
111 S Greenwood, Ste 200
Tulsa, OK 74120
(918) 596-7688
www.cityoftulsa.org

NODA Area Agency on Aging
District 7, Counties Served:
Alfalfa, Blaine, Garfield, Grant, Kay, Kingfisher, Major, and Noble.
Nicki Carlsten, Director
2901 N Van Buren
Enid, OK 73703-2505
(580) 237-2205
(800) 749-1149 (OK Only)

Areawide Aging Agency Inc.
District 8, Counties Served:
Canadian, Cleveland, Logan, and Oklahoma.
Don Hudman, Director
Mayfair Center
3200 NW 48th St, Ste. 104
Oklahoma City, OK 73112-5910
(405) 942-8500

ASCOG Area Agency on Aging
District 9, Counties Served:
Caddo, Comanche, Cotton, Grady, Jefferson, McClain, Stephens, and Tillman.
Jim Vanzant, Director
802 Main St
P.O. Box 1647
Duncan, OK 73533-1647
(580) 252-0595
(800) 658-1466 (OK Only)
www.ascog.org

SWODA Area Agency on Aging
District 10, Counties Served:
Beckham, Custer, Greer, Harmon, Kiowa, Jackson, Roger Mills, and Washita.
James Boyd, Director
Sherman Industrial Air Park
Building 420-Sooner Dr
P.O. Box 569
Burns Flat, OK 73624-0569
(580) 562-4882
(800) 627-4882 (OK Only)
www.swoda.org/area.htm

OEDA Area Agency on Aging
District 11, Counties Served:
Leona Perry, Director
330 Douglas Ave
P.O. Box 668
Beaver, OK 73932-0668
(580) 625-4531
(800) 658-2844 (OK Only)
www.oeda.org
AMERICAN INDIAN VOCATIONAL REHABILITATION
Section 121 Project Contacts

Apache Tribe Vocational Rehabilitation
Serving: Caddo, Comanche, Cotton, Grady, Jackson, Kiowa, and Tillman
Delorna Strong, Project Director
P.O. Box 1220
620 E. Colorado
Anadarko, OK 73005
(405) 247-7494
FAX: (405) 247-9872

Cherokee Nation Vocational Rehabilitation
Serving: Adair, Cherokee, Craig, Delaware, Mayes, McIntosh, Muskogee, Nowata, Ottawa, Rogers, Sequoyah, Tulsa, Wagoner, and Washington
James Ballard, Program Director
P.O. Box 948
Tahlequah, OK 74465-0948
(918) 458-4415
FAX: (918) 458-4482

Cheyenne-Arapaho Tribe Vocational Rehabilitation
Serving: Beckham, Blaine, Canadian, Custer, Dewey, Ellis, Kingfisher, Major, Roger Mills, Washita, and Woodward
Bryan Sykes, Project Director
P.O. Box 38
Concho, OK 73022
(405) 422-1178
FAX: (405) 422-1180

Chickasaw Nation Vocational Rehabilitation
Michelle Frazier Wilson, Director
222 N. Mississippi
Ada, OK 74820
(580) 436-0553
(888) 436-0553 (OK Only)
(580) 310-9364
FAX: (580) 436-0830

Choctaw Nation Vocational Rehabilitation
Serving: Atoka, Bryan, Choctaw, Coal, Haskell, Latimer, LeFlore, McCurtain, Pittsburg, Pushmataha, and southern Hughes
Randy Hammons, Director
P.O. Box 88
Hugo, OK 74743
(580) 326-8304
(877) 285-6893
FAX: (580) 326-2410

Delaware Nation Vocational Rehabilitation
Serving: Blaine, Caddo, Cleveland, Grady, Kiowa, Logan, McClain, and Oklahoma
John McGraw, Project Coordinator
7249 S. Western, Ste 204
Oklahoma City, OK 73139
(405) 632-3749
(877) 297-3139
FAX: (405) 632-9753

Iowa Tribe of Oklahoma Vocational Rehabilitation
Serving: Kay, Lincoln, Logan, Noble, Pawnee, Payne, and Pottawatomie
Jon Ringlero, Coordinator
R.R. 1, Box 728
Perkins, OK 74059
(405) 547-5721
(888) 336-4692
FAX: (405) 547-1090

Muskogee (Creek) Nation Vocational Rehabilitation
Serving: Creek, Hughes, McIntosh, Muskogee, Okfusgee, Okmulgee, Tulsa, and Wagoner
Mary Lee, Project Director
213 N. 2nd
Okemah, OK 74859
(918) 623-1197
(888) 367-2332
FAX: (918) 623-2796
CERTIFIED OKLAHOMA ALTERNATIVE DISPUTE SYSTEM PROGRAMS

In 1986 the Supreme Court of Oklahoma adopted Rules and Procedures for the Dispute Resolution Act, O.S. 12§ 1801 et seq., providing guidelines for the establishment of dispute resolution centers. The purpose of the Dispute Resolution Act is “to provide all citizens of this state convenient access to dispute resolution proceedings which are fair, effective, inexpensive, and expeditious.” Early Settlement Centers operate under the authority of the Oklahoma Dispute Resolution Act. The Centers provide low-cost mediation services to all who wish to negotiate interpersonal matters. To initiate mediation, each party must pay a $5 processing charge as required by Oklahoma Statute, except in cases ordered through the court. Almost any issue can benefit from the Early Settlement program and its services. Cases resolved by mediation may involve services to individuals with disabilities (including school services to children with disabilities under IDEA), money, property and business transactions. Mediation is not a substitute for legal help and no legal advice will be given by the mediator. Participants retain their rights to due process hearings, court action or filing complaints with appropriate agencies.

STATE OFFICE

Administrative Office of the Courts
Sue Tate, State Director
1915 N. Stiles, Ste 503
Oklahoma City, OK  73105
Hotline (877) 521-6677
(405) 522-7876
www.fcs.okstate.edu/Mediation/index.html

Agricultural Program
Oklahoma Agricultural Mediation Program
Weldon Schieffer
OSU Wellness Center
2302 W 7th st
Stillwater, OK 74074
(405) 377-0033
(800) 238-5465
www.oscn.net

EARLY SETTLEMENT REGIONAL OFFICES

Central
Counties Served: Oklahoma, Cleveland, and Canadian.
Phyllis Bernard, Director
Oklahoma City University
School of Law
2501 N Blackwelder
Okahoma City, OK  73106
(405) 523-4910
FAX: (405) 523-4912

East Central
Counties Served: Garvin, Grady, Hughes, McIntosh, McClain, Okfuskee, Okmulgee, Pontotoc, Pottawatomie, and Seminole.
Phil Johnson, Director
East Central University
Continuing Education & Community Service
Fentem Hall, Rm 303
Ada, OK  74820
(580) 310-5674
(888) 508-5674 (Statewide)
Fax: (580) 310-5816

The City of Edmond
Cheryal Ainsworth-Southerland, Director
101 E First St
Municipal Courts Building
Edmond, OK  73083
(405) 359-4350
FAX: (405) 340-4784

The City of Norman
Dennis Rainwater, Director
201 W Gray, Box 370
Norman, OK  73070
(405) 366-5420
FAX: (405) 366-5425

The City of Tulsa
County Served: Tulsa and parts of Creek, Osage, and Wagoner.
LeiLani Armstrong, Director
Tulsa City Hall
200 Civic Center, Room 601-L
Tulsa, OK  74103
(918) 596-7786
FAX: (918) 596-9713

North
Counties Served: Creek, Kay, Logan, Noble, Osage, Pawnee, and Payne.
Vicki Corbin, Director
Lincoln County Courthouse
811 Manuel Ave
Chandler, OK 74834
(405) 258-3000
(800) 464-5677

Northeast
Counties Served: Adair, Cherokee, Craig, Delaware, Mayes, Muskogee, Nowata, Ottawa, Rogers, Wagoner, and Washington.
Ann Wilkins, Director
Northeastern State University
Tahlequah Campus
705 N. Grand Ave.
Tahlequah, OK  74464
(918) 456-5511, ext. 3007
(800) 722-9614, ext. 3007
FAX: (918) 458-2371

Northwest
Counties Served: Alfalfa, Blaine, Custer, Dewey, Ellis, Garfield, Grant, Kingfisher, Major, Woods, and Woodward.
Marvin Hamlin, Director
Major County Courthouse
500 E Broadway, 1st floor
Fairview, OK  73737
(580) 227-2711
(800) 371-1344

Panhandle
Counties Served: Beaver, Cimarron, Harper, and Texas
Clyde Haisten, Director
Texas County Courthouse Annex
Bldg.
319 N Main
Guymon, OK  73942
(580) 338-3220
(800) 877-3020
FAX: (580) 338-3220

South Central
Tommye L. Howarth, Director
East Central University
Continuing Education and Community Service
Fentem Hall, Rm 303
Ada, OK  74820
(580) 310-5634
(800) 804-2384 (Statewide)
FAX: (580) 310-5817

Southeast
Trish Hendricks, Director
Latimer County Courthouse
109 N Central St
Wilburton, OK  74578
(918) 465-3902
(800) 847-1985
FAX: (580) 310-5817

Southwest
Counties Served: Beckham, Caddo, Comanche, Cotton, Greer, Harmon, Jackson, Kiowa, Roger Mills, Tillman, and Washita.
Ralph Bauer, Director
Greer County Courthouse
106 E Jefferson
Mangum, OK  73554
(580) 782-3127
(800) 773-8853
FAX: (580) 782-3803
HEAD START AND EARLY HEAD START PROGRAMS

Statewide Contacts

Oklahoma Association of Community Action Agencies
Head Start Program
Kay Floyd, Head Start Collaboration Director
2800 NW 36th St, Ste. 221
Oklahoma City, OK 73112
(405) 949-1495
FAX: (405) 949-0955

Green Country Behavioral Health Services, Inc.
Dean Williams, Head Start Grantee Director
619 N Main St
Muskogee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Marie Detty Youth & Family Services
Paul Smith, Head Start Executive Director
317 “C” St
Lawton, OK 73501
(580) 250-1123
FAX: (580) 248-0171

Head Start Programs

Altus
Counties Served: Beckham, Greer, Harmon, and Jackson
Southwest OK Community Action Group
Sheila Clark, Director
900 S Carver Rd
Altus, OK 73521
(580) 482-5040
FAX: (580) 482-5433

Chickasha
Counties Served: Caddo and Grady Washita Valley Community Action Council
Peggy Sayers, Director
205 W Chickasha Ave
P.O. Box 747
Chickasha, OK 73023
(405) 224-5831
FAX: (405) 222-4303

Claremore
Counties Served: Nowata, Mayes, Rogers, Washington, and Wagoner

CARD, Inc.
Barbara Hankins, Director
P.O. Box 947
Claremore, OK 74018
(918) 343-2960 ext. 324
FAX: (918) 343-3663

Frederick
Counties Served: Beckham, Cotton, Jefferson, Kiowa, Roger Mills, Tillman, and Washita
Community Action Development Corp.
Lynda Vaughn
307 S Main
Frederick, OK 73651
(580) 762-3343
FAX: (580) 726-2014

Hugo
Counties Served: Choctaw, McCurtain, and Pushmataha
Little Dixie Community Action Agency
Jay Weatherford, Director
502 W Duke
Hugo, OK 74743
(580) 326-7581
FAX: (580) 326-7584

Jay
Counties Served: Craig, Delaware, and Ottawa
Northeast Oklahoma Community Action Agency
Kathie Bergmann, Director
P.O. Box 603
1014 N Main, Ste. C
Jay, OK 74346
(918) 253-4291
FAX: (918) 253-4446

Lawton
Counties Served: Comanche
Marie Detty Youth & Family Services
Kristen Corrales, Director
1010 Avenue C
Lawton, OK 73501
(580) 353-7744
FAX: (580) 248-0659

Marietta
Counties Served: Bryan, Carter, Coal, Love, and Pontotoc
Big Five Community Services, Inc.
Jackie Watson, Director
910 W Main, P.O. Box 286
Marietta, OK 73448
(580) 276-3198
FAX: (580) 276-4396

Muskogee
Counties Served: Muskogee
Green County Behavioral Health Services, Inc.
Leslie Porter, Director
619 N Main St
Muskogee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Norman
Counties Served: Cleveland and Pottawatomie
Crossroads Youth & Family Services
Anthony Stafford
1121 E Main
Norman, OK 73071
(405) 701-2135
FAX: (405) 701-2113

Oklahoma City
Community Action Agency of OKC and Oklahoma & Canadian Counties
Carolyn Shaw, Director
1900 NW 10 St
Oklahoma City, OK 73106
(405) 232-0199, ext. 3236
FAX: (405) 232-9074

Pawnee
Counties Served: Creek, Kay, Logan, Noble, Okmulgee, Osage, Payne, and Pawnee
United Community Action Program
Ronda Brothers, Director
501 6th St
Pawnee, OK 74058
(918) 762-2561
FAX: (918) 762-3418

Purcell
Counties Served: McClain, Garvin, and Stephens
Delta Community Action Foundation
Sharon Horton, Director
223 Washington St
Purcell, OK 73080
(405) 527-6537
FAX: (405) 527-6538

Stigler
Counties Served: Haskell, Latimer, LeFlore, and Pittsburg
KIBOIS Community Action Foundation
Donna Carolan, Director
200 S E “A” St., P.O. Box 727
Stigler, OK 74462
(918) 967-3325, ext. 126
FAX: (918) 967-8660
Head Start and Early Head Start Programs — continued

Tahlequah
Counties Served: Adair, Cherokee, Sequoyah, and McIntosh
Cookson Hills Community Action Foundation
Bea Dougherty, Director
P.O. Box 745
Tahlequah, OK 74465
(918) 456-0571
FAX: (918) 456-6847

Early Head Start
Claremore
Counties Served: Nowata, Mayes, Rogers, Washington, and Wagoner
CARD, Inc.
Barbara Hankins, Director
P.O. Box 947
Claremore, OK 74018
(918) 343-2960, ext. 324
FAX: (918) 343-3663

Tishomingo
Counties Served: Atoka, Johnston, Marshall, and Murray
INCA Community Services
Mary Spence, Director
202 S Capitol St., Ste. 2, P.O. Box 68
Tishomingo, OK 73460
(580) 371-2352
FAX: (580) 371-3085

Hugo
Little Dixie Early Head Start
Kelly Thomas, Coordinator
502 W. Duke
Hugo, OK 74743
(580) 326-6441
FAX: (580) 326-2305

Tulsa
County Served: Tulsa
Community Action Program of Tulsa County
Caren Calhoun, Director
717 S Houston, Ste. 200
Tulsa, OK 74127
(918) 382-3270
FAX: (918) 382-3370

American Indian Head Start and Early Head Start
Ada
Chickasaw Nation Head Start
Carol Schields
226 Rosedale Rd.
Ada, OK 74820
(580) 310-9490
www.chickasaw.net

Binger
Caddo Tribe of Oklahoma Head Start
P.O. Box 487
Binger, OK 73009
(405) 247-6020
FAX: (405) 247-6022

Watonga
Counties Served: Alfalfa, Beaver, Blaine, Canadian, Cimarron, Custer, Dewey, Ellis, Garfield, Grant, Harper, Kingfisher, Major, Texas, Woods, and Woodward
Opportunities, Inc.
Carol Ramer, Director
117 W Ruskirm, P.O. Box 569
Watonga, OK 73772
(580) 623-7283
FAX: (580) 623-7290
www.opportunities-inc.org

Norman
Counties Served: Cleveland, Pottawatomie, and Seminole
Crossroads Youth & Family Services
Anthony Stafford
1121 E Main St
Norman, OK 73071
(405) 701-2134
FAX: (405) 701-2113

Pawnee
Counties Served: Creek, Kay, Logan, Noble, Okmulgee, Osage, Payne, and Pawnee
United Community Action Program
Ronda Brothers, Director
501 Sixth St
Pawnee, OK 74058
(918) 762-2561
FAX: (918) 762-3418

Wewoka
Counties Served: Lincoln and Seminole
Wewoka Public Schools Co-op
Shannon Sherrin, Director
P.O. Box 870
Wewoka, OK 74884
(405) 257-2321
FAX (405) 257-2303

Tulsa
County Served: Tulsa
Community Action Program of Tulsa County
Caren Calhoun, Director
717 S Houston, Ste. 200
Tulsa, OK 74127
(918) 382-3270
FAX: (918) 382-3370

Opportunities, Inc.
Carol Ramer, Director
117 W Russworm, P.O. Box 569
Watonga, OK 73772
(580) 623-7283
FAX: (580) 623-7290

Native American Coalition of Tulsa
Ann Abbott, Director
1740 W 41st St
Tulsa, OK 74107
(918) 446-7939
FAX: (918) 446-6003

American Indian Coalition of Tulsa
Ann Abbott, Director
1740 W 41st St
Tulsa, OK 74107
(918) 446-7939
FAX: (918) 446-6003

Head Start and Early Head Start Programs -- continued

Watonga
Counties Served: Alfalfa, Beaver, Blaine, Canadian, Cimarron, Custer, Dewey, Ellis, Garfield, Grant, Harper, Kingfisher, Major, Texas, Woods, and Woodward
Opportunities, Inc.
Carol Ramer, Director
117 W Ruskirm, P.O. Box 569
Watonga, OK 73772
(580) 623-7283
FAX: (580) 623-7290
www.opportunities-inc.org

Wewoka
Counties Served: Lincoln and Seminole
Wewoka Public Schools Co-op
Shannon Sherrin, Director
P.O. Box 870
Wewoka, OK 74884
(405) 257-2321
FAX (405) 257-2303

Wewoka
Counties Served: Lincoln and Seminole
Wewoka Public Schools Co-op
Shannon Sherrin, Director
P.O. Box 870
Wewoka, OK 74884
(405) 257-2321
FAX (405) 257-2303

Okmulgee
Green County Behavioral Health Services
Elizabeth Ross, Manager
619 N Main St
Okmulgee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Pawnee
Counties Served: Creek, Kay, Logan, Noble, Okmulgee, Osage, Payne, and Pawnee
United Community Action Program
Ronda Brothers, Director
501 Sixth St
Pawnee, OK 74058
(918) 762-2561
FAX: (918) 762-3418
Head Start and Early Head Start Programs – continued

**McLoud**
Kickapoo Head Start, Inc.
P.O. Box 399
McLoud, OK 74851
(405) 964-3507
FAX: (405) 964-3417

**Okmulgee**
Creek Nation Head Start
Pat Wind, Director
P.O. Box 580
Okmulgee, OK 74447
(918) 732-7893
FAX: (918) 758-1450

**Pawhuska**
Osage Nation Head Start
Denise Keene, Director
P.O. Box 1389
Pawhuska, OK 74056
(918) 287-1246
FAX: (918) 287-3416
www.osagetribe.com/headstart.html

**Perkins**
Iowa Tribe of Oklahoma Early Head Start
Pam Davis
R.R. 1, Box 721
Perkins, OK 74059
(405) 547-5828
FAX: (405) 547-5991

**Ponca City**
Ponca Tribe Head Start
Tami Wright
20 White Eagle Drive
Ponca City, OK 74601
(580) 762-7927
FAX: (580) 762-2743

**Red Rock**
Otoe-Missouria Tribal Council Head Start
Gloree Tah
8151 N. Hwy. 177
Red Rock, OK 74651
(580) 723-4466, ext. 226
FAX: (580) 723-1057

**Seminole**
CDI Seminole Nation Head Start and Early Head Start
(Centers also in Wewoka and Konowa)
Donna Phillips, Director
P.O. Box 1316
Seminole, OK 74818
(405) 382-4106
FAX: (405) 382-4051

**Shawnee**
Central Tribes of Shawnee Area Head Start and Early Head Start
Sue Sampler
1535 N McKinley
Shawnee, OK 74801
(405) 275-4870
FAX: (405) 275-9684

**Tahlequah**
Cherokee Nation Head Start and Early Head Start
P.O. Box 948
Tahlequah, OK 74465
(918) 458-4393
FAX: (918) 458-5799
www.cherokee.org/

**Tecumseh**
OU American Indian Institute Early Head Start
Lisa Watson
301 W Walnut
Tecumseh, OK 74873
(405) 598-6094
FAX: (405) 598-2815
ADA SERVICE UNIT

Carl Albert Indian Hospital
1001 N Country Club Rd
Ada, OK 74820
(580) 436-3980
FAX: (580) 332-1421

Ardmore Chickasaw Health Clinic
2510 Chickasaw Blvd
Ardmore, OK 73401
(580) 226-8181

Tishomingo Chickasaw Health Center
815 E 6th St
Tishomingo, OK 73460
(580) 371-2392
FAX: (580) 371-9323

Chickasaw/Durant Health Center
1702 W. Elm
Durant, OK 74701
(580) 920-2100
FAX: (580) 920-1191

Claremore Service Unit

Claremore Indian Hospital
101 S Moore
Claremore, OK 74017
(918) 342-6200
FAX: (918) 342-6585

USPHS Indian Health Center
2301 Eight Tribes Trail
P.O. Box 1498
Miami, OK 74355
(918) 542-1655
FAX: (918) 540-1685

Clinton Service Unit

USPHS Indian Hospital
R.R. 1, Box 3060
Clinton, OK 73601-9303
(580) 323-2884
FAX: (580) 323-2884

USPHS Concho Health Center
1631A E Hwy 66
El Reno, OK 73036
(405) 262-7631
FAX: (405) 262-8099

USPHS Watonga Health Center
R.R. 1, Box 34-A
Watonga, OK 73772

Lawton Service Unit

USPHS Lawton Indian Hospital
1515 Lawrie Tatum Rd
Lawton, OK 73501
(580) 353-0350
FAX: (580) 353-0350

USPHS Anadarko Health Center
P.O. Box 828
115 Old Town Dr, NE
Anadarko, OK 73005
(405) 247-2458
FAX: (405) 247-7052

Shawnee Service Unit

Shawnee Health Center
2307 S Gordon Cooper Dr
Shawnee, OK 74801
(405) 273-5236
FAX: (405) 878-4855

Tahlequah Service Unit

W.W. Hastings Indian Hospital
100 S Bliss Ave
Tahlequah, OK 74464
(918) 458-3100
FAX: (918) 458-3262

Talihina Service Unit

Choctaw Nation Health Care Center
One Choctaw Way
Talihina, OK 74571
(918) 567-7000
(800) 349-7026
FAX: (918) 649-1199

Rubin White Health Center
Choctaw Nation of Oklahoma
109 Kerr Ave
Poteau, OK 74953
(918) 649-1100
FAX: (918) 649-1199

Broken Bow Clinic
John Anderson
205 E 3rd
Broken Bow, OK 74728
(580) 584-2740
FAX: (580) 584-2073

Hugo Clinic
Harry J.W. Belvin Health Clinic
410 North "M" St
P.O. Box 340
Hugo, OK 74743
(580) 326-7561
FAX: (580) 326-7564

McAlester Clinic
903 E Monroe
McAlester, OK 74501
(918) 423-8440
FAX: (918) 423-6781

Wewoka Service Unit

USPHS Indian Health Center
P.O. Box 1475
Wewoka, OK 74884
(405) 257-6281
(800) 390-5181
FAX: (405) 257-2696
**Eagle Pass Service Unit**
(Soon to be announced)

**Tribal Health Programs**

**Cherokee Nation**

Jay-Delaware Health Center
1015 Washburn St
P.O. Box 350
Jay, OK 74346
(918) 253-4271
(877) 293-4271
FAX: (918) 253-3287

Salina Community Clinic
900 N Owen Walters Blvd
P.O. Box 936
Salina, OK 74365
(918) 434-5397
(877) 434-8500
FAX: (918) 434-5051

Redbird Smith Health Center
301 South J.T. Stities Ave
Sallisaw, OK 74955
(888) 797-9159
(918) 775-9159
FAX: (918) 775-4778

Wilma P. Mankiller Health Ctr.
Cherokee Nation Health Clinic
Hwy 51 E, R.R., 2 Box 93
Stilwell, OK 74960
(918) 696-8800
(877) 747-8800
FAX: (918) 696-8850 / 8840

**Choctaw Nation**

Choctaw Nation Health Services Authority
One Choctaw Way
Tahlequah, OK 74464
(918) 567-7000
(800) 349-7026
FAX: (918) 567-2631

Rubin White Health Center
Choctaw Nation of Oklahoma
109 Kerr Ave
Poteau, OK 74953
(918) 649-1100
FAX: (918) 649-1199

Broken Bow Choctaw Nation Health Center
205 E 3rd
Broken Bow, OK 74728
(580) 584-2740
FAX: (580) 584-2073

Hugo Health Center
410 North "M" St
P.O. Box 340
Hugo, OK 74743
(580) 326-7561
FAX: (580) 326-7564

McAlester Health Center
903 E Monroe
McAlester, OK 74501
(918) 423-8440
FAX: (918) 423-6781

**Creek Nation**

Creek Nation Community Hospital
309 N 14th St
Okemah, OK 74859
(918) 623-1424
(800) 219-9458
FAX: (918) 623-9016

Eufaula Health Center
Creek Nation of Oklahoma
800 Forest Ave
Eufaula, OK 74432
(918) 689-2547

**Choctaw Nation**

Chickasaw Nation Community Hospital
309 N 14th St
Okemah, OK 74859
(918) 623-1424
(800) 219-9458
FAX: (918) 623-9016

**Urban Health Centers**

Oklahoma City Urban Health Clinic
4913 W Reno
Oklahoma City, OK 73127
(405) 948-4900
FAX: (405) 948-4932

Tulsa Urban Health Clinic
Indian Health Care Resource Center of Tulsa, Inc.
550 S. Peoria
Tulsa, OK 74120
(918) 588-1900
FAX: (918) 582-6405

**Sapulpa Health Center**

Creek Nation of Oklahoma
1125 E Cleveland
Sapulpa, OK 74066
(918) 224-9310
OKLAHOMA COUNTY HEALTH DEPARTMENTS

Adair Co.
Jim Bagby, Administrative Director
600 W Hickory
Stilwell, OK 74960
(918) 696-7292

Alfalfa Co. C/O Garfield Co.
Stephen Rempe, Administrative Director
P.O. Box 3266
Enid, OK 73701

Atoka Co.
Michael Echelle, Administrative Director
1006 W 13th St
Atoka, OK 74525
(580) 889-2116

Beaver Co.
Stephen Rempe, Administrative Director
P.O. Box 520
Beaver, OK 73932
(580) 625-3693

Beckham Co.
John Thur, Administrative Director
111 W Main
Sayre, OK 73662
(580) 928-5551

Blaine Co.
Jay Smith, Administrative Director
521 W 4th
Watonga, OK 73772
(580) 623-7977

Bryan Co.
Rhonda Dennis, Administrative Director
1303 Waco
P.O. Box 598
Durant, OK 74702-0598
(580) 924-4285

Caddo Co.
Karen Mahan, Administrative Director
216 W Broadway, P.O. Box 236
Anadarko, OK 73005
(405) 247-2507
www.health.state.ok.us/chds/caddo

Canadian Co.
Steve Ramsey, PhD, Administrative Director
100 S Rock Island
El Reno, OK 73036
(405) 262-0042

1023 East Vandament
Yukon, OK 73099
(405) 354-4872
www.health.state.ok.us/chds/canadian

Carter Co.
Mendy Spohn, Administrative Director
101 First Ave SW
Ardmore, OK 73401
(580) 223-9705

City Hall, 308 Franklin
Box 298
Healdton, OK 73438
(580) 229-1291
www.health.state.ok.us/chds/carter

Cherokee Co.
Linda Axley, Administrative Director
912 S College
Tahlequah, OK 74464
(918) 456-8826
www.health.state.ok.us/chds/cherokee

Choctaw Co.
Rhonda Dennis, Administrative Director
103 S 4th St
Hugo, OK 74743
(580) 326-8821

Chocktaw Co.
Shari Kinney, Administrative Director
250 12th Avenue N.E.
Norman, OK 73071
(405) 321-4048

224 S Chestnut
Moore, OK 73160
(405) 794-1591
www.health.state.ok.us/chds/cleveland

Creek Co.
Jim Turner, PhD, Administrative Director
1808 S Hickory
Sapulpa, OK 74066
(918) 224-5531

420 E Broadway
P.O. Box 848
Drumright, OK 74030
(918) 352-9581

408 W 4th
Bristow, OK 74010
(918) 367-3341

Custer Co.
Steve Ramsey, Administrative Director
3030 Custer Ave
P.O. Box 698
Clintom, OK 73061
(580) 323-2100

220 N. Bradley
Weatherford, OK 73096
(580) 772-6417

Delaware Co.
Jane Ann Nichols, Administrative Director
Hwy 59 W
P.O. Drawer 370
Jay, OK 74346
(918) 253-4511
### Oklahoma County Health Departments – continued

<table>
<thead>
<tr>
<th>County</th>
<th>Name</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Phone 1</th>
<th>Phone 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garfield</td>
<td>Stephen Rempe, Administrative Director</td>
<td>P.O. Box 3266</td>
<td>Enid, OK 73701</td>
<td>(580) 233-0650</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mike Milton, Administrative Director</td>
<td>1809 S Chickasaw</td>
<td>Pauls Valley, OK 73075</td>
<td>(405) 238-7346</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>710 W Comanche</td>
<td>Lindsay, OK 73052</td>
<td>(405) 756-2928</td>
<td></td>
</tr>
<tr>
<td>Grady</td>
<td>John Thur, Administrative Director</td>
<td>2116 Iowa St</td>
<td>Chickasha, OK 73018</td>
<td>(405) 224-2022</td>
<td></td>
</tr>
<tr>
<td>Grant</td>
<td>Stephen Rempe, Administrative Director</td>
<td>115 N Main</td>
<td>Medford, OK 73759</td>
<td>(580) 395-2906</td>
<td></td>
</tr>
<tr>
<td>Greer</td>
<td>David Wattenbarger, Administrative Director</td>
<td>2100 N. Louis Tittle</td>
<td>Mangum, OK 73554</td>
<td>(580) 782-5531</td>
<td></td>
</tr>
<tr>
<td>Harmon</td>
<td>John Thur, Administrative Director</td>
<td>1104 N. 7th</td>
<td>Hollis, OK 73550</td>
<td>(580) 688-3348</td>
<td>(800) 433-6945</td>
</tr>
<tr>
<td></td>
<td></td>
<td>433 Fairview</td>
<td>Ponca City, OK 74601</td>
<td>(580) 762-1641</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1706 S Main</td>
<td>Blackwell, OK 74631</td>
<td>(580) 363-5520</td>
<td><a href="http://www.health.state.ok.us/chds/har/index.html">www.health.state.ok.us/chds/har/index.html</a></td>
</tr>
<tr>
<td>Harper</td>
<td>Stephen Rempe, Administrative Director</td>
<td>7th &amp; Oklahoma, Suite 9</td>
<td>Laverne, OK 73848</td>
<td>(580) 921-2029</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1005 N. Hwy 64</td>
<td>Buffalo, OK 73834</td>
<td>(580) 735-6100</td>
<td></td>
</tr>
<tr>
<td>Haskell</td>
<td>William Pierson, Administrative Director</td>
<td>1407 NE “D” St</td>
<td>Stigler, OK 74462</td>
<td>(918) 967-3304</td>
<td></td>
</tr>
<tr>
<td>Hughes</td>
<td>Tina Johnson, Administrative Director</td>
<td>200 McDougal Dr</td>
<td>Holdenville, OK 74848</td>
<td>(405) 379-3313</td>
<td></td>
</tr>
<tr>
<td>Johnston</td>
<td>Mendy Spohn, Administrative Director</td>
<td>1151 S Byrd</td>
<td>Chandler, OK 73044</td>
<td>(405) 258-2640</td>
<td></td>
</tr>
<tr>
<td>Jefferson</td>
<td>Mendy Spohn, Administrative Director</td>
<td>200 C.E. Colston Dr</td>
<td>Marletta, OK 73448</td>
<td>(580) 276-2345</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>205 Dallas St</td>
<td>Guthrie, OK 73044</td>
<td>(405) 282-3485</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>201 W Main</td>
<td>Wilburton, OK 74578</td>
<td>(918) 647-8601</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1212 Reynolds, P.O. Box 37</td>
<td>Poteau, OK 74953</td>
<td>(918) 676-2141</td>
<td></td>
</tr>
<tr>
<td>Kiowa</td>
<td>David Wattenbarger, Administrative Director</td>
<td>431 W Elm</td>
<td>Hobart, OK 73651</td>
<td>(580) 726-3316</td>
<td></td>
</tr>
<tr>
<td>Latimer</td>
<td>Jim Bagby, Administrative Director</td>
<td>201 W Main</td>
<td>Wilburton, OK 74578</td>
<td>(918) 645-5673</td>
<td></td>
</tr>
<tr>
<td>LeFlore</td>
<td>Jim Bagby, Administrative Director</td>
<td>1212 Reynolds, P.O. Box 37</td>
<td>Poteau, OK 74953</td>
<td>(918) 647-8601</td>
<td></td>
</tr>
<tr>
<td>Lincoln</td>
<td>Jay Smith, Administrative Director</td>
<td>101 Meadow Lane</td>
<td>Chandler, OK 73044</td>
<td>(405) 258-2640</td>
<td></td>
</tr>
<tr>
<td>Logan</td>
<td>Jay Smith, Administrative Director</td>
<td>215 Fairgrounds Rd, Ste. A</td>
<td>Guthrie, OK 73044</td>
<td>(405) 282-3485</td>
<td></td>
</tr>
<tr>
<td>Love</td>
<td>Mendy Spohn, Administrative Director</td>
<td>200 C.E. Colston Dr</td>
<td>Marletta, OK 73448</td>
<td>(580) 276-2351</td>
<td></td>
</tr>
<tr>
<td>McClain</td>
<td>Shari Kinney, Administrative Director</td>
<td>919 N 9th St</td>
<td>Purcell, OK 73080</td>
<td>(405) 527-6541</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>107 S Main</td>
<td>Blanchard, OK 73010</td>
<td>(405) 485-3319</td>
<td><a href="http://www.health.state.ok.us/chds/mcclain/index.html">www.health.state.ok.us/chds/mcclain/index.html</a></td>
</tr>
<tr>
<td>Kingfisher</td>
<td>Jay Smith, Administrative Director</td>
<td>124 E Sheridan</td>
<td>Courthouse Annex Rm #101</td>
<td>(405) 375-3008</td>
<td></td>
</tr>
</tbody>
</table>
Oklahoma County Health Departments — continued

McCurtain Co.
Rhonda Dennis, Administrative Director
1400 Lynn Lane
Idabel, OK 74745
(580) 286-6620

McIntosh Co.
William Pierson, Administrative Director
Hospital Rd
P.O. Box 71
Eufaula, OK 74432
(918) 689-7774
211 N Gentry
Checotah, OK 74426
(918) 473-5416

Major Co.
Stephen Rempe, Administrative Director
501 E Broadway
Fairview, OK 73737
(580) 227-3362

Marshall Co.
Rhonda Dennis, Administrative Director
310 W Lillie Boulevard
P.O. Box 476
Madill, OK 73446
(580) 795-3705

Mayes Co.
Linda Axley, Administrative Director
111 NE First
Pryor, OK 74361
(918) 825-4224
www.health.state.ok.us/chds/mayes

Murray Co.
Mike Milton, Administrative Director
730 Cambridge Dr
Sulphur, OK 73086
(580) 622-3362

Muskegon Co.
Linda Hattaway, Administrative Director
530 S 34th St
Muskegon, OK 74401
(918) 683-0321

Noble Co.
Annette O’Connor, Administrative Director
300 E 2nd
Okmulgee, OK 74401
(918) 623-1800

Okfuskee Co.
Tina Johnson, Administrative Director
125 N 2nd
Okemah, OK 74859
(918) 623-1800

Oklahoma Co. (City-County Health Dept)
Dr. Paul Dungan, Director
921 NE 23rd St
Oklahoma City, OK 73105
(405) 292-8651
www.cchdoc.com

Okmulgee Co.
William Pierson, Administrative Director
1304 R.D. Miller Dr
Okmulgee, OK 74447
(918) 756-1883
404 E Broadway
Henryetta, OK 74401
(918) 652-8250
102 W Main St, P.O. Box 989
Beggs, OK 74421
(918) 267-3606

Ottawa Co.
Jane Ann Nichols, Administrative Director
1904 Gordon Cooper Dr
Shawnee, OK 74801-8698
(405) 273-2157
www.health.state.ok.us/chds/ottawa

Pawnee Co.
Dr. Jim Turner, Administrative Director
639 7th St
Pawnee, OK 74058
(918) 762-3643
1390 W Cherokee
Cleveland, OK 74020
(918) 358-2546

Payne Co.
Annette O’Connor, Administrative Director
1321 W 7th Ave
Stillwater, OK 74074
(580) 372-8200
1001 E Cherry St
P.O. Box 168
Cushing, OK 74023
(918) 225-3377
www.health.state.ok.us/chds/payne/index.html

Pittsburg Co.
Michael Echelle, Administrative Director
620 S 3rd
Mcalester, OK 74501
(918) 423-1267

Pontotoc Co.
Michael Echelle, Administrative Director
1630 E Beverly, Ste. 101
Ada, OK 74821
(580) 332-2011

Pottawatomie Co.
Tina Johnson, Administrative Director
1904 Gordon Cooper Dr
Shawnee, OK 74801-8698
(405) 273-2157
www.health.state.ok.us/chds/pott

Pushmataha Co.
Rhonda Dennis, Administrative Director
318 W Main
Antlers, OK 74523
(580) 298-6624
P.O. Box 118
Hwy 2 & Cherokee St
Clayton, OK 74536
(918) 569-7973

Rogers Co.
Mary Beth Murray, Administrative Director
2664 N Hwy 88, Unit A
Claremore, OK 74017
(918) 341-3166
APPENDIX B

Oklahoma County Health Departments – continued

Seminole Co.
Tina Johnson, Administrative Director
200 S Brown
Wewoka, OK 74884
(405) 257-5401
1900 Boren Blvd
Seminole, OK 74868
(405) 382-4369

Sequoyah Co.
Linda Hattaway, Administrative Director
612 N Oak St
Sallisaw, OK 74955
(918) 775-6201

Stephens Co.
Mike Milton, Administrative Director
1401 Bois D'Arc
Duncan, OK 73533
(580) 252-0270

Texas Co.
Stephen Rempe, Administrative Director
1410 N East St
Guymon, OK 73942
(580) 338-8544

Tillman Co.
David Wattenberger, Administrative Director
1500 N Main
Frederick, OK 73542
(580) 335-2163

Tulsa Co. (City-County Health Dept)
Gary Cox, J.D. Director
5051 S 129th E Ave
Tulsa, OK 74134
(918) 582-9355
www.tulsa-health.org

Wagoner Co.
Dr. Jim Turner, PhD, Administrative Director
212 N Pierce
Wagoner, OK 74467
(918) 485-3022
28596 E. 141st St S
P.O. Box 962
Coweta, OK 74429
(918) 486-2845

Washington Co.
Mary Beth Murray, Administrative Director
3838 State St
Bartlesville, OK 74006
(918) 335-3005

Woods Co.
Stephen Rempe, Administrative Director
901 14th St
Alva, OK 73717
(580) 327-3192

Woodward Co.
Stephen Rempe, Administrative Director
1632 Texas Ave
Woodward, OK 73801
(580) 256-6416
OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION CENTERS

WWW.OKCAREERTECH.ORG

Ada
Pontotoc Technology Center
601 W. 33rd St
Ada, OK 74820
(580) 310-2200
FAX: (580) 436-0236
www.pontotoc.com

Afton
Northeast Technology Center
P.O. Box 219
19901 S Hwy 69
Afton, OK 74331-0219
(918) 257-8324
www.netechcenters.com

Altus
Southwest Technology Center
711 W. Tamarack Rd
Altus, OK 73521-2500
(580) 477-2250
FAX: (580) 477-0139
www.swtcc.org

Alva
Northwest Technology Center
1801 S 11th St
Alva, OK 73717-9600
(580) 327-0344
FAX: (580) 327-5467
www.nwtechonline.com

Ardmore
Southern Oklahoma Technology Center
2610 Sam Noble Parkway
Ardmore, OK 73401-2100
(580) 223-2070
www.sotc.org/index.htm

Atoka
Kiamichi Technology Center
P.O. Box 240
Atoka, OK 74525-0220
(580) 889-7321
www.kiamichi-atoka.tec.ok.us

Bartlesville
Tri-County Technology Center
6101 Nowata Rd
Bartlesville, OK 74006-6029
(918) 333-2422
www.tcctc.org

Burns Flat
Western Technology Center
621 Sooner Dr
Burns Flat, OK 73624-1469
(580) 562-3181
www.wtc.tec.ok.us

Chickasha
Canadian Valley Technology Center
1401 W Michigan Ave
Chickasha, OK 73018-2136
(405) 224-7220
FAX: (405) 222-2829
www.cvtech.org

Choctaw
Eastern Oklahoma County Technology Center
4601 N Choctaw Rd
Choctaw, OK 73020-9017
(405) 390-9591
FAX: (405) 390-9598
www.eoctrch.org

Claremore
Northwest Technology Center
P.O. Box 751
Claremore, OK 74018
(918) 342-8066
(888) 458-8895
FAX: (918) 825-3176
www.netechcenters.com

Clarence
Central Tech
3 CT Circle
Drumright, OK 74030-9600
(918) 352-2551
www.ctechok.org

Duncan
Red River Technology Center
3300 W Bois D’Arc
P.O. Box 1807
Duncan, OK 73534-1807
(580) 255-2903
(888) 607-2446
www.redriver.tec.ok.us

El Reno
Canadian Valley Technology Center
6505 East Hwy 66
El Reno, OK 73036-9117
(405) 422-2292
(405) 262-2629
www.cvtech.org

Enid
Autry Technology Center
1201 W Willow Rd
Enid, OK 73703-2598
(580) 242-2750
FAX: (580) 233-8262
www.autrytech.com

Fairview
Northwest Technology Center
801 Tech Dr. Box 250
Fairview, OK 73737-0250
(580) 227-3708
FAX: (580) 227-2651

Fort Cobb
Caddo Kiowa Technology Center
P.O. Box 190, Career Tech Ave
Fort Cobb, OK 73038-0190
(405) 643-5511
FAX: (405) 643-2144
www.caddokiowa.com

Frederick
Tillman-Kiowa Campus
Great Plains Technology Center
2001 E Gladstone Ave
Frederick, OK 73542-4600
(580) 335-5525
www.gptc.org

Hobart
Western Technology Center
1000 S Bailey
Hobart, OK 73651
(580) 726-8400
www.wtc.tec.ok.us

Hugo
Kiamichi Technology Center
P.O. Box 699, 107 S. 15
Hugo, OK 74743-0699
(580) 326-6491
FAX: (580) 326-5696
www.kiamichi-hugo.tec.ok.us
APPENDIX B

Career Technology Centers – continued

Idabel
Kiamichi Technology Center
R.R. 3, Box 177
Idabel, OK 74745-9543
(580) 286-7555
www.kiamichi-idabel.tec.ok.us

Kansas
Northeast Technology Center
P.O. Box 30
HWY 10 and Cherokee Turnpike
Kansas, OK 74347
(918) 868-3535
FAX: (918) 868-3530
www.netechcenters.com

Lawton
Great Plains Technology Center
4500 W Lee Blvd
Lawton, OK 73505-8399
(580) 355-6371
www.gtech.org

McAlester
Kiamichi Technology Center
301 Kiamichi Drive
McAlester, OK 74502
(918) 426-0940
FAX: (918) 426-1626
www.kiamichi-mcalester.tec.ok.us

Midwest City
Mid-Del Technology Center
1621 Maple Dr.
Midwest City, OK 73110-4825
(405) 739-1707
FAX: (405) 739-1716
www.mid-del.tec.ok.us

 Muskogee
Indian Capital Technology Center
2403 N 41st St E
Muskogee, OK 74403-1799
(918) 687-6383
(800) 375-8324
FAX: (918) 67-6624
www.icavts.tec.ok.us

Norman
Moore-Norman Technology Center
4701 12th Ave NW
Norman, OK 73069-8399
(405) 364-5763
FAX: (405) 360-9989
www.mntechnology.com

Oklahoma City
Francis Tuttle-Rockwell Campus
12777 N Rockwell Ave
Oklahoma City, OK 73142-2789
(405) 717-7799
www.francistuttle.com

Francis Tuttle-Portland Campus
3500 NW 150th St
Oklahoma City, OK 73134
(405) 717-7799

Francis Tuttle-Reno Campus
7301 W Reno Ave
Oklahoma City, OK 73127
(405) 717-7799

Metro Tech-Administrative Offices
1900 Springlake Dr
Oklahoma City, OK 73111
(405) 424-8324
www.metrotech.org

Metro Tech-Aviation Career Center
Will Rogers Airport
5600 S MacArthur Blvd
Oklahoma City, OK 73179-8205
(405) 685-0008

Metro Tech-Adult & Continuing
Education Campus
201 NE 48th
Oklahoma City, OK 73105

Metro Tech-Beauty Academy
309 SW 59th
Oklahoma City, OK 73109

Metro Tech-Springlake Campus
1800 Springlake Dr
Oklahoma City, OK 73111-5233
(405) 424-8324

Metro Tech-South Bryant Campus
4901 S Bryant
Oklahoma City, OK 73129-8801
(405) 424-8324

Okmulgee
Green Country Technology Center
1100 N Loop 56
P.O. Box 1217
Okmulgee, OK 74447-1217
(918) 758-0840
FAX: (918) 758-0422
www.gctcok.com

Ponca City
Pioneer Technology Center
2101 N Ash St
Ponca City, OK 74601-1110
(580) 762-8336
(580) 762-3107
www.pioneertech.org

Poteau
Kiamichi Technology Center
P.O. Box 825
1509 S. McKenna
Poteau, OK 74953-0825
(918) 647-4525
(888) 567-6632
FAX: (918) 647-4527
www.kiamichi-poteau.tec.ok.us

Pryor
Northeast Technology Center
P.O. Box 825
Hwy 20 (6 mi. W of Pryor)
Pryor, OK 74362
(918) 825-5555
FAX: (918) 825-6281
www.netechcenters.com

Central Office
483 Airport Rd.
P.O. Box 487
Pryor, OK 74362
(918) 825-7040
(888) 513-2378
FAX: (918) 825-3176

Sallisaw
Indian Capital Technology Center
HC 61, Box 12
401 Houser
Sallisaw, OK 74955-9401
(918) 775-9119
(800) 340-9119
FAX: (918) 775-7305
www.icavts.tec.ok.us

Sapulpa
Central Technology
1720 S Main St
Sapulpa, OK 74066-6453
(918) 224-9300
www.ctechok.org

Sayre
Western Technology Center
1000 NE Highway 66
R.R. 4, Box 132
Sayre, OK 73662
(580) 928-2097
www.wtc.tec.ok.us
### Shawnee
Gordon Cooper Technology Center  
One John C. Bruton Blvd  
Shawnee, OK 74804  
(405) 273-7493  
FAX: (405) 878-5733  
[www.gctech.org](http://www.gctech.org)

### Spiro
Kiamichi Technology Center  
610 SW Third St  
Spiro, OK 74959-2502  
(918) 962-3722  
[www.kiamichi-spiro.tec.ok.us](http://www.kiamichi-spiro.tec.ok.us)

### Stigler
Kiamichi Technology Center  
1410 Old Military Rd  
Stigler, OK 74462-9601  
(918) 967-2801  
(888) 567-6805  
[www.kiamichi-stigler.tec.ok.us](http://www.kiamichi-stigler.tec.ok.us)

### Stillwater
Meridian Technology Center  
1312 S Sangre Rd  
Stillwater, OK 74074-1899  
(405) 377-3333  
[www.meridian-technology.com](http://www.meridian-technology.com)

### Stilwell
Indian Capital Technology Center  
P.O. Box 3320  
Stilwell, OK 74960-0192  
(918) 696-3111  
FAX: (918) 696-3031  
[www.icavts.tec.ok.us](http://www.icavts.tec.ok.us)

### Talihina
Kiamichi Technology Center  
R.R. 2, Box 1800  
Talihina, OK 74571-9518  
(918) 567-2264  
(888) 567-6643  
[www.kiamichi-talihina.tec.ok.us](http://www.kiamichi-talihina.tec.ok.us)

### Tahlequah
Indian Capital Technology Center  
Bill Willis Campus  
240 Vo-Tech Rd  
Tahlequah, OK 74464  
(918) 456-2594  
(800) 340-2594  
FAX: (918) 456-0140  
[www.icavts.tec.ok.us](http://www.icavts.tec.ok.us)

### Tulsa
Tulsa Technology Center  
6111 E Skelly Dr  
P.O. Box 477200  
Tulsa, OK 74135-6100  
(918) 828-5000  
FAX: (918) 828-5009  
[www.tulsatech.com](http://www.tulsatech.com)

- **Broken Arrow Campus**  
  4600 S Olive  
  Broken Arrow, OK 74011-1706  
  (918) 828-3000  
  FAX: (918) 828-3009

- **Lemley Campus**  
  3420 S Memorial Drive  
  Tulsa, OK 74145-1390  
  (918) 828-1000  
  FAX: (918) 828-1009

- **Peoria Campus**  
  3850 N Peoria  
  Tulsa, OK 74106-1600  
  (918) 828-2000  
  FAX: (918) 828-9009

- **Riverside Campus**  
  801 E 91st Street  
  Tulsa, OK 74132-41008  
  (918) 828-4008  
  FAX: (918) 828-4119

- **Training Center**  
  Business & Technology Training  
  3638 S Memorial Drive  
  Tulsa, OK 74145-1327  
  (918) 838-5400  
  FAX: (918) 828-5429

- **Career Services Center**  
  3420 S Memorial Drive  
  Tulsa, OK 74145-1390

### Wetumka
Wes Watkins Technology Center  
7892 Hwy 9  
Wetumka, OK 74883-6155  
(405) 452-5500  
FAX: (405) 452-3561  
[www.wwtech.org](http://www.wwtech.org)

### Wilburton
Kiamichi Technology Center  
P.O. Box 548  
Wilburton, OK 74548  
(888) 567-6807  
[www.kavtc.tec.ok.us](http://www.kavtc.tec.ok.us)

### Woodward
High Plains Technology Center  
3921 34th St  
Woodward, OK 73801-7000  
(580) 256-6618  
(800) 725-1492  
FAX: (580) 571-6190  
[www.hptc.net](http://www.hptc.net)
APPENDIX B

OKLAHOMA DEPARTMENT OF HUMAN SERVICES COUNTY OFFICES
WWW.OKDHS.ORG

Adair Co., Area V
Joan Clay, Director
LOC# 01C
Section Line Rd
R.R. 1, Box 42
Stilwell, OK 74960
(918) 696-7736
(800) 225-0049
FAX: (918) 696-5419

Alfalfa Co., Area I
Sheron Caywood, Director
LOC# 02C
101 S Grand
Cherokee, OK 73728
(580) 596-3335
(866) 294-3936
FAX: (580) 596-2414

Atoka Co., Area IV
Phyllis Brister, Director
LOC# 03C
401 N Greathouse Dr., P.O. Box 418
Atoka, OK 74525
(580) 889-3394
(800) 225-0051
FAX: (580) 889-3451

Beaver Co., Area I
Maire Holsten, Director
LOC# 04C
P.O. Box 306, 111 W 2nd St
Beaver, OK 73932
(580) 625-3441
(800) 225-0092
FAX: (580) 625-4921

Beckham Co., Area I
Charlotte Nesser, Director
LOC# 05C
312 E Madden
Sayre, OK 73662
(580) 928-3348
(800) 225-0098
FAX: (580) 928-2842

Blaine Co., Area I
Ross Maupin, Director
LOC# 06C
410 W. Main St
Watonga, OK 73772-4234
(580) 623-2000
(800) 808-8961
FAX: (580) 623-2064

Bryan Co., Area IV
Rita Hart, Director
LOC# 07C
P.O. Box 837, 4302 Hwy 70 W
Durant, OK 74702
(580) 931-2500
(800) 225-0062
FAX: (580) 931-2599

Caddo Co., Area II
Larry Dyer, Director
LOC# 08C
P.O. Box 549, 201 Hardee’s
Anadarko, OK 73005
(405) 247-4000
(800) 225-0053
FAX: (405) 247-4025

Canadian Co., Area III
Justin Giddens, Director
LOC# 09C
314 W Rogers St
El Reno, OK 73036
(405) 262-2030
(800) 572-6845
FAX: (405) 262-4619

Carter Co., Area II
Harold Douglass, Director
LOC# 10C
925 W Broadway
Ardmore, OK 73401
(580) 490-3600
(800) 225-9927
FAX: (580) 490-3636

Cimarron Co., Area I
Marie Holsten, Director
LOC# 13C
P.O. Box 326
One Courthouse Square
Boise City, OK 73933
(580) 544-2512
(800) 572-6838
FAX: (580) 544-2707

Cleveland Co., Area II
Geneva Marie Wiles, Director
LOC# 14C
631 E Robinson
Norman, OK 73071
(405) 573-8300
(800) 572-6823
FAX: (405) 573-8350

Coal Co., Area IV
Phyllis Brister, Director
LOC# 15C
1 N Main St
Coalgate, OK 74538
(580) 927-2379
(800) 572-6829
FAX: (580) 927-2342

Comanche Co., Area II
Sandra James, Director
LOC# 16C
2609 SW Lee Blvd
Lawton, OK 73505
(580) 250-3600
(800) 572-6841
FAX: (580) 250-3740

Cotton Co., Area II
Jeff Zachary, Director
LOC# 17C
1501 S 71th Street
Walters, OK 73572
(580) 875-4000
(800) 572-6830
FAX: (580) 875-4048

Choctaw Co., Area IV
Freda House, Director
LOC# 12C
P.O. Box 638
1602 E Kirk
Hugo, OK 74743
(580) 326-3325
(800) 225-0076
FAX: (580) 326-3453
Craig Co., Area V
Sam Westfall, Director
LOC# 18C
310 N Wilson
Vinita, OK 74301
(918) 256-8711
(800) 572-6844
FAX: (918) 256-8257

Creek Co., Area VI
Richard Davidson, Director
LOC# 19C
17 S Elm
Sapulpa, OK 74066
(918) 746-3300
(800) 572-6834
FAX: (918) 746-3397

Grady Co., Area II
Pat Bain, Director
LOC# 26C
P.O. Box 549
Chickasha, OK 73028
(405) 574-7400
(800) 433-7075
FAX: (405) 222-0117

Greer Co., Area II
Cindy Clayton, Director
LOC# 28C
130 N Oklahoma
Mangum, OK 73554
(580) 782-3311
(800) 433-7076
FAX: (580) 782-2051

Harmon Co., Area II
Cindy Clayton, Director
LOC# 29C
114 W Hollis
Courthouse, 1st Floor, Rm 6
Hollis, OK 73550
(580) 688-3361
(800) 433-6945
FAX: (580) 688-2367

Harper Co., Area I
Linda Castor, Director
LOC# 30C
P.O. Box 355, 1001 N Hoy
Buffalo, OK 73834
(580) 735-2541
(800) 433-7079
FAX: (580) 735-6119

Haskell Co., Area V
Gale Sipes, Director
LOC# 31C
P.O. Box 659
No. 9 Hwy E
Stigler, OK 74462
(918) 967-4658
(800) 638-3641
FAX: (918) 967-8647

Haskell Co., Area VI
Russel Holderby, Director
LOC# 21C
Hwy 59 S
Jay, OK 74346
(918) 253-4213
(800) 433-6772
FAX: (918) 253-6534

Jefferson Co., Area II
Manya Reid, Director
LOC# 31C
112 E Guthrie, Room 303/Courthouse
Medford, OK 73759
(580) 395-3312
(800) 433-2815
FAX: (580) 395-2815

Jefferson Co., Area IV
Donald Holliman, Director
LOC# 32C
201 S Main St
Altus, OK 73521
(580) 480-3400
(800) 493-7974
FAX: (580) 480-3500

Johnston Co., Area IV
Jan Stowers, Director
LOC# 35C
1009 E Main Street, Ste. 4
R.R.. 1 Box 94
P.O. Box 340
Tishomingo, OK 73460
(580) 371-4000
(800) 493-7975
FAX: (580) 371-4050

Johnston Co., Area I
Kay Hagerman, Director
LOC# 20C
190 S 31st St
Clinton, OK 73601
(580) 323-3333
(800) 328-5546
FAX: (580) 328-5524

Oklahoma Department of Human Services Offices – continued
Oklahoma Department of Human Services Offices – continued

Kay Co., Area I
Carlan Kindred, Director
LOC# 36C
801 W Grand, Ste. B
Ponca City, OK 74601
(580) 765-2656
(800) 493-7982
FAX: (580) 765-2674

Logan Co., Area I
Kevin Gregory, Director
LOC# 42C
219 S Broad
Guthrie, OK 73044
(405) 282-4500
(800) 572-6831
FAX: (405) 282-4555

Marshall Co., Area IV
Jan Stowers, Director
LOC# 48C
111 Hwy. 70 West
Madar, OK 73446
(580) 795-8100
(800) 815-7567
FAX: (580) 795-8141

Kingfisher Co., Area I
Ross Maupin, Director
LOC# 37C
P.O. Box 118, 102 W Coronado
Kingfisher, OK 73750
(405) 375-3867
(800) 493-7976
FAX: (405) 375-6493

Love Co., Area II
Harold Douglass, Jr., Director
LOC# 43C
311 S Hwy 77, Ste. A
Marietta, OK 73448
(580) 276-3383
(800) 815-7558
FAX: (580) 276-5413

Mayes Co., Area V
Barbara Flock, Director
LOC# 49C
501 S Elliott
Pryor, OK 74361
(918) 825-4535
(800) 815-7572
FAX: (918) 825-0441

Kiowa Co., Area II
Karen Moses, Director
LOC# 38C
507 S Washington
Hobart, OK 73651
(580) 726-3339
(800) 493-7983
FAX: (580) 726-3622

McClain Co., Area II
Pat Bain, Director
LOC# 44C
P.O. Box 467, 2148 S Green Ave
Purcell, OK 73080
(405) 527-6511
(800) 815-7570
FAX: (405) 527-2085

Murray Co., Area II
Carrol Wallace, Director
LOC# 50C
1019 W Wyandotte
Sulphur, OK 73086
(580) 622-2186
(800) 815-7568
FAX: (580) 622-3734

Latimer Co., Area V
Ronda Glenn, Director
LOC# 39C
P.O. Box 609
1809 E Hwy #270
Wilburton, OK 74578
(918) 465-2333
(800) 493-7978
FAX: (918) 465-3513

McCurtain Co., Area IV
Terry Martin, Director
LOC# 51C
P.O. Box 329, 1300 SE Adams
Idabel, OK 74455
(580) 208-3400
(800) 815-7562
FAX: (580) 208-3500

Muskogee Co., Area V
Mike Jackson, Director
LOC# 52C
P.O. Box 608 (74402)
727 S 32nd
Muskogee, OK 74403
(918) 684-5300
(800) 815-7573
FAX: (918) 684-5366

LeFlore Co., Area V
Sevilla Vance, Director
LOC# 40C
P.O. Box 370, 511 S Harper
Poteau, OK 74953
(918) 649-2300
(800) 493-7960
FAX: (918) 649-2481

McIntosh Co., Area V
Gale Sipes, Director
LOC# 46C
P.O. Box 231
Hospital Rd & Hwy 69
Eufaula, OK 74432
(918) 689-2524
(800) 219-3238
FAX: (918) 689-9786

Noble Co., Area I
Donna Kays, Director
LOC# 53C
205 15th St
Perry, OK 73077
(580) 336-5581
(800) 815-7569
FAX: (580) 336-4795

Lincoln Co., Area IV
Debra Winn, Director
LOC# 41C
2020 E. 1st St
Chandler, OK 74834
(405) 258-6800
(800) 493-7984
FAX: (405) 258-6896

Major Co., Area I
Karen Tucker, Director
LOC# 47C
P.O. Box 98
1425 N Main, Ste. 3, 4, 5
Fairview, OK 73737
(580) 227-3759
(800) 815-7571
FAX: (580) 227-2712

Nowata Co., Area V
Sam Westfall, Director
LOC# 55C
309 Delaware
Nowata, OK 74048
(918) 273-2327
(800) 815-7574
FAX: (918) 273-1748
Oklahoma Department of Human Services Offices – continued

Okfuskee Co., Area IV
Debra Winn, Director
LOC# 54C
119 S First
Okemah, OK 74859
(918) 623-1363
(800) 884-1528
FAX: (918) 623-9169

Oklahoma Co., Area III
Gayle Casey, Director
LOC# 55-A
309 SW 59th St, Ste 200
Oklahoma City, OK 73109
(405) 644-5700
(800) 884-1532
FAX: (405) 634-5824

Osage Co., Area VI
Shirley Roberts, Director
LOC# 57C
550 Kihekah
Pawhuska, OK 74056
(918) 287-2956
(800) 884-1583
FAX: (918) 287-1524

Ottawa Co., Area V
Rebecca Thulin, Director
LOC# 58C
2114 Denver Harnar Dr
Miami, OK 74354
(918) 541-2400
(800) 884-1715
FAX: (918) 541-2516

Payne Co., Area I
Harl Hentges, Director
LOC# 60C
711 E Krayler
Stillwater, OK 74075
(405) 707-3700
(800) 270-0797
FAX: (405) 707-3790

Pittsburg Co., Area IV
Lynn Childers, Director
LOC# 61C
1900 S Main
McAlester, OK 74502
(918) 421-6100
(800) 270-0792
FAX: (918) 421-6212

Pontotoc Co., Area IV
Ronald Magar, Director
LOC# 62C
1628 E Beverly, Ste. 104
Ada, OK 74820
(580) 310-7050
(800) 270-0798
FAX: (580) 310-7051

Pottawatomie Co., Area IV
Carmen L. Hutchins, Director
LOC# 63C
1400 N Kennedy
Shawnee, OK 74801
(405) 878-4000
(800) 270-0793
FAX: (405) 214-4139

Pushmataha Co., Area IV
Freda R. House, Director
LOC# 64C
P.O. Box 40, 104 SE “B” St
Antlers, OK 74523
(580) 298-3361
(800) 270-0803
FAX: (580) 298-2129

Rogers Co., Area V
Maggie Box, Director
LOC# 66C
2020 Holly Road
P.O. Box 3030
Claremore, OK 74018
(918) 283-8300
(918) 283-8446 (TDD)
(800) 270-0804
FAX: (918) 342-8445

Okmulgee Co., Area V
Gail Hazelwood, Director
LOC# 56C
5005 N Wood Dr
Okmulgee, OK 74447
(918) 752-2000
(800) 884-1582
FAX: (918) 752-2090

Ottawa Co., Area V
Donna Kays, Director
LOC# 59C
501 5th St
Pawnee, OK 74058
(918) 762-3606
(800) 270-0786
FAX: (918) 762-3476

Pawnee Co., Area I
Nancy Thompson, Acting Director
LOC# 55-G
2821 NW 50th St
P.O. Box 26979
Oklahoma City, OK 73126-9734
(405) 602-5700
(866) 289-8008
FAX: (405) 602-5797

Glen Gerber, Director
LOC# 55-H
P.O. Box 268980
Oklahoma City, OK 73126
(405) 522-5815
(800) 884-1534
FAX: (405) 522-4835

Glen Gerber, Director
LOC# 55-J
1115 SE 66th St
Oklahoma City, OK 73149
(405) 604-8800
(866) 231-8394
FAX: (405) 604-8945

Roosevelt Milton, Director
LOC# 55-C
P.O. Box 26768
2409 N Kelley Ave
Oklahoma City, OK 73111
(405) 522-5818
(800) 884-1534
FAX: (405) 427-8548

Roosevelt Milton, Director
LOC# 55-E
940 NE 13th, Rm 2428
P.O. Box 268834
Oklahoma City, OK 73126
(405) 522-5818
(800) 884-1534
FAX: (405) 271-3338

Osage Co., Area VI
Georgia Wilkie, Director
LOC# 57C
501 5th St
Pawnee, OK 74058
(918) 762-3606
(800) 270-0786
FAX: (918) 762-3476

Glen Gerber, Director
LOC# 55-J
1115 SE 66th St
Oklahoma City, OK 73149
(405) 604-8800
(866) 231-8394
FAX: (405) 604-8945

Roosevelt Milton, Director
LOC# 55-C
P.O. Box 26768
2409 N Kelley Ave
Oklahoma City, OK 73111
(405) 522-5818
(800) 884-1534
FAX: (405) 427-8548

Deloris Ferguson, Director
LOC# 55-D
5905 N Classen
Oklahoma City, OK 73118
(405) 767-2911
(800) 884-1583
FAX: (405) 767-2911

Roosevelt Milton, Director
LOC# 55-E
940 NE 13th, Rm 2428
P.O. Box 268834
Oklahoma City, OK 73126-8834
(405) 271-3325
(800) 884-1572
FAX: (405) 767-2911

Jeri Poplin, Director
LOC# 55-F
5905 N Classen
Oklahoma City, OK 73118
(405) 767-2845
(800) 884-1581
FAX: (405) 767-2911

Payne Co., Area I
Harl Hentges, Director
LOC# 60C
711 E Krayler
Stillwater, OK 74075
(405) 707-3700
(800) 270-0797
FAX: (405) 707-3790

Pushmataha Co., Area IV
Freda R. House, Director
LOC# 64C
P.O. Box 40, 104 SE “B” St
Antlers, OK 74523
(580) 298-3361
(800) 270-0803
FAX: (580) 298-2129

Rogers Co., Area V
Maggie Box, Director
LOC# 66C
2020 Holly Road
P.O. Box 3030
Claremore, OK 74018
(918) 283-8300
(918) 283-8446 (TDD)
(800) 270-0804
FAX: (918) 342-8445
Oklahoma Department of Human Services Offices – continued

Roger Mills Co., Area I
Charlotte Nesser, Director
LOC# 65C
P.O. Box 339
480 E Broadway
Cheyenne, OK 73628
(580) 497-3393
(800) 270-0794
FAX: (580) 497-2632

Seminole Co., Area IV
Janis McElroy, Director
LOC# 67C
206 E Second
Wewoka, OK 74884-2604
(405) 257-6651
(800) 270-0796
FAX: (405) 257-5135

Sequoyah Co., Area V
Joy Walker, Director
LOC# 68C
HC 61, Box 20
1611 S. Kerr Blvd
Sallisaw, OK 74955
(918) 775-4464
(800) 270-0805
FAX: (918) 775-5569

Stephens Co., Area II
Vicki Lynch, Director
LOC# 69C
P.O. Box 1367
1805 W Plato Rd
Duncan, OK 73534
(580) 255-7550
(800) 734-7506
FAX: (580) 252-3621

Texas Co., Area I
Marie Holsten, Director
LOC# 70C
1000 NE 4th
Guymon, OK 73942
(580) 338-8592
(800) 734-7514
FAX: (580) 338-2988

Tillman Co., Area II
Judy Stewart, Director
LOC# 71C
125 N 9th
Frederick, OK 73542
(580) 335-5537
(800) 734-7507
FAX: (580) 335-2856

Tulsa Co., Area VI
Rob Eden, Director
LOC# 72-B
3666 N Peoria Ave
Tulsa, OK 74106
(918) 430-2300
(800) 734-7599
FAX: (918) 428-5613

Arlene Morales-Keller, Director
LOC# 72-C
444 S Houston
Tulsa, OK 74127
(918) 581-2401
(800) 734-7516
FAX: (918) 581-2114

Bob Plank, Director
LOC# 72-D
444 S. Houston
Tulsa, OK 74127
(918) 581-2074
FAX: (918) 581-2074

Marilyn Blackwell, Director
LOC# 72-G
5051 S 129th E. A
P.O. Box 690600
Tulsa, OK 74169
(918) 294-2000
FAX: (918) 294-2093

Wagoner Co., Area V
Phil Harris, Director
LOC# 73 C
102 NE 7th St
Wagoner, OK 74467
(918) 485-4543
(800) 734-7518
FAX: (918) 485-5941

Washington Co., Area VI
Arvela Donohue, Director
LOC# 74C
P.O. Box 1099 (74005)
700 S Penn
Bartlesville, OK 74003
(918) 338-5700
(800) 734-7512
FAX: (918) 338-5777

Washita Co., Area II
Karen Moses, Director
LOC# 75C
106 Lowber Lane
Cordell, OK 73632
(580) 832-3391
(800) 734-7519
FAX: (580) 832-3516

Woods Co., Area I
Sheron Caywood, Director
LOC# 76C
1616 Oklahoma Blvd
P.O. Box 724
Alva, OK 73717
(580) 327-2714
(800) 734-7513
FAX: (580) 327-4204

Woodward Co., Area I
Linda Castor, Director
LOC# 77C
4900 W Oklahoma
Woodward, OK 73801
(580) 256-6091
(800) 734-7520
FAX: (580) 254-5462
APPENDIX B

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES (DRS)
DIVISION OF VISUAL SERVICES FIELD OFFICES

WWW.OKREHAB.ORG/CONTACTUS.HTML#DVS

Ad
Social Services Center
1628 E Beverly, Ste. 110
Ada, OK  74820
(580) 436-2430
FAX: (580) 436-3542

Chickasha
DVS Office
1000 Choctaw, Ste. 2
Plaza N. Shopping Center
Chickasha, OK  73018
(405) 222-0685
FAX: (405) 222-5728

Enid
DVS Office
528 N Van Buren
Enid, OK 73703
(580) 233-6514
FAX: (580) 233-6535

Idabel
DVS Office
513 E Washington
Idabel, OK  74745
(580) 286-3789
FAX: (580) 286-7466

Lawton
DVS Office
1332 NW 53rd St
Lawton, OK  73505
(580) 355-0127
FAX: (580) 250-1634

McAlester
DVS Office
321 S Third, Ste. 7B
McAlester, OK  74501
(918) 423-1296
FAX: (918) 429-1828

Muskogee
DVS Office
733 S 32nd St.
Oklahoma City, OK  74401
(918) 781-4162
FAX: (918) 781-4177

Oklahoma City
DVS Office
Dean A. McGee Eye Institute
608 Stanton L. Young Blvd
Oklahoma City, OK  73104
(405) 271-6632
FAX: (405) 272-0642

Business Enterprise Program
8 NW 8th St
Oklahoma City, OK  73105
(405) 231-1060
FAX: (405) 231-1070

3817 N. Santa Fe, Ste. 101
Oklahoma City, OK  73118
(405) 636-0140
FAX: (405) 521-4582

Oklahoma Library for the Blind and
Physically Handicapped
300 NE 18th
Oklahoma City, OK  73105
(405) 521-3514
(800) 523-0288
(405) 521-4672 (TDD)
FAX: (405) 521-4582

300 NE 18th
Oklahoma City, OK  73105
(405) 521-3873
FAX: (405) 522-2139

Stillwater
DVS Office
217 W 5th, Ste. 1
Stillwater, OK  74074
(405) 372-2017
FAX: (405) 372-8654

116 N. Greenwood
Tulsa, OK  73120
(918) 587-3453
FAX: (918) 584-2538

Older Blind Project
3010 S Harvard, Ste. 210
Tulsa, OK  74114
(918) 742-8989
FAX: (918) 747-5348

Vinita
DVS Office
441 N Wilson
Vinita, OK  74301
(918) 256-5275
FAX: (918) 256-5846

Weatherford
DVS Office
1401 Lera Drive, Ste. 5
Weatherford, OK  73096
(580) 772-5805
FAX: (580) 772-7905

Woodward
DVS Office
1611 Main, Ste. 204
Woodward, OK  73801
(580) 256-2565
FAX: (580) 256-2285
# OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES (DRS)
## DIVISION OF VOCATIONAL REHABILITATION FIELD OFFICES

WWW.OKREHAB.ORG/CONTACTUS.HTML#DVR

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<thead>
<tr>
<th>State Office</th>
<th>Chickasha</th>
<th>Idabel</th>
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<tbody>
<tr>
<td>Department of Rehabilitative Services</td>
<td>DVR Office</td>
<td>DVR Office</td>
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<tr>
<td>3535 NW 58th Street Ste. 500</td>
<td>1000 Choctaw, Ste. 2</td>
<td>513 E. Washington</td>
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<tr>
<td>Oklahoma City, OK 73112-4815</td>
<td>Plaza N. Shopping Center</td>
<td>Idabel, OK 74745</td>
</tr>
<tr>
<td>(405) 951-3400</td>
<td>Chickasha, OK 73018</td>
<td>(580) 286-3389</td>
</tr>
<tr>
<td>(800) 845-8476</td>
<td>(405) 224-0709</td>
<td>FAX: (580) 286-7466</td>
</tr>
<tr>
<td>FAX: (405) 951-3529</td>
<td>FAX: (405) 222-5728</td>
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<tr>
<td>DVR Office</td>
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<tr>
<td>1001 E 14th Street</td>
<td>1701 W Will Rogers Blvd, RSU H5161</td>
</tr>
<tr>
<td>Ada, OK 74820</td>
<td>Claremore, OK 74017</td>
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<tr>
<td>(580) 332-0178 (TDD)</td>
<td>(918) 341-8122</td>
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<tr>
<td>(580) 332-4712</td>
<td>(918) 343-9516 (TDD)</td>
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<tr>
<td>FAX: (580) 436-3542</td>
<td>FAX: (918) 342-0355</td>
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<tr>
<th>Social Services Center</th>
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<tr>
<td>1628 E Beverly, Ste. 109</td>
<td>DVR Office</td>
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<tr>
<td>Ada, OK 74820</td>
<td>Chisholm Creek Mall</td>
</tr>
<tr>
<td>(580) 332-2785 (TDD)</td>
<td>1206 N Highway 81, Ste. 15-A</td>
</tr>
<tr>
<td>(580) 477-2240</td>
<td>Duncan, OK 73533</td>
</tr>
<tr>
<td>FAX: (580) 327-8643</td>
<td>(580) 255-1115</td>
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<td>FAX: (580) 255-3740</td>
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<tr>
<td>1121 N Spurgeon Ste. B</td>
<td>1007 W Main</td>
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<tr>
<td>Altus, OK 73521</td>
<td>Durant, OK 74701</td>
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<tr>
<td>(580) 482-8605</td>
<td>(580) 924-2677</td>
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<tr>
<td>FAX: (580) 477-2240</td>
<td>FAX: (580) 924-0208</td>
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<tr>
<td>P.O. Box 578</td>
<td>1701 E 2nd, Ste. C</td>
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<tr>
<td>NWOSU Shockley Hall</td>
<td>Edmond, OK 73034</td>
</tr>
<tr>
<td>Alva, OK 73717</td>
<td>(405) 340-4017</td>
</tr>
<tr>
<td>(580) 327-1214</td>
<td>(405) 341-1400</td>
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<tr>
<td>FAX: (580) 327-8643</td>
<td>FAX: (405) 341-0187</td>
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<th>Ardmore</th>
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<td>333 W Main, Ste. 430</td>
<td>528 N Van Buren</td>
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<tr>
<td>Ardmore, OK 73401</td>
<td>Enid, OK 73703</td>
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<tr>
<td>(580) 226-1808</td>
<td>(580) 233-0244</td>
</tr>
<tr>
<td>FAX: (580) 223-4265</td>
<td>FAX: (580) 233-6535</td>
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<tr>
<th>Bartlesville</th>
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<td>DVR Office</td>
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<tr>
<td>4100 SE Adams Road, Ste. E104</td>
<td>508 N Roosevelt</td>
</tr>
<tr>
<td>Bartlesville, OK 74006</td>
<td>Guymon, OK 73942</td>
</tr>
<tr>
<td>(918) 333-0760</td>
<td>(580) 338-2043</td>
</tr>
<tr>
<td>FAX: (918) 331-9012</td>
<td>FAX: (580) 338-1169</td>
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<thead>
<tr>
<th>Miami</th>
<th>Midwest City</th>
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<tr>
<td>DVR Office</td>
<td>DVR Office</td>
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<tr>
<td>Northeastern A &amp; M College</td>
<td>1104-10 S Air Depot</td>
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<tr>
<td>P.O. Box 3896</td>
<td>Midwest City, OK 73110</td>
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<tr>
<td>Miami, OK 74355-0001</td>
<td>(405) 737-4897</td>
</tr>
<tr>
<td>(918) 542-4716</td>
<td>FAX: (405) 737-6907</td>
</tr>
<tr>
<td>FAX: (918) 540-0072</td>
<td>607 W Rickenbacker</td>
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<td>(405) 732-7693</td>
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<th>Muskogee</th>
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<td>DVR Office</td>
<td>DVR Office</td>
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<tr>
<td>733 S 32nd</td>
<td>513 E. Washington</td>
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<tr>
<td>Muskogee, OK 74404</td>
<td>Idabel, OK 74745</td>
</tr>
<tr>
<td>(918) 781-4150</td>
<td>(580) 286-3389</td>
</tr>
<tr>
<td>FAX: (918) 781-4177</td>
<td>FAX: (580) 286-7466</td>
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<table>
<thead>
<tr>
<th>Lawton</th>
<th>McAlester</th>
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<tbody>
<tr>
<td>DVR Office</td>
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<tr>
<td>1332 NW 53rd St</td>
<td>321 S Third, Ste. 7</td>
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<tr>
<td>Lawton, OK 73505</td>
<td>McAlester, OK 74501</td>
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<tr>
<td>(580) 355-0008</td>
<td>(918) 423-8800</td>
</tr>
<tr>
<td>FAX: (580) 250-1634</td>
<td>FAX: (918) 429-1828</td>
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<table>
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<tr>
<th>Midway</th>
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<tr>
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<td>508 N Roosevelt</td>
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<tr>
<td>Bartlesville, OK 74006</td>
<td>Guymon, OK 73942</td>
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<tr>
<td>(918) 333-0760</td>
<td>(580) 338-2043</td>
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<tr>
<td>FAX: (918) 331-9012</td>
<td>FAX: (580) 338-1169</td>
</tr>
</tbody>
</table>
Oklahoma Department of Rehabilitation Services Offices – continued

Norman
DVR Office
2227 W Lindsey, Ste. 1201
Norman, OK 73069
(405) 329-6096
FAX: (405) 447-5909

2227 W Lindsey, Ste. 1400
Norman, OK 73069
(405) 329-6160
FAX: (405) 447-5909

2227 W Lindsey, Ste. 1200
Norman, OK 73069
(405) 447-0295
FAX: (405) 447-5326

Oklahoma City
DVR Office
Career Planning Center
5813 S Robinson
Oklahoma City, OK 73109
(405) 635-2750
FAX: (405) 631-8115

2401 NW 23rd, Ste. 59
(Shepherd Mall)
Oklahoma City, OK 73107
(405) 522-6525
FAX: (405) 522-6545

Services to the Deaf and Hard of Hearing
2401 NW 23rd, Ste. 51
Shepherd Mall
Oklahoma City, OK 73107
(405) 522-7930
(800) 833-8973 (TTY)
FAX: (405) 522-7948

4614 N MacArthur, Ste. 200
Oklahoma City, OK 73122
(405) 440-0727
FAX: (405) 440-0733

Metro Tech - Springlake
1800 Springlake Drive, Rm 202
Oklahoma City, OK 73111
(405) 424-1435
FAX: (405) 424-0875

2401 NW 23rd Ste. 47
Oklahoma City, OK 73107
(405) 522-6530
FAX: (405) 522-7980

Putnam City Special Services
5700 NW 40th
Oklahoma City, OK 73122
(405) 787-9264
FAX: (405) 495-1810

6801 S Western, Ste. 104
Oklahoma City, OK 73139
(405) 631-8911
(405) 631-8926

Okmulgee
DVR Office
P.O. Box 2547, OSU-OKM
Okmulgee, OK 74447
(918) 756-6435
FAX: (918) 756-7532

Poteau
DVR Office
1507 S McKenna
Carl Albert State College
Hemphill Hall, Room 106
Poteau, OK 74953
(918) 647-8121
FAX: (918) 647-8929

Shawnee
DVR Office
1135 N Kickapoo
Shawnee, OK 74801
(405) 273-9922
FAX: (405) 273-5658

Stillwater
DVR Office
217 W 5th, Ste. 2A
Stillwater, OK 74076
(405) 372-1995
FAX: (405) 377-2036

Tahlequah
DVR Office
214 S Muskogee
Tahlequah, OK 74464
(918) 456-6193
FAX: (918) 456-8396

Tulsa
DVR Office
8740 E.11th Street, Ste. F
Tulsa, OK 74112
(918) 836-5556
(918) 836-7105 (TDD)
FAX: (918) 835-2358

Career Planning Center
444 S Houston, Ste. 200
Tulsa, OK 74127
(918) 581-2366 (Voice/TDD)
FAX: (918) 581-2270

125 N Greenwood, Ste. 300
Tulsa, OK 74120
(918) 382-7700
FAX: (918) 583-5414

Vinita
DVR Office
441 N Wilson
Vinita, OK 74301
(918) 256-5509
FAX: (918) 256-5846

Weatherford
DVR Office
1401 Lera Drive, Ste. 5
Weatherford, OK 73096
(580) 772-5805
FAX: (580) 772-7905

219 W College (mailing)
SWOSU, Basement of Neff Hall
Weatherford, OK 73096
(580) 772-2808
FAX: (580) 772-5471

Wilburton
DVR Office
Eastern Oklahoma State College
P.O. Box 1050
Wilburton, OK 74578
(918) 465-2119
FAX: (918) 465-0192

Woodward
DVR Office
1611 Main, Ste. 204
Woodward, OK 73801
(580) 256-6738
FAX: (580) 256-2285
## OKLAHOMA RURAL DEVELOPMENT LOCAL OFFICES USDA

WWW.RURDEV.USDA.GOV/OK/CONTACT_LOCAL.HTM

<table>
<thead>
<tr>
<th>Area #1 Serving Northwest Oklahoma</th>
<th>Area #3 Serving Southwest Oklahoma</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Enid Local Office</strong></td>
<td><strong>Duncan Local Office</strong></td>
</tr>
<tr>
<td>Counties Served: Canadian, Garfield, Grant, Kay, Kingfisher, Logan, Noble, and Oklahoma.</td>
<td>Counties Served: Cleveland, Comanche, Cotton, Garvin, Grady, Jefferson, McClain, Stephens and Tillman.</td>
</tr>
<tr>
<td>1216 W Willow, Ste. B</td>
<td>1618 W Jones Avenue, Ste. 100</td>
</tr>
<tr>
<td>Enid, OK 73703-2532</td>
<td>Duncan, OK 73533-1732</td>
</tr>
<tr>
<td>(580) 237-4323</td>
<td>(580) 470-8651</td>
</tr>
<tr>
<td>FAX: (580) 233-4608</td>
<td>FAX: (580) 470-8821</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:travis.gosney@ok.usda.gov">travis.gosney@ok.usda.gov</a></td>
<td>E-mail: <a href="mailto:ramona.dixon@ok.usda.gov">ramona.dixon@ok.usda.gov</a></td>
</tr>
</tbody>
</table>

| **Woodward Local Office**         | **Cordell Local Office**         |
| 4900 Oklahoma Ave, Ste. 310       | 1505 N Glenn English             |
| Woodward, OK 73801-3719           | Cordell, OK 73632                |
| (580) 256-6038                    | (580) 832-3393                   |
| FAX: (580) 254-5236               | FAX: (580) 832-2434              |
| E-mail: stan.munson@ok.usda.gov   | E-mail: susan.pierce@ok.usda.gov |

<table>
<thead>
<tr>
<th>Area #2 Serving Northeast Oklahoma</th>
<th>Area #4 Serving Southeast Oklahoma</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chandler Local Office</strong></td>
<td><strong>Ada Local Office</strong></td>
</tr>
<tr>
<td>201 N Sandy Lane, Ste. B</td>
<td>1312 Cradduck Road</td>
</tr>
<tr>
<td>Chandler, OK 74834-9003</td>
<td>Ada, OK 74820</td>
</tr>
<tr>
<td>(405) 258-1043</td>
<td>(580) 332-3070</td>
</tr>
<tr>
<td>FAX: (405) 258-1237</td>
<td>FAX: (580) 332-4256</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:brian.wiles@ok.usda.gov">brian.wiles@ok.usda.gov</a></td>
<td>E-mail: <a href="mailto:tom.roberts@ok.usda.gov">tom.roberts@ok.usda.gov</a></td>
</tr>
</tbody>
</table>

| **Muskogee Local Office**         | **Antlers Local Office**          |
| 3001 Azalea Park Drive, Ste. 3    | P. O. Box 357                     |
| Muskogee, OK 74401                | 508 Highway 271 N                 |
| (918) 686-0669                    | Antlers, OK 74523                 |
| FAX: (918) 686-0648               | (580) 298-3339                    |
| E-mail: verna.frakes@ok.usda.gov  | FAX: (580) 298-3480               |
|                                  | E-mail: philip.burris@ok.usda.gov |

| **Vinita Local Office**           | **McAlester Local Office**        |
| 235 W Hope                        | 200 S 3rd Street, Ste. A          |
| Vinita, OK 74301                   | McAlester, OK 74501-5444          |
| (918) 256-7863                    | (918) 423-7602                    |
| FAX: (918) 256-2407               | FAX: (918) 423-2745               |
| E-mail: william.terrell@ok.usda.gov | E-mail: robert.morgan@ok.usda.gov |
SOONERSTART – EARLY INTERVENTION COORDINATORS

Early Intervention, under Part C of the Individuals with Disabilities Education Act, provides direct services for infants and toddlers with disabilities and their families. Some of these services include assistive technology devices and services, audiology, family training, counseling and home visits, health services, nursing services, nutrition services, occupational therapy, physical therapy, psychological services, service coordination, social work services, developmental instruction, speech language pathology, transportation and related costs, and vision services.

Lead Agency
Mark Sharp, Director
Early Intervention
Oklahoma State Dept of Education
2500 N Lincoln, Rm 510
Oklahoma City, OK 73105
(405) 521-4880
FAX: (405) 522-1590
www.sde.state.ok.us/ses/birth-3yrs/index.html

Service Provision Agency
Glenda Rogers, Director
SoonerStart Early Intervention Program
Oklahoma State Department of Health
1000 NE 10th, Room 803
Oklahoma City, OK 73117
(405) 271-944 ext. 56806
(405) 271-8333
FAX: (405) 271-2994
www.health.state.ok.us/program/sss/index.html

Interagency Coordinating Council
Treasa Lansdowne, ICC Coordinator
Oklahoma Commission on Children and Youth
500 N Broadway, Ste. 300
Oklahoma City, OK 73102
(866) 335-9288
(405) 606-4900
FAX: (405) 524-0417
www.okkids.org/home.htm

Regional Early Intervention Units

Ada, South Region IV
Counties Served: Johnston, Murray, and Pontotoc
Cynthia Valenzuela, Regional Coordinator
Pontotoc County Health Department
1630 E Beverly
Ada, OK 74821-0010
(580) 332-2011
FAX: (580) 332-9537

Altus
Counties Served: Greer, Harmon, Jackson, Kiowa and Tillman
Pat Fite, Regional Coordinator
Jackson County Health Department
401 W Tamarack
Altus, OK 73521-1599
(580) 482-7367
FAX: (580) 477-2763

Ardmore
Counties Served: Carter, Jefferson, and Love
Cynthia Valenzuela, Resource Coordinator
101 First Ave
Ardmore, OK 73401
(580) 223-8243
FAX: (580) 226-9228

Bartlesville
Counties Served: Nowata, Osage, and Washington.
Michelle Presley, Regional Coordinator
Julia Mangrum, Lead Clinician
Washington County Health Department
3838 State St
Bartlesville, OK 74006
(918) 335-3005
FAX: (918) 335-3012

Chickasha
Counties Served: Grady, Jefferson, and Stephens
Vacant, Resource Coordinator
Amy Dean, Lead Clinician
Chickasha SoonerStart
205 Chickasha Ave., Ste. 4
Chickasha, OK 73018
(405) 224-1050
FAX: (405) 222-3324

Claremore
Counties Served: Craig, Ottawa, and Rogers
Michele Presley, Regional Coordinator
Julia Mangrum Lead Clinician
Rogers County Health Department
2664 N Hwy 88
Claremore, OK 74017
(918) 341-3166
FAX: (918) 341-3715

Clinton
Counties Served: Beckham, Blaine, Custer, Dewey, Roger Mills, and Washita
Jeanette Atha, Regional Coordinator
Gaylene Patterson, Lead Clinician
Bryan County Health Department
1303 Waco, P.O. Box 598
Durant, OK 74702-0598
(580) 924-6562
FAX: (580) 924-4068

El Reno
Counties Served: Canadian
Jeanette Atha, Interim Regional Coordinator
Gail Miller, Lead Clinician
Canadian County Health Department
100 South Rock Island
El Reno, OK 73036
(405) 262-0042

Enid
Counties Served: Alfalfa, Garfield, Grant, and Major
Jeanette Atha, Interim Regional Coordinator
Kris Ediger & Drew Sharp, Co-Lead Clinicians
Garfield County Health Department
2501 Mercer Dr, P. O. Box 3266
Enid, OK 73701
(580) 233-0650 ext. 139
FAX: (580) 249-5999

Durant
Counties Served: Atoka, Bryan, Coal, and Marshall
Tim Weaver, Resource Coordinator
Gaylene Patterson, Lead Clinician
Bryan County Health Department
1303 Waco, P.O. Box 598
Durant, OK 74702-0598
(580) 924-6562
FAX: (580) 924-4068

Clinton
Counties Served: Beckham, Blaine, Custer, Dewey, Roger Mills, and Washita
Jeanette Atha, Regional Coordinator
Gaylene Patterson, Lead Clinician
Bryan County Health Department
1303 Waco, P.O. Box 598
Durant, OK 74702-0598
(580) 924-6562
FAX: (580) 924-4068

El Reno
Counties Served: Canadian
Jeanette Atha, Interim Regional Coordinator
Gail Miller, Lead Clinician
Canadian County Health Department
100 South Rock Island
El Reno, OK 73036
(405) 262-0042

Enid
Counties Served: Alfalfa, Garfield, Grant, and Major
Jeanette Atha, Interim Regional Coordinator
Kris Ediger & Drew Sharp, Co-Lead Clinicians
Garfield County Health Department
2501 Mercer Dr, P. O. Box 3266
Enid, OK 73701
(580) 233-0650 ext. 139
FAX: (580) 249-5999
APPENDIX B

SoonerStart – Early Intervention Coordinators – continued

Guymon
Counties Served: Beaver, Cimarron, and Texas
Jeanette Atha, Regional Coordinator
Rachel Jones, Lead Clinician
Texas County Health Dept
1410 NE St
Guymon, OK 73942
(580) 338-8544
FAX (580) 338-0858

Hugo
Choctaw County Health Department
103 S 4th Street
Hugo, OK 74743
(580) 326-8821

Idabel
Counties Served: Choctaw, McCurtain, and Pushmataha
Tim Weaver, Regional Coordinator
Joe Sharpe, Lead Clinician
McCurtain County Health Dept
1400 Lynn Lane
Idabel, OK 74745
(580) 286-6628
FAX: (580) 286-2012

Kingfisher
Counties Served: Canadian and Kingfisher
Jeanette Atha, Interim Regional Coordinator
Kim Huffman, Lead Clinician
Kingfisher County Health Dept
124 E Sheridan, Rm 101
Kingfisher, OK 73750
(405) 375-3008
FAX: (405) 375-5975

Lawton, Southwest Region III
Comanche County Health Dept
1010 SW Sheridan
P.O. Box 87
Lawton, OK 73505-1598
(580) 585-6610
FAX: (405) 585-6621

Mcalester
Counties Served: Pittsburg and Latimer
Tim Weaver, Regional Coordinator
Cari Curtis, Lead Clinician
Pittsburgh County Health Dept
620 S 3rd St
Mcalester, OK 74501
(918) 423-1267
FAX: (918) 426-5281

Muskogee
Counties Served: Muskogee and Wagoner
Debbie Jean-Brewster, Regional Coordinator
Barbara Volz, Lead Clinician
Muskogee County Health Dept
520 S 34th St
Muskogee, OK 74401
(918) 683-0321
FAX: (918) 682-4574

Oklahoma City
County Served: Oklahoma
Audra Haney, Interim
Regional Coordinator
Stacey Poole, Lead Clinician
Oklahoma County Sooner Start
4545 N Lincoln Blvd., Ste. 250
Oklahoma City, OK 73105
(405) 528-3061
FAX: (405) 525-5265

Okmulgee
Counties Served: Okmulgee and McIntosh
Debbie Jean-Brewster, Regional Coordinator
Pam Owens, Lead Clinician
Okmulgee County Health Dept
1304 RD Miller Dr
Okmulgee, OK 74447
(918) 756-1883
FAX: (918) 756-6770

Poteau
Counties Served: Creek and Okfuskee
Tim Weaver, Regional Coordinator
Laurie Bandy, Lead Clinician
LeFlore County Health Dept
1212 Reynolds St., P.O. Box 37
Poteau, OK 74953
(918) 647-5166
FAX: (918) 647-2741

Sapulpa
Counties Served: Creek and Okfuskee
Ellen Schmeder, Regional Coordinator
Kim Macy, Lead Clinician
Tulsa Sooner Start
209 S Lakewood
Tulsa, OK 74112-1713
(918) 835-8691
FAX: (918) 836-4505

Shawnee
Counties Served: Hughes, Seminole, and Pottawatomie
Cynthia Valenzuela, Interim
Regional Coordinator
Jeff Meadows, Lead Clinician
Pottawatomie County Health Dept
1904 Gordon Cooper Dr
Shawnee, OK 74801-8698
(405) 273-2157
FAX: (405) 521-4880

Stillwater
Counties Served: Kay, Lincoln, Noble, Pawnee, and Payne
Audra Haney, Interim
Regional Coordinator
Leslie Porter, Lead Clinician
Payne County Health Dept
1321 W 7th St
Stillwater, OK 74074
(405) 624-0726
FAX: (405) 624-0712

Tahlequah
Counties Served: Cherokee, Delaware, Mayes, Sequoyah, and Adair
Michele Presley, Regional Coordinator
Jan Hubbard, Lead Clinician
Cherokee County Health Dept
906 S College
Tahlequah, OK 74464
(918) 458-6577
FAX: (918) 458-6592

Tulsa
County Served: Tulsa
Ellen Schmeder, Regional Coordinator
Kim Macy, Lead Clinician
Tulsa Sooner Start
209 S Lakewood
Tulsa, OK 74112-1713
(918) 835-8691
FAX: (918) 836-4505
APPENDIX B

SoonerStart – Early Intervention Coordinators – continued

**Sapulpa**
Counties Served: Creek and Okfuskee
Susan McFarland,
Resource Coordinator
Creek County Health Dept
1808 S Hickory
Sapulpa, OK  74067
(918) 224-5531
FAX:  (918) 224-1739

**Vinita**
Counties Served: Craig and Ottawa
Michele Presley, Regional Coordinator
Anna Marie McSpadden, Lead Clinician
Craig County Health Dept
115 E Delaware
Vinita, OK  74301
(405) 256-7531

**Woodward**
Counties Served: Ellis, Harper, Woods, and Woodward
Jeanette Atha, Regional Coordinator
Dawn McMurtrey, Lead Clinician
Woodward County Health Dept
1631 Texas St
Woodward, OK  73801
(580) 256-5028
FAX:  (580) 254-6802
APPENDIX C

PRIVATE AGENCIES – LOCAL CONTACTS

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BancFirst

Ardmore
310 W Main
Ardmore, OK 73401
(580) 221-5267
FAX: (580) 223-7752

1915 N Commerce
Ardmore, OK 73701
(580) 221-5350
(580) 223-5000
FAX: (580) 221-5334

Blackwell
101 N Main
Blackwell, OK 74631
(580) 363-4141
FAX: (580) 363-2294

Chattanooga
308 N Madison
Chattanooga, OK 73528
(580) 597-6666

Coweta
Highway 51 & Broadway
(also Highway 51 & Oak Grove)
Coweta, OK 74429-3043
(918) 486-2148
FAX: (918) 486-2140

Davenport
6th & Broadway
(918) 377-2211

Del City
4200 S Sunnylane
(405) 672-1945

Duncan
9th & Willow
(also Highway 81 & Elk)

Edmond
Memorial & Bryant
3200 E Memorial Rd
Edmond, OK 73013
(405) 478-2900
FAX: (405) 478-1244

Frederick
200 N. Main
(580) 335-7522

Glenpool
141st Street & Elm
Glenpool, OK 74063-6503
(918) 322-9015
FAX: (918) 322-6007

Guthrie
202 W Oklahoma
Guthrie, OK 73044-3132
(405) 282-4415
FAX: (405) 282-7086

Hobart
4th & Main
(580) 726-5617

Hugo
101 E Jackson
Hugo, OK 74743-4087
(580) 326-6401
FAX: (580) 326-9542

Jenks
200 E Main
Jenks, OK 74037-3957
(918) 299-5081
FAX: (918) 299-5963

Kingfisher
124 S Main
Kingfisher, OK 73750
(405) 375-3121
FAX: (405) 375-4961

Konawa
230 S Broadway
Konawa, OK 74849-2606
(580) 925-3211
FAX: (580) 925-3860

Lawton
501 SW “C” Avenue
Lawton, OK 73501
(580) 353-7700
FAX: (580) 353-6959
15 NW 67th
Lawton, OK 73505
(580) 353-7700
3801 Cache Rd
Lawton, OK 73505
(580) 353-7700
2204 Ferris
Lawton, OK 73507
(580) 353-7700

Lone Wolf
707 E Boundary
(580) 846-9005

Madill
302 S 1st Street
Madill, OK 73446
(580) 795-3332
FAX: (580) 795-2409

Marietta
105 SW 2nd
Marietta, OK 73448
(580) 276-3356
FAX: (580) 276-9640

Marlow
128 W Main Street
Marlow, OK 73055-2498
(580) 658-5422
FAX: (580) 658-5426

Muskogee
2400 Old Shawnee Rd
Muskogee, OK 74402-1489
(918) 683-5551
FAX: (918) 683-5656

Meeker
601 W Carl Hubbell Blvd
(405) 279-3535

Muskogee
2400 Old Shawnee Rd
Muskogee, OK 74402-1489
(918) 683-5551
FAX: (918) 683-5656

Arrowhead Mall
Muskogee, OK 74402
(918) 683-4055
FAX: (918) 683-4069
<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>City</th>
<th>Zip Code</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sand Springs</td>
<td>301 E Second</td>
<td>Sand Springs, OK</td>
<td>74063-7903</td>
<td>(918) 245-2261</td>
<td>(918) 241-5555</td>
</tr>
<tr>
<td>Sulphur</td>
<td>1020 W First</td>
<td>Sulphur, OK</td>
<td>73086-4819</td>
<td>(580) 622-3142</td>
<td>(580) 622-5518</td>
</tr>
<tr>
<td>Tahlequah</td>
<td>200 N Water Street</td>
<td>Tahlequah, OK</td>
<td>74465-1068</td>
<td>(918) 456-0541</td>
<td>(918) 456-8302</td>
</tr>
<tr>
<td>Seminole</td>
<td>1500 N Milt Phillips</td>
<td>Seminole, OK</td>
<td>74868</td>
<td>(405) 382-8070</td>
<td>(405) 382-1268</td>
</tr>
<tr>
<td>Walmart SuperCenter</td>
<td>1204 E Ross</td>
<td>Tahlequah, OK</td>
<td>74464</td>
<td>(918) 458-1600</td>
<td>(918) 458-1900</td>
</tr>
<tr>
<td>Shawnee</td>
<td>2700 N Kickapoo</td>
<td>Shawnee, OK</td>
<td>74804</td>
<td>(405) 273-1108</td>
<td>(405) 273-4289</td>
</tr>
<tr>
<td>Tecumseh</td>
<td>1213 N Gordon Cooper Dr</td>
<td>Tecumseh, OK</td>
<td>74873</td>
<td>(405) 598-3716</td>
<td>(405) 598-2545</td>
</tr>
<tr>
<td>Stillwater</td>
<td>505 E Hall of Fame</td>
<td>Stillwater, OK</td>
<td>74074</td>
<td>(405) 372-3133</td>
<td>(405) 372-3078</td>
</tr>
<tr>
<td>Tulsa</td>
<td>41st &amp; Yale</td>
<td>Tulsa, OK</td>
<td>74135</td>
<td>(918) 664-6660</td>
<td>(918) 664-1295</td>
</tr>
<tr>
<td>Weatherford</td>
<td>122 N Broadway</td>
<td>Weatherford, OK</td>
<td>73069-0469</td>
<td>(580) 772-5541</td>
<td>(580) 772-5541</td>
</tr>
</tbody>
</table>
Centers for Independent Living (CILs)

Centers for Independent Living are nonprofit organizations that assist people with disabilities by providing programs and services to help individuals have a more independent lifestyle. These consumer controlled centers provide or coordinate a range of services for disabled persons that include: housing assistance; attendant care; interpreter services; peer counseling; financial and legal advocacy; community awareness and barrier removal; and an assistive technology demonstration lab and loan library.

Bartlesville
Green Country Independent Living Resource Center
Judy Viles, Director
4100 S.E. Adams Road, Ste. C-106
Bartlesville, OK 74006
(918) 335-1314
(800) 559-0567 (TDD)
FAX: (918) 333-1814

Enid
Sandra Beasley Independent Living Center
Frieda Kliewer, Executive Director
705 S. Oakwood Road, Ste. B-1
Enid, OK 73703
(580) 237-8508 (TDD)
(800) 375-4358 (TDD)
FAX: (580) 233-6403
http://members.tripod.com/~Lew_3/

McAlester
Oklahomans for Independent Living
Mike Ward, Executive Director
321 S 3rd, Ste. 2
McAlester, OK 74501
(918) 426-6220 (TDD)
(800) 568-6821 (TDD)
FAX: (918) 426-3245
www.oil.cwis.net

Norman
Progressive Independence
Jeff Hughes, Executive Director
121 N Porter
Norman, OK 73071
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)
FAX: (405) 321-7601
www.progind.org

Tulsa
Ability Resources
Carla Lawson, Executive Director
823 S Detroit, Ste. 110
Tulsa, OK 74120
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)
FAX: (918) 592-5651
www.ability-resources.org
Habitat For Humanity International
Oklahoma Affiliates

Habitat For Humanity International (HFHI) is a nonprofit, ecumenical Christian housing ministry. HFHI seeks to eliminate poverty housing from the world, and to make decent shelter a matter of conscience and action. Habitat invites people from all walks of life to work together in partnership to help build, repair and rehabilitate homes with people living in poverty housing. With the use of volunteer labor, and tax-deductible donations of money and materials Habitat builds simple, decent and affordable homes. Habitat works with accessible housing needs.

Habitat homeowners are required to invest "sweat equity" hours - their own labor into the building of their home. Homes are sold to partner families at no profit, and are financed with affordable, no-interest loans. The homeowner's monthly mortgage payment goes into a revolving Fund for Humanity that is used to build more homes.

Contact the local Habitat affiliate nearest you for more information and details or call the Habitat Middle States Regional office at (800) 682-1980.

Ada HFH
P.O. Box 1383
Ada, OK 74821-1383
(580) 436-3089

Altus Area HFH
P.O. Box 257
Altus, OK 72522
(580) 482-5138

Ardmore HFH
P.O. Box 2412
Ardmore, OK 73402-2412
(580) 223-1540
FAX: (580) 223-8645

Bartlesville Area HFH
P.O. Box 1284
Bartlesville, OK 74005-1284
(918) 337-0182

Bristow HFH, Inc.
c/o Community Health Improvement Clinic
509 W 4
Bristow, OK 74010
(918) 337-0182

Claremore HFH
P.O. Box 1213
Claremore, OK 74018-1213
(918) 691-2764
FAX: (918) 341-3641

Cushing HFH
P.O. Box 709
Cushing, OK 74023-0709
(918) 225-2631

Enid HFH
518 W Randolph
Enid, OK 73701-3828
(580) 237-0114
FAX: (580) 234-6423

Lawton - Ft. Sill HFH
P.O. Box 3744
Lawton, OK 73502-374
(580) 250-1700
FAX: (580) 250-1771

Muskogee HFH
P.O. Box 237
Muskogee, OK 74402-0237
(918) 687-1470
FAX: (918) 684-3334

Oklahoma City
Ann Felton
1025 N Broadway
Oklahoma City, OK 73102-5811
(405) 232-4828
FAX: (405) 232-4868

Perry Area HFH
P.O. Box 131
Perry, OK 73077-0131
(580) 336-3591
FAX: (580) 572-3525

Ponca City HFH
P.O. Box 2211
Ponca City, OK 74602-2211
(580) 765-2974
FAX: (580) 762-1119

Shawnee HFH
Craig Walker
2515 N. Kickapoo Ave.
Shawnee, OK 74804-2548
(405) 214-0434

Stillwater HFH
Bill Stephenson
P.O. Box 912
Stillwater, OK 74076-0912
(405) 377-0403
FAX: (405) 744-5576

Stroud HFH
P.O. Box 352
Stroud, OK 74079-0352
(918) 968-3874
FAX: (918) 968-3993

Tahlequah Area HFH
P.O. Box 1876
Tahlequah, OK 74465-1876
(918) 456-8443
FAX: (918) 456-8302

Tulsa Metro HFH
6235 E. 13th Street
Tulsa, OK 74112
(918) 592-4224
FAX: (918) 592-0607

Weatherford Community HFH
P.O. Box 1851
Weatherford, OK 73096-1851
(580) 772-3378
FAX: (580) 772-1817
Legal Services of Oklahoma

Headquarters & Administration

Farmworker Project
HIV/AIDS Legal Resource Project

2915 Classen Blvd #110
Oklahoma City, OK 73106
(405) 557-0020
(800) 421-1641
FAX: (405) 524-1257

Tulsa Administrative Services

Gary Dart, Director of Litigation
423 S Boulder, 2nd floor
Tulsa, OK 74103
(918) 584-3211
(800) 299-3338
FAX: (918) 584-1866

Ada

Ada Satellite Office (Ardmore)
106 E 12th St
P.O. Box 1323
Ada, OK 74820
(580) 332-7141
FAX: (580) 332-7142

Altus

Altus Satellite Office (Lawton)
300 N Main, Ste. 500
Altus, OK 73521
(800) 482-7431
FAX: (580) 482-7432

Ardmore

Ardmore Law Center
115 W Broadway #402
Ardmore, OK 73401
(580) 226-4863
(800) 421-8007
FAX: (580) 226-4865

Bartlesville

Bartlesville Law Center
Counties Served: Craig, Delaware, Nowata, Osage and Washington.
217 S Choctaw Ave
Bartlesville, OK 74003
(918) 336-5736
(800) 421-4066
FAX: (918) 336-5745

Chickasha

Chickasha Satellite Office (Lawton)
608 Oklahoma Nat'l Bank Bldg.
Chickasha, OK 73018
(405) 222-1231
FAX: (405) 222-1232

Clinton

Clinton Law Center
506 Frisco, P.O. Box 966
Clinton, OK 73010
(580) 323-6450
(800) 256-1978
FAX: (580) 323-4920

Hugo

Hugo Law Office
1001 E Jackson
P.O. Box 890
Hugo, OK 74743
(580) 326-9655
(800) 299-9655
FAX: (580) 326-9658

Jay

Jay Satellite Office (Bartlesville)
Counties Served: Delaware and Ottawa.
312 S 5th St
P.O. Box 390
Jay, OK 74346
(918) 253-4980
(800) 725-8930
FAX: (918) 253-8908

Lawton

Lawton Law Center
Counties Served: Caddo, Comanche, Cotton, Grady, Greer, Harmon, Jackson, Kiowa, Stephens and Tillman.
621 D Ave
Lawton, OK 73501
(580) 248-4675
(800) 850-5950
FAX: (405) 248-4678

Muskogee

Muskogee Law Center
Counties Served: Adair, Cherokee, McIntosh, Muskogee, Sequoyah and Wagoner.
323 W Broadway, Ste. 408
Muskogee, OK 74401
(918) 683-5681
(800) 725-5681
FAX: (918) 683-9690

Norman

Norman Law Center
Counties Served: Cleveland, Hughes, Pottawatomie, Seminole, and McClain.
210 E Main, Ste. 216
Norman, OK 73069
(405) 360-6631
(800) 421-4057
FAX: (405) 360-6632
Oklahoma City
Oklahoma City Law Center
Counties Served: Canadian and Oklahoma.
2901 Classen Blvd., #112
Oklahoma City, OK 73106
(405) 521-1302
(800) 421-1641
FAX: (405) 557-0023

Oklahoma City Court Defender
530 Robert S Kerr
Oklahoma City, OK 73102
(405) 297-3190
FAX: (405) 297-3198

Poteau
Poteau Satellite Office (Hugo)
Counties Served: Haskell, Latimer and LeFlore.
224 Dewey
P.O. Box 906
Poteau, OK 74953
(918) 647-8136
(800) 299-8136
FAX: (918) 647-2344

Shawnee
Shawnee Satellite Office (Norman)
Counties Served: Cleveland, Hughes, McClain, Seminole, and Pottawatomie.
316 N Broadway, #C
Shawnee, OK 74801
(405) 275-6870
(800) 421-8017
FAX: (405) 275-6872

Stillwater
Stillwater Law Center
Counties Served: Garfield, Kay, Logan, Noble, Payne, Grant, Lincoln, and Kingfisher.
920 S Main
Stillwater, OK 74074
(405) 624-1734
(800) 256-9601

Stilwell Satellite Office (Muskogee)
Counties Served: Adair, Cherokee and Sequoyah
219 W Division
P.O. Box 924
Stilwell, OK 74960
(918) 696-2331
(800) 574-2331
FAX: (918) 696-4331

Tulsa
Tulsa Law Center
Counties Served: Creek, Mayes, Okfusgee, Okmulgee, Pawnee, Rogers, and Tulsa.
423 S Boulder, 2nd Floor
Tulsa, OK 74103
(918) 584-3338
(800) 299-3338
FAX: (918) 584-3060

Woodward
Woodward Satellite Office (Clinton)
1121 N Main, #2
Woodward, OK 73801
(405) 256-4903
(800) 283-6949
FAX: (405) 256-4916
Rehabilitation Hospitals and Clinics

Ada
Valley View Hospital
Regional Hospital/Rehab Care
430 N Monta Vista
Ada, OK 74820
(580) 332-8393

Broken Arrow
Broken Arrow Rehabilitation
3000 S Elm Place
Broken Arrow, OK 74012
(918) 455-3535

Enid
Integris Bass Baptist Health Center
NW Rehabilitation Center
600 S Monroe
Enid, OK 73701
(580) 548-1102

St. Mary’s Mercy RehabCare
305 S 5th Street
Enid, OK 73702
(580) 249-5533

Lawton
Comanche County Memorial Hospital
Inpatient Rehabilitation Unit
3401 W Gore Blvd
Lawton, OK 73505
(580) 355-8620

Southwestern Medical Center
Rehabilitation Unit
5602 SW Lee Blvd
Lawton, OK 73505
(580) 531-4700

McAlester
McAlester Regional Health Center
RehabCare Program
One Clark Bass Blvd
McAlester, OK 74501
(918) 421-8123

Muskogee
Muskogee Regional Rehabilitation Center
300 Rockefeller Dr
Muskogee, OK 74401
(918) 684-2397

Norman
The Rehabilitation Center at Norman Regional Hospital
901 N Porter
Norman, OK 73071
(405) 307-3800

Oklahoma City
Bone and Joint Hospital
Rehabilitation Center
1111 N Dewey Ave
Oklahoma City, OK 73103
(405) 552-9283

HEALTHSOUTH Rehabilitation Hospital
700 NW 7th St
Oklahoma City, OK 73102
(405) 236-3131

Hillcrest Health Center
Independence Hall Physical Rehabilitation Unit
2129 SW 59th St
Oklahoma City, OK 73119
(405) 685-6671

INTEGRIS Baptist Medical Center
- INTEGRIS Jim Thorpe Rehabilitation Network
3300 NW Expressway
Oklahoma City, OK 73112
(405) 949-3305

INTEGRIS Southwest Medical Center
- INTEGRIS Jim Thorpe Rehabilitation Network
4219 SW Western
Oklahoma City, OK 73109
(405) 644-5200

INTEGRIS Southwest Medical Center
- Priority Care Occupational Health Center
1050 SW 36th St
Oklahoma City, OK 73109
(405) 636-7844

Mercy Rehabilitation Center
4300 W Memorial Road
Oklahoma City, OK 73120
(405) 752-3195

St. Anthony Hospital Rehabilitation Center
1000 N Lee St
Oklahoma City, OK 73101
(405) 272-6553

Tulsa
Bersen Rehabilitation Center
1923 S Utica
Tulsa, OK 74104
(918) 744-2291

Broken Arrow Rehabilitation
6161 S Yale Ave
Tulsa, OK 74136
(918) 494-4200

HEALTHSOUTH Rehabilitation Hospital of Tulsa
3219 S 79th E Ave
Tulsa, OK 74145
(918) 663-8183

Kaiser Rehabilitation Center
1125 S Trenton Ave
Tulsa, OK 74120
(918) 579-7100

RehabCare Center
Tulsa Regional Medical Center
744 W 9th St
Tulsa, OK 74127
(918) 599-1695
APPENDIX D

ADDITIONAL INFORMATION RESOURCES

Frequently Used Oklahoma Resources .................................................. 182
National Toll-Free Phone Numbers and Hotlines .................................. 185
Directory of National Resources .......................................................... 188
# Frequently Used Oklahoma Resources

**Adult Protective Services**  
Oklahoma Department of Human Resources (ODHS)  
(405) 521-3660

**Statewide Teen Abuse Hotline**  
(800) 522-8336  
Statewide Adult Abuse Hotline  
Statewide Child Abuse Hotline  
(800) 522-3511

**Alzheimer’s Association**  
Central Oklahoma Regional Office  
1 N. Hudson Ste. 800  
Oklahoma City, OK 73102  
(405) 319-0780  
(800) 493-1411 (24-hr Hotline)  
FAX: (405) 319-0783  
www.alzokar.org

**American Cancer Society**  
Lawton Office  
1320 NW Homestead Dr. Ste. D  
Lawton, OK 73505  
(580) 353-8145  
FAX: (580) 353-8146  

**J.D. McCarty Center for Children With Developmental Disabilities**  
Curtis Peters, CEO  
2002 E. Robinson  
PO Box 490  
Norman, OK 73070  
(405) 321-4830  
(800) 777-1272  
www.jdmc.org

**Learning Disability Association of Oklahoma**  
Linda Modenbach, President  
7710 E 58th Street  
Tulsa, OK 74119  
(918) 298-1263  
FAX: (918) 585-1263  
www.ldao.org/

**Legal Aid Services of Oklahoma, Inc.**  
2915 N Classen Blvd., #110  
Oklahoma City, OK 73106  
(405) 557-0020  
(405) 524-1257  
www.lawhelp.org/program/1610

**Long Term Care Authority of Tulsa**  
130 N. Greenwood  
Tulsa, OK 74120  
(918) 583-3336  
www.ltca.org

**Mental Health Association of Tulsa**  
Mike Brose  
1870 S. Boulder  
Tulsa, OK 74119-5234  
(918) 585-1213  
FAX: (918) 585-1263

**National Alliance for the Mentally ILL**  
Oklahoma (NAMI)  
500 N Broadway Ave. Ste 100  
Oklahoma City, OK 73102-6200  
(405) 230-1900  
(800) 583-1264  
FAX: (405) 230-1903  
http://ok.nami.org/

**OASIS, Oklahoma Areawide Services Information System**  
Madalyn McCollom  
PO Box 26901  
Oklahoma City, OK 73190  
(405) 271-6302  
(800) 426-2747  
FAX: (405) 271-6305  
http://oasis.ouhsc.edu/

**Office of Client Advocacy**  
Oklahoma Department of Human Services  
210 NE 38th Terrace Ste. 1  
PO Box 25352  
Oklahoma City, OK 73125  
(405) 525-4850  
(800) 522-8014  
FAX: (405) 525-4855  
907 S. Detroit, Suite 906  
Tulsa, OK 74120  
(918) 732-7543  
(918) 732-7500  
FAX: (918) 732-7545

**Office of Handicapped Concerns (OHC)**  
Steven Stokes, Director  
2401 NW 23 Ste. 90  
Oklahoma City, OK 73107-2423  
(405) 521-3756 (V)  
(800) 522-8224 (V)  
(405) 522-6706 (TDD)  
FAX: (405) 522-6695  
www.ohc.state.ok.us

**Oklahoma ABLE Tech**  
Linda Jaco, Program Manager  
OSU Seretean Wellness Center  
1514 W Hall of Fame  
Stillwater, OK 74078-2026  
(405) 744-9748  
(800) 257-1705  
(888) 885-5588 (INFO-line) (TDD)  
FAX: (405) 744-2487  
http://okabletech.okstate.edu
Is this page part of a document about Oklahoma resources?
Frequently Used Oklahoma Resources – continued

**Oklahoma State Department of Education (SDE)**
Special Education Services
2500 N Lincoln Blvd, Room 411
Oklahoma City, OK 73105
(405) 521-3351
www.sde.state.ok.us

**Oklahoma State Department of Education (SDE)**
Sandy Garrett, State Superintendent of Public Schools
2500 N Lincoln Blvd.
Oklahoma City, OK 73105-4599
(405) 521-3301
FAX: (405) 521-6205
www.sde.state.ok.us

**Oklahoma State Department of Health**
1000 N E 10th
Oklahoma City, OK 73117
(405) 271-5600
www.health.state.ok.us

**Oklahoma Statewide Independent Living Council (SILC)**
Charlotte Bowen, Director
106 Constitution Bld. 58
Norman, OK 73072-7820
(405) 325-4914
(888) 325-2409
www.health.state.ok.us

**Neighborhood Legal Services, Inc.**
Social Security/SSI and Work Incentives

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for Mental Illness-Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3236 (TDD)

Statewide Oklahoma
(405) 325-4915 (TDD)
(800) 522-0772 ext 4915 (TDD)

**Tulsa ARC**
John Gajda, Executive Director
16 E. 16th St. Ste. 405
Tulsa, OK 74119-4447
(918) 582-8272 (TDD)
(800) 688-8272
FAX: (918) 582-3628
www.ddadvocacy.net/

**Tulsa Area Alliance**
16 E. 16th St. Ste. 202
Tulsa, OK 74119-4402
(918) 585-5551
FAX: (918) 585-3285
www.cstulsa.org/disabili.htm
# NATIONAL TOLL-FREE NUMBERS

## AMERICANS WITH DISABILITIES ACT (ADA)

<table>
<thead>
<tr>
<th>Entity</th>
<th>ADA Technical Assistance Information Line</th>
<th>Phone Numbers</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability Rights Education and Defense Fund</td>
<td>(800) 466-4232 (TTY)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equal Employment Opportunity Commission</td>
<td>(800) 669-3362 (V/TTY)</td>
<td>(800) 800-3302 (TTY)</td>
<td></td>
</tr>
<tr>
<td>Job Accommodation Network (JAN)</td>
<td>(800) 526-7234 (TTY)</td>
<td>(800) 232-9675 (TTY; ADA Information)</td>
<td><a href="http://www.janweb.icdi.wvu.edu">www.janweb.icdi.wvu.edu</a></td>
</tr>
<tr>
<td>U.S. Architectural and Transportation Barriers Compliance Board — Access Board</td>
<td>(202) 272-5449 (TTY)</td>
<td>(800) 993-2822 (TTY)</td>
<td></td>
</tr>
<tr>
<td>U.S. Department of Housing and Urban Development — HUD User</td>
<td>(800) 245-2691</td>
<td></td>
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</table>

## ASSISTIVE TECHNOLOGY/ DEVICES

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>AbleNet</td>
<td>(800) 322-0956</td>
<td></td>
</tr>
<tr>
<td>AT&amp;T Accessible Communications Product Center</td>
<td>(800) 233-1222 (V/TTY)</td>
<td>(800) 896-9032 (TTY)</td>
</tr>
<tr>
<td>IBM Special Needs Information Referral Center</td>
<td>(800) 426-4832</td>
<td>(800) 284-4833 (TTY)</td>
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</table>

## BLINDNESS/VISUAL IMPAIRMENTS

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Council of the Blind</td>
<td>(800) 424-8666 (TTY)</td>
<td><a href="http://www.acb.org">www.acb.org</a></td>
</tr>
<tr>
<td>American Foundation for the Blind</td>
<td>(800) 232-5463</td>
<td><a href="http://www.afb.org">www.afb.org</a></td>
</tr>
<tr>
<td>Blind Children’s Center</td>
<td>(800) 222-3566</td>
<td>(800) 222-3567 (in CA)</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.blindcntr.org/bcc">www.blindcntr.org/bcc</a></td>
<td></td>
</tr>
<tr>
<td>Hadley School for the Blind</td>
<td>(800) 323-4238</td>
<td></td>
</tr>
<tr>
<td>Job Opportunities for the Blind (JOB)</td>
<td>(800) 638-7518</td>
<td><a href="http://www.nfb.org">www.nfb.org</a></td>
</tr>
<tr>
<td>Lighthouse National Center for Vision and Child Development</td>
<td>(212) 821-9713 (TTY)</td>
<td>(800) 334-5497</td>
</tr>
<tr>
<td>National Association of Parents of the Visually Impaired</td>
<td>(800) 562-6265</td>
<td><a href="http://www.spedex.com/NAPVI">www.spedex.com/NAPVI</a></td>
</tr>
<tr>
<td>National Society to Prevent Blindness</td>
<td>(800) 331-2020</td>
<td></td>
</tr>
<tr>
<td>Recording for the Blind &amp; Dyslexic</td>
<td>(800) 221-4792</td>
<td><a href="http://www.rfbd.org">www.rfbd.org</a></td>
</tr>
<tr>
<td>The Foundation Fighting Blindness</td>
<td>(800) 683-5555</td>
<td>(800) 683-5551 (TTY)</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.blindness.org">www.blindness.org</a></td>
<td></td>
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</table>

## CANCER

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Additional Information</th>
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<tbody>
<tr>
<td>Cancer Information and Counseling Line</td>
<td>(800) 525-3777 (V)</td>
<td></td>
</tr>
<tr>
<td>National Cancer Information Service</td>
<td>(800) 422-6237 (V)</td>
<td>(English/Spanish)</td>
</tr>
<tr>
<td>TRIPOD (Information for parents of deaf children)</td>
<td>(800) 352-8888 (TTY)</td>
<td></td>
</tr>
</tbody>
</table>

## DEAFNESS/HEARING IMPAIRMENTS

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Society for Deaf Children (ASDC)</td>
<td>(800) 942-2732 (TTY)</td>
<td><a href="http://www.deafchildren.org">www.deafchildren.org</a></td>
</tr>
<tr>
<td>Better Hearing Institute</td>
<td>(800) 327-9355 (TTY)</td>
<td><a href="http://www.betterhearing.org">www.betterhearing.org</a></td>
</tr>
<tr>
<td>Deafness Research Foundation</td>
<td>(800) 535-3323 (TTY)</td>
<td><a href="http://www.drf.org">www.drf.org</a></td>
</tr>
<tr>
<td>Hear Now</td>
<td>(800) 648-4327 (V/TTY)</td>
<td></td>
</tr>
<tr>
<td>John Tracy Clinic</td>
<td>(800) 522-4582 (TTY)</td>
<td><a href="http://www.johntracyclinic.org">www.johntracyclinic.org</a></td>
</tr>
<tr>
<td>National Hearing Aid Society</td>
<td>(800) 521-5247</td>
<td></td>
</tr>
<tr>
<td>National Institute on Deafness and Other Communication Disorders Clearinghouse</td>
<td>(800) 241-1044 (V)</td>
<td>(800) 241-1055 (TTY)</td>
</tr>
<tr>
<td>TRIPOD</td>
<td>(800) 352-8888 (TTY)</td>
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## DISABILITY AWARENESS

<table>
<thead>
<tr>
<th>Organization</th>
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<tbody>
<tr>
<td>Kids on the Block</td>
<td>(800) 368-5437</td>
<td></td>
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## EDUCATION

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
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<tbody>
<tr>
<td>Association for Childhood Education International</td>
<td>(800) 423-3563</td>
<td></td>
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<tr>
<td>HEATH Resource Center</td>
<td>(800) 544-3284 (TTY)</td>
<td></td>
</tr>
<tr>
<td>National Center for Research in Vocational Education</td>
<td>(800) 762-4093</td>
<td></td>
</tr>
</tbody>
</table>

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185
### National Toll-Free Numbers –continued

#### MEDICAL/HEALTH DISORDERS

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Association of Kidney Patients</td>
<td>(800) 749-2257</td>
<td><a href="http://www.aakp.org">www.aakp.org</a></td>
</tr>
<tr>
<td>American Brain Tumor Association</td>
<td>(800) 886-2282</td>
<td><a href="http://www.abta.org">www.abta.org</a></td>
</tr>
<tr>
<td>American Diabetes Association</td>
<td>(800) 342-2383</td>
<td><a href="http://www.diabetes.org">www.diabetes.org</a></td>
</tr>
<tr>
<td>American Kidney Fund</td>
<td>(800) 638-8299</td>
<td><a href="http://www.akfinc.org">www.akfinc.org</a></td>
</tr>
<tr>
<td>American Liver Foundation</td>
<td>(800) 223-0719</td>
<td><a href="http://www.liverfoundation.org">www.liverfoundation.org</a></td>
</tr>
<tr>
<td>American Lupus Society</td>
<td>(800) 331-1802</td>
<td><a href="http://www.healty.net.pan/CSO/cioi/TALS.htm">www.healty.net.pan/CSO/cioi/TALS.htm</a></td>
</tr>
<tr>
<td>Asthma and Allergy Foundation of America</td>
<td>(800) 727-8462</td>
<td><a href="http://www.aafa.org">www.aafa.org</a></td>
</tr>
<tr>
<td>Chronic Fatigue and Immune Dysfunction Syndrome Association</td>
<td>(800) 442-3437</td>
<td><a href="http://www.cfidsfoundation.org">www.cfidsfoundation.org</a></td>
</tr>
<tr>
<td>Leukemia Society of America</td>
<td>(800) 955-4572</td>
<td><a href="http://www.leukemia.org">www.leukemia.org</a></td>
</tr>
<tr>
<td>Lupus Foundation of America</td>
<td>(800) 558-0121</td>
<td><a href="http://www.lupus.org">www.lupus.org</a></td>
</tr>
<tr>
<td>Lupus Foundation of America</td>
<td>(800) 558-0231</td>
<td><a href="http://www.lupus.org">www.lupus.org</a></td>
</tr>
<tr>
<td>Sickle Cell Disease Association of America, Inc.</td>
<td>(800) 421-8453</td>
<td><a href="http://www.sicklecelldisease.org">www.sicklecelldisease.org</a></td>
</tr>
<tr>
<td>Shriners Hospital for Crippled Children</td>
<td>(800) 237-5055</td>
<td><a href="http://www.shrinershq.org/hospitals/index.html">www.shrinershq.org/hospitals/index.html</a></td>
</tr>
</tbody>
</table>

#### PHYSICAL DISABILITIES

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>North American Riding for the Handicapped, Inc.</td>
<td>(800) 369-7433</td>
<td><a href="http://www.narha.org">www.narha.org</a></td>
</tr>
</tbody>
</table>

#### RARE SYNDROMES

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone Numbers</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alliance of Genetic Support Groups</td>
<td>(800) 336-4363</td>
<td><a href="http://www.geneticalliance.org">www.geneticalliance.org</a></td>
</tr>
<tr>
<td>National Organization for Rare Disorders (NORD)</td>
<td>(800) 999-6673</td>
<td><a href="http://www.rarediseases.org">www.rarediseases.org</a></td>
</tr>
</tbody>
</table>

#### RECREATION
## National Toll-Free Numbers—continued

<table>
<thead>
<tr>
<th>Category</th>
<th>Organization</th>
<th>Phone Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Adventures in Movement for the Handicapped, Inc.</strong></td>
<td>(800) 332-8210 (V)</td>
<td></td>
</tr>
<tr>
<td><strong>Sunshine Foundation</strong></td>
<td>(800) 767-1976 (V)</td>
<td></td>
</tr>
<tr>
<td><strong>REHABILITATION</strong></td>
<td>ABLEDATA</td>
<td>(800) 227-0216</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="http://www.abledata.com">www.abledata.com</a></td>
</tr>
<tr>
<td><strong>RESPITE CARE</strong></td>
<td>Access to Respite Care and Help (ARCH) National Resource Center, National Respite Locator Service</td>
<td>(800) 773-5433</td>
</tr>
<tr>
<td><strong>RURAL</strong></td>
<td>ERIC Clearinghouse on Rural Education and Small Schools</td>
<td>(800) 624-9120</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(800) 344-6646 (in WV)</td>
</tr>
<tr>
<td></td>
<td>Rural Institute on Disabilities</td>
<td>(800) 732-0323 (TDD)</td>
</tr>
<tr>
<td><strong>SPECIFIC DISABILITIES</strong></td>
<td>Attention Deficit Disorder Association</td>
<td>(800) 487-2282</td>
</tr>
<tr>
<td></td>
<td>Cleft Palate Foundation</td>
<td>(800) 242-5338</td>
</tr>
<tr>
<td></td>
<td>Cooley’s Anemia Foundation</td>
<td>(800) 522-7222</td>
</tr>
<tr>
<td></td>
<td>Cystic Fibrosis Foundation</td>
<td>(800) 344-4823</td>
</tr>
<tr>
<td></td>
<td>Epilepsy Foundation of America</td>
<td>(800) 332-1000</td>
</tr>
<tr>
<td></td>
<td>National Center for Stuttering</td>
<td>(800) 221-2483</td>
</tr>
<tr>
<td></td>
<td>National Down Syndrome Society</td>
<td>(800) 221-4602</td>
</tr>
<tr>
<td></td>
<td>National Fragile X Foundation</td>
<td>(800) 688-8765</td>
</tr>
<tr>
<td></td>
<td>National Multiple Sclerosis Society</td>
<td>(800) 532-7667</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="http://www.nmss.org">www.nmss.org</a></td>
</tr>
<tr>
<td></td>
<td>National Reye’s Syndrome Foundation</td>
<td>(800) 233-7393</td>
</tr>
<tr>
<td></td>
<td>National Tuberous Sclerosis Association</td>
<td>(800) 225-6872</td>
</tr>
<tr>
<td></td>
<td>Orton Dyslexia Society</td>
<td>(800) 222-3123</td>
</tr>
<tr>
<td></td>
<td>Prader-Willi Syndrome Association</td>
<td>(800) 926-4797</td>
</tr>
<tr>
<td></td>
<td>Spina Bifida Associations of America</td>
<td>(800) 621-3141</td>
</tr>
<tr>
<td></td>
<td>Stuttering Foundation of America</td>
<td>(800) 992-9392</td>
</tr>
<tr>
<td></td>
<td>Sudden Infant Death Syndrome Alliance</td>
<td>(800) 221-7437</td>
</tr>
<tr>
<td></td>
<td>Tourette Syndrome Association</td>
<td>(800) 237-0717</td>
</tr>
<tr>
<td></td>
<td>United Cerebral Palsy Associations</td>
<td>(800) 872-5827 (TTY)</td>
</tr>
<tr>
<td></td>
<td>United Leukodystrophy Foundation</td>
<td>(800) 728-5483</td>
</tr>
<tr>
<td></td>
<td>United Scleroderma Foundation</td>
<td>(800) 722-4673</td>
</tr>
<tr>
<td><strong>SUPPLEMENTAL SECURITY INCOME (SSI)</strong></td>
<td>Social Security Administration</td>
<td>(800) 772-1213 (V)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(800) 325-0778 (TTY)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(800) 392-0812 (TTY; in MO)</td>
</tr>
<tr>
<td><strong>TRAUMA</strong></td>
<td>American Trauma Society</td>
<td>(800) 556-7890</td>
</tr>
<tr>
<td></td>
<td>National Brain Injury Association</td>
<td>(800) 444-6443</td>
</tr>
<tr>
<td></td>
<td>National Spinal Cord Injury Association</td>
<td>(800) 962-9629</td>
</tr>
</tbody>
</table>
**Directory of National Resources**

**ABLEDATA**  
8630 Fenton St, Suite 930  
Silver Springs, MD  20910-3319  
(301) 608-8912 (TTY)  
(800) 227-0216  
FAX: (301) 608-8958  
www. abledata.com

ABLEDATA maintains a national database of information on assistive technology and rehabilitation equipment available from domestic and international resources. With more than 25,000 product listings, ABLEDATA covers everything from white canes to voice output programs.

**Access Eric**  
2277 Research Boulevard, 6M  
Rockville, MD 20850  
(800) LET-ERIC (538-3742)  
(301) 519-5157  
FAX: (301) 519-6760  
E-mail: accesseric@accesseric.org  
www.eric.ed.gov

Access to Recreation, Inc.  
8 Sandra Court  
Newbury Park, CA  91320  
(800) 634-4351  
www.accesstr.com

Publishes free catalogs containing information about adaptive recreation equipment.

**Advanced Medical Technology Association (AdvaMed)**  
1200 G Street NW, Ste. 400  
Washington, DC  20005-3814  
(202) 783-8700  
FAX: (202) 783-8750  
E-mail: info@AdvaMed.org  
www.himanet.com

Provides services to the needs of people with medical products, distributors, and home care companies.

**Alexander Graham Bell Association for the Deaf & Hard of Hearing**  
3417 Volta Place NW  
Washington, DC  20007-2778  
(202) 337-5221 (TTY)  
(866) 337-5220  
FAX: (202) 337-8314  
www.agbell.org/

**Alliance for Technology Access**  
1304 Southpoint Blvd. Ste. 240  
Petaluma, CA  94954  
(707) 778-3011  
(707) 778-3015 (TTY)  
FAX: (707) 765-2080  
E-mail: ATAinfo@ATAccess.org  
www.ataccess.org

**Alliance of Genetic Support Groups**  
4301 Connecticut Avenue, NW Suite 404  
Washington, DC  20008-2304  
(202) 966-5557  
FAX: (202) 966-8553  
E-mail: information@geneticalliance.org  
www.geneticalliance.org

Alliance of Genetic Support Groups is an international coalition of individuals, professionals and genetic support organizations working together to enhance the lives of everyone impacted by genetic conditions.

**Alzheimer’s Association**  
225 North Michigan Avenue, FL. 17  
Chicago, Illinois 60611-7633  
(312) 335-8700  
(800) 272-3900  
FAX: (312) 335-1110  
www.alz.org

**American Camping Association**  
5000 State Road 67 North  
Martinsville, IN  46151-7902  
(765) 342-8456  
www.ACAcamps.org

A community of camp professionals dedicated to enriching the lives of children and adults through camp experiences.

**American Cancer Society**  
(800) ACA-2345  
www.cancer.org

**American Counseling Association**  
5999 Stevenson Avenue  
Alexandria, VA  22304  
(703) 823-6862 (TDD)  
(800) 347-6647  
FAX: (800) 473-2329  
FAX: (703) 823-0252  
www. counseling.org

A professional organization of educational and social service counselors, including elementary through post-secondary education counselors, vocational, mental health, employment and rehabilitation counselors, et al; newsletters and publications are available to assist these professionals.

**American Diabetes Association**  
ATTN: National Call Center  
1701 N. Beauregard St.  
Alexandria, VA  22311  
(800) 342-2383  
E-mail: webmaster@diabetes.org  
www. diabetes.org

**American Foundation for the Blind (AFB)**  
11 Penn Plaza, Suite 300  
New York, NY  10001  
(212) 502-7600  
(800) 232-5463  
FAX: (212) 502-7777  
E-mail: afbinfo@afb.org  
www.afb.org

A membership organization of professionals in the fields of health, physical education, recreation, and dance; nationwide network provides information about adapting educational programs and activities to the needs of people with disabilities.
<table>
<thead>
<tr>
<th>Directory of National Resources – continued</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>American Health Care Association</strong></td>
</tr>
<tr>
<td>1201 L Street, NW</td>
</tr>
<tr>
<td>Washington, DC 20005</td>
</tr>
<tr>
<td>(202) 842-4444</td>
</tr>
<tr>
<td>FAX: (202) 842-3860</td>
</tr>
<tr>
<td><a href="http://www.ahca.org">www.ahca.org</a></td>
</tr>
<tr>
<td>Advocating quality in long term health care. The AHCA is a professional organization that represents the interests of licensed nursing homes, assisted living, and sub-acute care facilities to Congress, Federal regulatory agencies, and other professional groups. AHCA also provides leadership in dealing with long-term-care issues.</td>
</tr>
<tr>
<td><strong>American Heart Association</strong></td>
</tr>
<tr>
<td>National Center</td>
</tr>
<tr>
<td>7727 Greenville Ave.</td>
</tr>
<tr>
<td>Dallas, TX 75231</td>
</tr>
<tr>
<td>(800) 242-8721</td>
</tr>
<tr>
<td><a href="http://www.amhrt.org">www.amhrt.org</a></td>
</tr>
<tr>
<td><strong>American Lung Association</strong></td>
</tr>
<tr>
<td>61 Broadway, 6th Floor</td>
</tr>
<tr>
<td>New York, NY 10006</td>
</tr>
<tr>
<td>(212) 315-8700</td>
</tr>
<tr>
<td><a href="http://www.lungusa.org">www.lungusa.org</a></td>
</tr>
<tr>
<td><strong>American Occupational Therapy Association (AOTA)</strong></td>
</tr>
<tr>
<td>4720 Montgomery Lane</td>
</tr>
<tr>
<td>P.O.Box 31220</td>
</tr>
<tr>
<td>Bethesda, MD 20824-1220</td>
</tr>
<tr>
<td>(301) 652-2682</td>
</tr>
<tr>
<td>(800) 377-8555 (TTY-members only)</td>
</tr>
<tr>
<td>FAX: (301) 652-7711</td>
</tr>
<tr>
<td><a href="http://www.aota.org">www.aota.org</a></td>
</tr>
<tr>
<td>AOTA's mission is to support a professional community for members and to develop and preserve the viability and relevance of the profession. The organization serves the interests of its members, represents the profession to the public, and promotes access to occupational therapy services.</td>
</tr>
<tr>
<td><strong>American Orthotic and Prosthetic Association</strong></td>
</tr>
<tr>
<td>330 John Carlyle St. Suite 200</td>
</tr>
<tr>
<td>Alexandria, VA 22314</td>
</tr>
<tr>
<td>(571) 431-0876</td>
</tr>
<tr>
<td>FAX: (571) 431-0899</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:info@aopanet.org">info@aopanet.org</a></td>
</tr>
<tr>
<td><a href="http://www.aopanet.org">www.aopanet.org</a></td>
</tr>
<tr>
<td><strong>American Physical Therapy Association (APTA)</strong></td>
</tr>
<tr>
<td>1111 N Fairfax Street</td>
</tr>
<tr>
<td>Alexandria, VA 22314-1488</td>
</tr>
<tr>
<td>(703) 684-2782</td>
</tr>
<tr>
<td>(703) 683-6748 (TDD)</td>
</tr>
<tr>
<td>(800) 999-2782</td>
</tr>
<tr>
<td>FAX: (703) 684-7343</td>
</tr>
<tr>
<td><a href="http://www.apta.org">www.apta.org</a></td>
</tr>
<tr>
<td><strong>American Speech-Language-Hearing Association (ASHA)</strong></td>
</tr>
<tr>
<td>10801 Rockville Pike</td>
</tr>
<tr>
<td>Rockville, MD 20852</td>
</tr>
<tr>
<td>(301) 897-5700 (MD Only)</td>
</tr>
<tr>
<td>(800) 638-8255 (Outside MD)</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:actioncenter@asha.org">actioncenter@asha.org</a></td>
</tr>
<tr>
<td><a href="http://www.asha.org">www.asha.org</a></td>
</tr>
<tr>
<td><strong>American Red Cross</strong></td>
</tr>
<tr>
<td>2025 E. St. NW</td>
</tr>
<tr>
<td>Washington DC 20006</td>
</tr>
<tr>
<td>(202) 303-4498</td>
</tr>
<tr>
<td><a href="http://www.redcross.org">www.redcross.org</a></td>
</tr>
<tr>
<td><strong>American Spinal Injury Association</strong></td>
</tr>
<tr>
<td>2020 Peachtree Road, NW</td>
</tr>
<tr>
<td>Atlanta, GA 30309-1402</td>
</tr>
<tr>
<td>(404) 355-9772 (v)</td>
</tr>
<tr>
<td>(404) 355-1826</td>
</tr>
<tr>
<td><strong>American Stroke Association</strong></td>
</tr>
<tr>
<td>National Center</td>
</tr>
<tr>
<td>7727 Greenville Ave.</td>
</tr>
<tr>
<td>Dallas, TX 75231</td>
</tr>
<tr>
<td>(888) 478-7653</td>
</tr>
<tr>
<td><a href="http://www.amhrt.org">www.amhrt.org</a></td>
</tr>
<tr>
<td><strong>American Therapeutic Recreation Association</strong></td>
</tr>
<tr>
<td>1414 Prince Street, Suite 204</td>
</tr>
<tr>
<td>Alexandria, VA 22314</td>
</tr>
<tr>
<td>(703) 683-9420</td>
</tr>
<tr>
<td>FAX: (703) 683-9431</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:atta@accessnet.com">atta@accessnet.com</a></td>
</tr>
<tr>
<td><a href="http://www.atra-tr.org">www.atra-tr.org</a></td>
</tr>
<tr>
<td><strong>American Wheelchair Bowling Association</strong></td>
</tr>
<tr>
<td>Earle Annis, Executive Director</td>
</tr>
<tr>
<td>2912 Country Woods Lane</td>
</tr>
<tr>
<td>Palm Harbor, FL 34683-6417</td>
</tr>
<tr>
<td>(727) 734-0023 (FAX/Phone)</td>
</tr>
<tr>
<td><a href="http://www.awba.org">www.awba.org</a></td>
</tr>
<tr>
<td><strong>The Arc</strong></td>
</tr>
<tr>
<td>Steven Eidelman, Executive Director</td>
</tr>
<tr>
<td>1010 Wayne Ave, Suite 650</td>
</tr>
<tr>
<td>Silver Springs, MD 20910</td>
</tr>
<tr>
<td>(301) 565-3842</td>
</tr>
<tr>
<td>FAX: (301) 565-3843 or 5342</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:info@thearc.org">info@thearc.org</a></td>
</tr>
<tr>
<td><a href="http://www.thearc.org">www.thearc.org</a></td>
</tr>
<tr>
<td>The National Organization of and for people with mental retardation and related developmental disabilities and their families.</td>
</tr>
<tr>
<td><strong>The Access Board</strong></td>
</tr>
<tr>
<td>1331 F Street NW, Suite 1000</td>
</tr>
<tr>
<td>Washington, DC 20004-1111</td>
</tr>
<tr>
<td>(202) 272-0080 (VOICE)</td>
</tr>
<tr>
<td>(202) 272-0082 (TTY)</td>
</tr>
<tr>
<td>(800) 872-2253 (VOICE)</td>
</tr>
<tr>
<td>(800) 993-2822 (TTY)</td>
</tr>
<tr>
<td>FAX: (202) 272-0081</td>
</tr>
<tr>
<td><a href="http://www.access-board.gov">www.access-board.gov</a></td>
</tr>
<tr>
<td>Federal agency that enforces requirements for access to federally funded buildings and facilities; sets guidelines for the Americans with Disabilities Act (ADA); provides assistance and information to those seeking to remove architectural, transportation, communicational and attitudinal barriers affecting people with disabilities.</td>
</tr>
<tr>
<td><strong>Arthritis Foundation</strong></td>
</tr>
<tr>
<td>P.O. Box 7669</td>
</tr>
<tr>
<td>Atlanta, Georgia 30357-0669</td>
</tr>
<tr>
<td>(800) 283-7800</td>
</tr>
<tr>
<td><a href="http://www.arthritis.org">www.arthritis.org</a></td>
</tr>
<tr>
<td><strong>Association of Children’s Prosthetic-Orthotic Clinics</strong></td>
</tr>
<tr>
<td>6300 N River Rd., Ste. 727</td>
</tr>
<tr>
<td>Rosemont, IL 60018-4226</td>
</tr>
<tr>
<td>(847) 384-4226</td>
</tr>
<tr>
<td>FAX: (847) 823-0536</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:king@aaos.org">king@aaos.org</a></td>
</tr>
<tr>
<td><a href="http://www.acpoc.org">www.acpoc.org</a></td>
</tr>
<tr>
<td><strong>Association on Higher Education and Disability (AHEAD)</strong></td>
</tr>
<tr>
<td>Stephen Smith, Executive Director</td>
</tr>
<tr>
<td>PO. Box 540666</td>
</tr>
<tr>
<td>Waltham, MA 02454</td>
</tr>
<tr>
<td>(781) 788-0003</td>
</tr>
<tr>
<td>FAX: (781) 788-0033</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:AHEAD@ahead.org">AHEAD@ahead.org</a></td>
</tr>
<tr>
<td><a href="http://www.ahead.org">www.ahead.org</a></td>
</tr>
<tr>
<td>The Association on Higher Education and Disability (AHEAD) is an international multicultural organization of professionals committed to full participation in higher education for persons with disabilities. The Association is a vital resource,</td>
</tr>
</tbody>
</table>
promoting excellence through education, communication, and training.

National Attention Deficit Disorder Association (ADDA)
1788 Second St, Suite 200
Highland Park, IL 60035
(847) 432-ADDA
FAX: (847) 432-5874
www.add.org

Autism Society of America
7910 Woodmont Avenue, Suite 300
Bethesda, MD 20814-3067
(301) 657-0881
(800) 328-8476
www.autism-society.org

Aztech, Inc.
3108 Main Street
Buffalo, NY  14214
(716) 836-0822
E-mail: jfossa@aztechwnyilp.org
www.wnyilp.org

Aztech, Inc. is a full service market research company offering a complete range of services including: focus groups, interviews, surveys, literature searches, industry profiles and trends, technology transfer, invention commercialization and business consulting for a fee.

Brain Injury Association of America
8201 Greensboro Dr., Suite 611
McLean, VA 22102
(703) 761-0750
(800) 328-8476
www.biausa.org

Children and Adults with Attention Deficit Disorders (CHADD)
E. Clarke Ross, CEO
8181 Professional Place, Ste. 150
Landover, MD 20785
(301) 306-7070
(800) 233-4050
FAX: (301) 306-7090
www.chadd.org

Children's Defense Fund
25 E Street NW
Washington, DC. 20001
(202) 628-8787
E-mail: cdfinfo@childrensdefense.org
www.childrensdefense.org

Children's SSI Project
Association of University Centers on Disabilities
1010 Wayne Ave., Suite 920
Silver Spring, MD 20910
(301) 588-8252
FAX: (301) 588-2842
www.aucd.org/projects/SSI/ssipage.htm

Office of Special Education And Rehabilitative Services (OSERS)
U.S. Department of Education
Room 3132, Switzer Building
Washington, DC 20202-2524
(202) 205-8241
www.ed.gov/offices/OSERS/OSEP/index.html

Provides information about a wide range of topics concerning individuals with disabilities, especially in the areas of federally funded programs and federal legislation; referrals to appropriate sources of information and assistance are provided; publishes helpful publications, including Pocket Guide to Federal Help for Individuals with Disabilities.

NIH Clinical Center
National Institute of Health
9000 Rockville Pike
Bethesda, MD 20892
(301) 496-2563
FAX: (301) 402-2984
E-mail: OCCC@cc.nih.gov
www.cc.nih.gov

Community Transportation
Association of America
1341 G Street, NW, 10th Floor
Washington, DC 20005
(202) 628-1480
(800) 891-0590
FAX: (202) 737-9197
www.ctaa.org

CTAA is a nonprofit membership association whose members are dedicated to mobility for all people, regardless of wealth, disability, age or accessibility.

Council for Exceptional Children (CEC)
1111 N Glebe Rd., Ste. 300
Arlington, VA 22201-5704
(703) 620-3660 (TTY)
(888) 232-7733
(866) 915-5000 (TTY)
FAX: (703) 264-9494
www.cec.sped.org

The Council for Exceptional Children (CEC) is the largest international professional organization dedicated to improving educational outcomes for individuals with exceptionalities, students with disabilities, and/or the gifted. CEC advocates for appropriate governmental policies, sets professional standards, and provides continuing professional development.

DB-LINK
National Information Clearinghouse on Children Who Are Deaf-Blind
345 N. Monmouth Avenue
Monmouth, OR 97361
(800) 438-9376
(800) 854-7013 (TTY)
FAX: (503) 838-8150
E-mail: dblink@tr.wou.edu
www.tr.wou.edu/dblink/
A coalition of parent and professional organizations dedicated to ensuring the education rights of children with disabilities through information and referral, family support, transition services, special education rights training and outreach to underserved families.

**Families USA**
1334 G Street NW
Washington, DC 20005
(202) 628-3030
FAX: (202) 347-2417
E-mail: info@familiesusa.org
www.familiesusa.org

Families USA is a national non-profit, non-partisan organization dedicated to the achievement of high-quality, affordable health and long-term care for all Americans.

**Family Village**
Waisman Center, University of Wisconsin-Madison
1500 Highland Avenue
Madison, WI 53705-2280
E-mail: familyvillage@waisman.wisc.edu
www.familyvillage.wisc.edu/

Family Village is a global community that integrates information, resources, and communication opportunities on the Internet for persons with mental retardation and other disabilities, for their families, and for those that provide them services and support.

**Federation for Children with Special Needs**
1135 Tremont Street, Ste. 420
Boston, MA 02120
(617) 482-2915
(800) 331-0688 (in MA)
FAX: (617) 572-2094
E-mail: fcsninfo@fcsn.org
www.fcsn.org/home.htm

The mission of the Federation for Children with Special Needs is to provide information, support, and assistance to parents of children with disabilities, their professional partners, and their communities. We are committed to listening to and learning from families, and encouraging full participation in community life by all people, especially those with disabilities.
Head Start Administration for Children and Families (ACF)
U.S. Dept. of Health & Human Services
370 L'Enfant
8821 S. W. Promenade
Washington, DC 20201
(202) 690-6782
FAX: (202) 205-8821
www2.acf.hhs.gov/programs/hsb/

Provider of preschool services primarily to low-income children, ages 0-5, and their families; Head Start can be a valuable preschool option for low-income families who have a child with a disability; referrals to local Head Start Programs are available.

The Health Resource, Inc.
933 Faulkner
Conway, AR 72034
(501) 329-5272
(800) 949-0090
FAX: (501) 329-9489
E-mail: moreinfo@thehealthresource.com
www.thehealthresource.com

The Health Resource is a medical information service whose expert medical researchers are here to help you and your loved ones learn about all the treatment options for your cancer or other medical conditions.

Hydrocephalus Association
870 Market Street #705
San Francisco, CA 94102
(415) 732-7040
E-mail: info@hydroassoc.org
www.hydroassoc.org

Hydrocephalus Association
870 Market Street #705
San Francisco, CA 94102
(415) 732-7040
E-mail: info@hydroassoc.org
www.hydroassoc.org

Independent Living Research Utilization at TIRR
Institute for Rehabilitation & Research
5100 Travis
Houston, TX 77002-9746
(713) 942-6159
www.bcm.tmc.edu/ilru/

The ILRU (Independent Living Research Utilization) program is a national center for information, training, research, and technical assistance in independent living.

Its goal is to expand the body of knowledge in independent living and to improve utilization of results of research programs and demonstration projects in this field. It is a program of The Institute for Rehabilitation and Research, a nationally recognized medical rehabilitation facility for persons with disabilities.

International Hearing Society
16880 Middlebelt Road, Suite 4
Livonia, MI 48154
(734) 522-7200
www.ihhsinfo.org

Job Accommodation Network (JAN)
P.O. Box 6080
Morgantown, WV 26506-6080
(304) 293-7186 (V/TTY)
(800) 526-7234 (V/TTY)
FAX: (304) 293-5407
E-mail: jan@jan.wvu.edu
http://janweb.idci.wvu.edu

Information resource that maintains a database of job accommodation suggestions, statistics and information for employers, rehabilitation professionals and persons with disabilities; provides information and assistance with accommodations and implementation of products and procedures in the workplace; also provides information about the ADA as it pertains to employment; disseminates brochures and printed materials; services and printed materials are available at no charge.

Learning Disabilities Association of America (LDA)
4156 Library Road
Pittsburgh, PA 15234-1349
(412) 341-1515
FAX: (412) 344-0224
www.ldanatl.org

Little People of America (LPA)
5289 NE Elam Young Parkway
Suite F-700
Hillsboro, OR 97124
(888) LPA-2001 (English/Spanish)
(503) 846-1562
FAX: (503) 846-1590
E-mail: info@lpaonline.org

March of Dimes Birth Defects Foundation
1275 Mamaroneck Avenue
White Plains, NY 10605
(888) 663-4637
www.modimes.org

Medicare/Medigap Information Hotline
Centers for Medicare and Medicaid Services
7500 Security Boulevard
Baltimore, MD 21244-1850
(877) 267-2323
(866) 226-1819 (TTY)
(410) 786-3000
(410) 786-0727 (TTY)
www.cms.hhs.gov

Mobility International, USA
P.O. Box 10767
Eugene, OR 97440
(541) 343-1284 (TDD)
(541) 343-6812
E-mail: info.miusa.org
www.miusa.org

Coordinates opportunities for people with disabilities to participate in international educational exchange programs, overseas volunteer projects and travel; some scholarships are available for MI participants.

Multiple Sclerosis Foundation, Inc.
6350 N Andrews Ave.
Fort Lauderdale, FL 33309-2130
(888) MSFOCUS
FAX: (954) 351-0630
E-mail: support@msfacts.org
www.msfacts.org

Muscular Dystrophy Association (MDA)
3300 East Sunrise Drive
Tucson, AZ 85718
(800) 572-1717
E-mail: mda@mdausa.org
www.mdausa.org

National Accessible Apartment Clearinghouse
201 N Union St, #200
Alexandria, VA 22314
(800) 421-1221
FAX: (703) 518-6191
E-mail: clearinghouse@naahq.com
www.aptsonrent.com/naac/
They maintain the only national database of accessible apartments. They are able to connect individuals with disabilities with apartments adapted to their needs.

**National AIDS Hotline**
American Social Health Association
PO Box 13827
Research Triangle
Park, NC 27709
(919) 361-8400
(800) 342-2437 (AIDS Hotline)
(800) 344-7432. Se Habla Espanol
(800) 227-8922 (STD Hotline)
FAX: (919) 361-8425
www.ashastd.org/nah

HIV/AIDS information, education and referral service

**National Alliance for the Mentally Ill (NAMI)**
Colonial Place Three
2107 Wilson Blvd, Ste. 300
Arlington, VA 22201-3042
(703) 524-7600
(703) 516-7227 (TDD)
(800) 950-6264
FAX: (703) 524-9094
www.nami.org

**National Institute of Arthritis and Musculoskeletal and Skin Diseases Information Clearinghouse**
1 AMS Circle
Bethesda, MD 20892-3675
(877) 22NIAMS
(301) 495-4484
(301) 565-2966 (TTY)
FAX: (301) 718-6366
www.niams.nih.gov

**National Association of Medical Equipment Services (NAMES)**
625 Slaters Lane, Suite #200
Alexandria, VA 22314-1171
(703) 836-6263
www.healthresource.org

**National Association of Private Special Education Centers**
1522 K Street NW, Ste. 1032
Washington, DC 20005
(202) 408-3338
FAX: (202) 408-3340
www.napsec.com

**National Association of Protection & Advocacy Systems**
900 Second St. NE, Ste. 211
Washington, DC 20002
(202) 408-9514
FAX: (202) 408-9520
www.napas.org
Organization consisting of directors of state protection and advocacy systems (P&As), which provide legal advocacy for individuals with developmental disabilities, and Client Assistance Programs (CAP), which assist clients of vocational rehab services with eligibility and legal difficulties; NAPAS will refer individuals to state offices responsible for these programs.

**National Cancer Institute**
NCI Public Inquires Office
6116 Executive Boulevard
Room 3036A
Bethesda, MD 20892-8322
(800) 4-CANCER
(800) 332-8615 (TTY)
www.nci.nih.gov

**National Center for Disability Services**
201 I.U. Willots Road
Albertson, NY 11507
(516) 747-5400
(800) 949-4232
E-mail: natcent@aol.com
An outpatient diagnostic and treatment center offering various therapies and psychological services; also conducts federal and state funded research on the education, employment and career development of persons with disabilities; conducts seminars for rehab professionals.

**National Center for Learning Disabilities (NCLD)**
381 Park Avenue South, Ste. 1401
New York, NY 10016
(212) 545-7510
(888) 575-7373
FAX: (212) 545-9665
www.ncld.org

**National Center for Medical Rehabilitation Research (NCMRR)**
National Institute of Health
Executive Bldg. Room 2A03
6100 Executive Blvd. MSC 7510
Bethesda, MD 20892-7510
(301) 402-2242
www.nichd.nih.gov/about/ncmrr

**National Center For Youth With Disabilities (NCYD)**
University of Minnesota, Box 721
420 Delaware St., SE
Minneapolis, MN 55455-0392
(612) 626-2825
(612) 624-3939 (TDD)
(800) 333-6293
E-mail: nycd@gold.tc.umn.edu
www.peds.umn.edu/Centers/ncyd

Information and resource center focusing on adolescents with chronic illness and disabilities and the issues concerning their transition to adult life; fosters coordination and collaboration among agencies, professionals and youth in planning and providing services; information specialists provide referrals to resources concerning programs/services, training/education, and technical assistance; publications, newsletter and fact sheets are available.

**National Center on Accessibility**
5001 E. Willets Road
Albertson, NY 11507
(516) 747-5400
(800) 949-4232
E-mail: natcent@aol.com
Promoting access for people with disabilities in recreation.

**National Council on Disability**
1331 F St. NW, Ste. 109
Washington, DC 20004-1107
(202) 272-2004 (VOICE)
(202) 272-2074 (TTY)
FAX: (202) 272-2022
E-mail: mcquigley@ncd.gov
www.ncd.gov

A federal agency of presidentially-appointed members; the Council’s aim is to empower individuals with disabilities to achieve economic self-sufficiency, independent living, and integration into all aspects of society by promoting public policies, programs, practices and procedures that guarantee equal opportunity.
Directory of National Resources —continued

National Council on Independent Living (NCIL)
1916 Wilson Blvd., Ste. 209
Arlington, VA 22201
(703) 525-3406
(703) 525-4153 (TTY)
FAX: (703) 525-3409
E-mail: ncil@ncil.org
www.ncil.org

Membership organization for independent living centers; distributes information about independent living issues and related legislation; provides referrals to local independent living centers and guidance to those interested in establishing such a center in their area.

National Dissemination Center for Children with Disabilities
PO Box 1492
Washington DC 20013
(800) 695-0285 (TTY)
FAX: (202) 884-8441
E-mail: ichcy@aed.org
www.nichcy.org

National Down Syndrome Congress
1370 Center Drive, Ste. 102
Atlanta, GA 30338
(800) 232-6372
(770) 604-9500
E-mail: info@ndscenter.org
www.ndscenter.org

National Down Syndrome Society, Inc.
230 West Monroe Street, Ste. 1800
Chicago, IL 60606
(312) 726-6200 (VOICE)
(312) 726-4258 (TDD)
(800) 221-6827
FAX: (312) 726-1494
www.easterseals.com

National Easter Seal Society, Inc.
1201 16th Street, NW
Washington, DC 20036-3290
(202) 833-4000

FAX: (202) 822-7974
www.nea.org

National Father’s Network (N FN)
Washington State Father’s Network
16120 NE Eighth St.
Bellevue, WA 98008-3937
(425) 747-4004 ext. 4286
FAX: (425) 747-1069
www.fathersnetwork.org/

The National Fathers’ Network (N FN) advocates for and provides resources and support to all men who have children with special health care needs.

National Federation of the Blind
1800 Johnson St
Baltimore, MD 21230
(410) 659-9314
FAX: (410) 685-5653
www.nfb.org/states/ok.htm

National Fragile X Foundation
P.O. Box 190488
San Francisco, CA 94119
(925) 938-9300
(800) 688-8765
FAX: (925) 938-9315
E-mail: Info@FragileX.Org
www.nfxf.org

National Institute on Deafness and Other Communication Disorders (NIDCD)
Gallaudet University
800 Florida Avenue NE
Washington, DC 20002-3695
(202) 651-5000 (TTY)
www.gallaudet.edu

The NIDCD is the Federal Government’s principal agency for research and research training on normal mechanisms as well as diseases and disorders of hearing, balance, smell, taste, voice, speech and language.

National Institute on Disability and Rehabilitation Research (NIDRR)
U.S. Department of Education
401 Maryland Avenue, SW
Washington, DC 20202-7100
(202) 245-7640
(202) 245-7316 (TTY)
www.ed.gov/about/offices/list/osers/nidrr/index.html

Provides leadership and support for a national and international program of comprehensive and coordinated research on the rehabilitation of people with disabilities; awards grants to individuals or groups seeking to improve systems, products and practices in the rehabilitation process; disseminates information relating to rehabilitation; supports Rehabilitation Research & Training Centers (RRTCs), and Rehabilitation Engineering Research Centers (RERCs).

National Information Center For Children & Youth With Disabilities (NICHCY)
P.O. Box 1492
Washington, DC 20013
(301) 565-4167
(800) 336-4797
www.health.gov/nhic/

Provides information and referral to parents, educators, and caregivers of children/youth with disabilities. Information is provided about specific disabilities, early intervention, special education, related services, transition planning and many other issues of importance to families with children who have disabilities.

National Information Center on Deafness (NICD)
Gallaudet University
800 Florida Avenue NE
Washington, DC 20002-3695
(202) 651-5000 (TTY)
www.gallaudet.edu
Directory of National Resources –continued

National Kidney Foundation
30 E 33rd St.
New York, NY 10016
(212) 889-2210
(800) 622-9010
FAX: (212) 689-9261
www.kidney.org

National Lekotek Center
3204 W. Armstage Ave.
Chicago, IL 60647
(800) 366-PLAY (Helpline)
(773) 276-5164
FAX: (773) 276-8644
E-mail: lekotek@lekotek.org
www.lekotek.org

The country’s central source on toys and play for children with special needs. Here you will learn about Lekotek’s play center programs and access a wealth of resources on opening up the world of play to children with special needs.

National Library Services for the Blind and Physically Handicapped
1291 Taylor Street NW
Library of Congress
Washington, DC 20542
(202) 707-0744 (TDD)
(202) 707-5100
(800) 424-8567
FAX: (202) 707-0712
www.loc.gov/nls

National Neurofibromatosis Foundation
95 Pine Street; 16th Floor
New York, NY 10005
(212) 344-6633
(800) 323-7938
www.nf.org

National Organization for Rare Disorders (NORD)
55 Kenosia Ave.
PO Box 1968
Danbury, CT 06813-1968
(203) 744-0100
(800) 999-6673 (VOICE)
(203) 797-9590 (TDD)
FAX: (203) 798-2291
E-mail: orphan@rarediseases.org
www.rarediseases.org

Clearinghouse for information about thousands of rare disorders; provides information about diseases; organizes networking program for those affected by similar disorders; promotes research and disseminates information about rare diseases and orphan drugs; provides assistance to new support groups.

National Organization of Social Security Claimant’s Representatives
560 Sylvan Ave.
Englewood Cliffs, NJ 07632
(800) 431-2804
www.nossocr.org

An association of attorneys and paralegals specially trained in laws of the Social Security Administration and prepared to represent people with disabilities applying for disability benefits. Individuals can receive free referrals to NOSSCR lawyers in their area; NOSSCR publishes a monthly newsletter and conducts two conferences annually to keep members educated about SSI law; members across the country are available to speak at local meetings, seminars, etc.

National Organization on Disability
910 Sixteenth St. NW, Ste. 600
Washington, DC 20006
(202) 293-7999
www.nod.org

The National Organization on Disability promotes the full and equal participation of America’s 54 million men, women and children with disabilities in all aspects of life. N.O.D. was founded in 1982 at the conclusion of the United Nations International Year ofDisabled Persons. N.O.D. is the only national disability network organization concerned with all disabilities, all age groups and all disability issues.

National Patient Air Transport Helpline
C/O Mercy Medical Aircraft
4620 Haygood Rd. Ste. 1
Virginia Beach, VA 23455
(757) 318-9174
(800) 296-1217
FAX: (757) 318-9197
www.npath.org

National Rehabilitation Information Center (NARIC)
4200 Forbes Blvd. Ste. 202
Lanham, MD 20706
(800) 346-2742 (VOICE)
(301) 459-5900 (VOICE)
(301) 459-5984 (TTY)
www.naric.com

Clearinghouse for information on disability-related and rehabilitation research, support services, consumer products and other subjects of importance to individuals with disabilities; collects and disseminates results of federally-funded research projects; information specialists provide reference and referral services; publishes free quarterly newsletter and other materials; also provides state resource guides that list disability-related contacts for each state.

National Resource Center on AD/HD (CHADD)
8181 Professional Place, Ste. 150
Landover, MD 20785
(800) 233-4050
www.help4adhd.org
Directory of National Resources —continued

National Scoliosis Foundation
5 Cabot Place
Stoughton, MA 02072
(800) 673-6922
FAX: (781) 341-6333
E-mail: ncf@scoliosis.org
www.scoliosis.org

National Sleep Foundation
1522 K. St. NW, Ste. 500
Washington, DC 20005
(202) 347-3471
FAX: (202) 347-3472
www.sleepfoundation.org

National Spinal Cord Injury Association
6701 Democracy Blvd, Ste. 300-9
Bethesda, MD  20817
(301) 214-4006 (V)
(800) 962-9629
FAX:  (301) 881-9817
www.spinalcord.org

National Sports Center for the Disabled
P. O. Box 1290
Winter Park, CO  80482
(303) 316-1540
(970) 726-1540
FAX: (970) 726-4112
www.nscd.org

Neurofibromatosis, Inc.
9320 Annapolis Road, Ste. 300
Lanham, MD 20706-3123
(301) 918-4600
(800) 947-0083
FAX: (301) 918-0009
E-mail: NFinc1@aol.com
www.nfinc.org/

North American Riding for the Handicapped Association, Inc. (NARHA)
P. O. Box 33150
Denver, CO  80233
(800) 369-7433
FAX: (303) 252-4610
www.narha.org

Americans with Disabilities Act
Civil Rights Division
U. S. Department of Justice
P. O. Box 66738
Washington, DC  20035-6738
(800) 514-0301 (VOICE)
(800) 514-0383 (TDD)
www.usdoj.gov/crt-hme.html

International Dyslexia Association
Chester Building Ste. 382
8600 LaSalle Road
Baltimore, MD  21286-2044
(410) 296-0232
(800) 222-3123 (VOICE)
FAX: (410) 321-5069
www.interdys.org

Osteogenesis Imperfecta Foundation
804 W Diamond Ave., Suite 210
Gaithersburg, MD  20878
(301) 947-0083
(202) 466-4315 (TTD)
FAX: (301) 947-0456
E-mail: bonelink@oif.com
www.oif.org

Project Action
700 13th St. NW, Suite 200
Washington, DC  20005
(202) 347-3066
(800) 659-6428
FAX: (202) 737-7914
E-mail: projaction@easterseals.com
www.projectaction.org

Recording for the Blind and Dyslexic
National Headquarters
20 Roszel Road
Princeton, NJ 08540
(866) 732-3585
www.rfbd.org

Rehabilitation International
25 East 21st Street
New York, NY  10010
(212) 420-1500
FAX: (212) 505-0871
www.rehab-international.org

The Research and Training Center on Independent Living
University of Kansas
Room 4089 Dole Center
1000 Sunnyside Ave.
Lawrence, KS  66045-1555
(785) 864-4095 (VOICE)
(785) 864-0706 (TTY)
FAX:  (785) 864-5063
www rtcil.org

A department of the College of Human Resources and Education under West Virginia University. A national center conducting research and training to assist persons with disabilities into employment, the community, and independence through information technology.

International Center for Disability Information
West Virginia Research and Training Center
806 Allen Hall
P. O. Box 6122
Morgantown, WV  26506-6122
(304) 293-0111
www iciwv.edu

A division of Portland State University. The Center’s activities focus on improving services to families whose children have mental, emotional or behavioral disorders through a set of related research and training programs. Research efforts are clustered around five themes: 1. Family Participation in Services; 2. Family Participation at the Policy Level; 3. Families and Out-of-Home Care; 4. Evaluation of Family Organizing Efforts; 5. Interventions in Professional Education.

The Research and Training Center on Family Support and Children’s Mental Health
Research and Training Center
P. O. Box 751
Portland, OR 97207-0751
(503) 725-4040
FAX: (503) 725-4180
www rtc pdx.edu

An association of various organizations in over 80 countries that conduct programs designed to assist individuals with disabilities; efforts focused in the areas of prevention, rehabilitation and integration; publishes newsletter to report worldwide developments in disability and rehabilitation.

The RTC/IL Mission: To enable people with disabilities to control their lives and live independently through product research and development that facilitates the work of independent living centers (ILCs), consumer organizations, and policy makers.
RESNA
1700 N. Moore Street, Suite 1540
Arlington, VA 22209-1903
(703) 524-6686
(703) 524-6639 (TTY)
FAX: (703) 524-6630
E-mail: natloffice@resna.org
www.resna.org

An interdisciplinary association for the advancement of rehabilitation and assistive technology; RESNA is concerned with the promotion and support of research, development, information dissemination, integration, and utilization of knowledge in rehabilitation technology and with ensuring that these efforts result in the highest quality of service delivery and care for persons with disabilities.

Prosthetics Research Laboratory and Rehabilitation Engineering Research Program
Northwestern University
345 E. Superior St., Room 1441
Chicago, IL 60611-4496
www.repopc.northwestern.edu

The Prosthetics Research Laboratory and the Rehabilitation Engineering Research Program are dedicated to the improvement of prostheses and orthoses, to the improved fitting and manufacturing processes for prosthesis/orthosis systems, and to the improved basic understanding of human interactions with these systems.

Self Help for Hard of Hearing People, Inc. (SHHH)
7910 Woodmont Ave., Ste. 1200
Bethesda, MD 20814
(301) 657-2248
FAX: 301-913-9413
www.shhh.org

A non-profit educational organization dedicated to the well-being of people of all ages and communications styles who do not hear well.

Shriners International Headquarter
2900 Rocky Point Drive
Tampa, FL 33607-1460
(800) 237-5055
(813) 284-0200
E-mail: info@shrinershq.org
www.shrinershq.org

There are 22 Shriners Hospitals throughout North America, all dedicated to providing expert, specialized medical care free of charge to children under 18 who have sustained an orthopedic, burn or spinal cord injury.

Sickle Cell Disease Association of America, Inc.
200 Corporate Point, Ste. 495
Culver City, CA 90230-8727
(800) 421-8453
(310) 216-6363
FAX: (310) 215-3722
Email: scdaa@sicklecelldisease.org
www.sicklecelldisease.org

Spinal Cord Society
19051 County Highway 1
Fergus Falls, MN 56573-7609
(218) 739-5252
(218) 739-5261
FAX: (218) 739-5262
http://members.aol.com/scsweb

Social Security Administration
Office of Public Inquiries
6401 Security Blvd.
Windsor Park Bldg.
Baltimore, MD 21235
(800) 772-1213
(800) 325-0778 (TTY)
www.ssa.gov

Provides information about SSI and SSDI benefits; refers individuals to local SSA offices; distributes pamphlets about medicare and disability benefits.

Society for Accessible Travel and Hospitality (SATH)
347 5th Avenue, Ste. 610
New York, NY 10016
(212) 447-7284
FAX: (212) 725-8253
E-mail: sathtravel@aol.com
www.sath.org

Special Olympics International
1325 G Street NW, Ste. 500
Washington, DC 20005
(202) 628-3630
FAX: (202) 824-0200
E-mail: info@specialolympics.org
www.specialolympics.org

To prevent the barriers and capitalize on opportunities presented by current and emerging information and telecommunication technologies in order to create a world that is as accessible and useable for as many people as possible.
Directory of National Resources –continued

Tuberous Sclerosis Alliance  
801 Roeder Rd, Ste. 750  
Silver Springs, MD 20910  
(800) 225-6872  
FAX: (301) 562-9870  
E-mail: ntsa@ntsa.org  
www.tsalliance.org

United Cerebral Palsy Association, Inc.  
1660 L Street, N.W., Ste. 700  
Washington, DC 20036-5602  
(202) 776-0406  
(202) 973-7197 (TTY)  
(800) 872-5827  
FAX: (202) 776-0414  
E-mail: ucpnatl@ucpa.org  
www.ucpa.org

U.S. Department of Justice  
950 Pennsylvania Ave., NW  
Washington, DC 20530-0001  
(202) 514-2000  
www.usdoj.gov

U.S. Department of Transportation  
400 7th St., SW  
Washington, DC 20590  
(202) 366-4000  
www.dot.gov

Very Special Arts  
1300 Connecticut Ave NW, Ste. 700  
Washington, DC 20006  
(202) 628-2800 (V)  
(202) 737-0645 (TTY)  
(800) 933-8721  
FAX: (202) 737-0725  
www.vsarts.org

An international nonprofit organization dedicated to promoting the creative power in people with disabilities.